

Subject: Re: HCHB Immediate Closure
Date: Mon, 20 Apr 2020 01:00:44 +0000
From: "Adkins, Byron (Federal)" <BAdkins@doc.gov>
To: Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>
Cc: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>, Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Aaron Hassinger - WPCB <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, (b) (6) @jacobs.com, (b) (6) @jacobs.com, (b) (6) @jacobs.com, Erik Simmons <erik.simmons@gsa.gov>, (b) (6) @grunley.com, (b) (6) @grunley.com, "Hannah, Lisle (Federal)" <LHannah@doc.gov>, Emma Perron - O <emma.perron@gsa.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <17749086-BFEF-42E2-855B-797F3D930376@doc.gov>
MD5: 36f9f4a21dc2acbc5617356ac04689cd

Building will be reopened at 9:00 AM on Monday.

Byron M. Adkins, Jr.
Director, Office of Facilities and Environmental Quality
Office of the Secretary
U. S. Department of Commerce
Office: (202) 482-1200
Cell: (b) (6)
badkins@doc.gov

On Apr 19, 2020, at 8:57 PM, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov> wrote:

Hi Bryan - Checking in to see if there have been any updates on building status for Monday April 20th? We are planning for the IT team to be at DoC - but concerned with access to restrooms outside the PTT space.

Please advise.

Thank you

AM

On Thu, Apr 16, 2020, 5:20 PM Carnahan, Bryan (Federal) <BCarnahan@doc.gov> wrote:

Yes, that is the current plan, but nothing official yet.

Will keep you informed as information is released.

Thanks,

Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Sent: Thursday, April 16, 2020 5:18 PM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Cc: aaron.hassinger@gsa.gov <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Starck, Andrew <andrew.starck@jacobs.com>; (b) (6) @jacobs.com; (b) (6) @jacobs.com; erik.simmons@gsa.gov <erik.simmons@gsa.gov>; Anne Marie Davis - IDIP <annemarie.davis@gsa.gov>; (b) (6) @grunley.com; (b) (6) @grunley.com; Hannah, Lisle (Federal) <LHannah@doc.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Emma Perron - O

Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

From: Broadcast, DOC <broadcast@doc.gov>
Sent: Thursday, April 16, 2020 3:50 PM
To: Broadcast, DOC <broadcast@doc.gov>
Subject: HCHB Immediate Closure

Today, the Department of Commerce received confirmation that a member of the Herbert C. Hoover building contractor team is symptomatic for COVID-19. Sunday, April 12, was the last day the person was in the building and the travel of this person was on the first floor.

Out of an abundance of caution for the health and safety of our workforce and community, effective immediately, the HCHB is closed until further notice so that cleaning of the impacted areas can take place. **If you are currently in the building, please exit immediately via the 14th and Pennsylvania Avenue exit. This is the north east corner of the building.**

Access to HCHB will be restricted to only necessary security and facility maintenance staff until a message is sent in the coming days that access to mission critical employees is restored. Mission critical employees in need of secure space should contact their supervisors who are currently working to determine alternative work space.

Based on CDC guidance, those who were in the building on or since April 1 and experiencing symptoms should contact their healthcare provider. All those living in the National Capital Region should continue to follow State and local guidance, including stay at home orders, practice good health hygiene, limit contact with others per CDC guidance, and contact your health provider if you are experiencing symptoms.

Department leadership continues to be grateful for the patience of each member of the Commerce team and your dedication to helping stop the spread of COVID-19 while continuing to support American business.

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Subject: Re: Fw: HCHB Immediate Closure
Date: Sun, 19 Apr 2020 20:56:55 -0400
From: Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Aaron Hassinger - WPCB <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, (b) (6) @jacobs.com, (b) (6) @jacobs.com, (b) (6) @jacobs.com, Erik Simmons <erik.simmons@gsa.gov>, (b) (6) @grunley.com, (b) (6) @grunley.com, "Hannah, Lisle (Federal)" <LHannah@doc.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, Emma Perron - O <emma.perron@gsa.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAAu8Nve_HVoxNtz_A0LxEs6Yunm6=F6aBi4TzK_5AV9vdQrZOg@mail.gmail.com>
MD5: c49c3e65e3a3500ac2bf31e6fc20c256

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Associate Dir for Building Renovation
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Sent: Thursday, April 16, 2020 5:18 PM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Cc: aaron.hassinger@gsa.gov <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Starck, Andrew <andrew.starck@jacobs.com>; (b) (6) @jacobs.com; (b) (6) @jacobs.com; erik.simmons@gsa.gov <erik.simmons@gsa.gov>; Anne Marie Davis - IDIP <annemarie.davis@gsa.gov>; (b) (6) @grunley.com; (b) (6) @grunley.com; Hannah, Lisle (Federal) <LHannah@doc.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Emma Perron - O <emma.perron@gsa.gov>; Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>; Mary Gibert - AK <mary.gibert@gsa.gov>
Subject: Re: Fw: HCHB Immediate Closure

Hi Bryan,

Thank you for letting us know. Is the current plan to reopen the building on Monday, April 20?

Erik, please ensure this information makes its way to the members of your team and that they follow the access instructions until the building has reopened. If the GSA IT team is planning to be on site on 4/17 or 4/20 please respond to this message so the DOC team has that information for awareness.

Defer to Aaron/Chris to provide a response on the posture for the construction project.

Thanks,

Liz Cain
Work 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

----- Forwarded message -----

From: **Carnahan, Bryan (Federal)** <BCarnahan@doc.gov>

Date: Thu, Apr 16, 2020 at 5:03 PM

Subject: Fw: HCHB Immediate Closure

To: aaron.hassinger@gsa.gov <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA

<christopher.hudson-boyd@gsa.gov>, (b) (6) <[\[REDACTED\]@jacobs.com](mailto:[REDACTED]@jacobs.com)>, (b) (6)

<[\[REDACTED\]@jacobs.com](mailto:[REDACTED]@jacobs.com)>, (b) (6) <[\[REDACTED\]@jacobs.com](mailto:[REDACTED]@jacobs.com)>,

elizabeth.cain@gsa.gov <elizabeth.cain@gsa.gov>, erik.simmons@gsa.gov <erik.simmons@gsa.gov>,

Anne Marie Davis - IDIP <annemarie.davis@gsa.gov>

Cc: (b) (6) <[\[REDACTED\]@grunley.com](mailto:[REDACTED]@grunley.com)>, (b) (6) <[\[REDACTED\]@grunley.com](mailto:[REDACTED]@grunley.com)>, Hannah,

Lisle (Federal) <LHannah@doc.gov>, Adkins, Byron (Federal) <BAdkins@doc.gov>

To Our GSA Partners and Contractors:

The HCHB is back into a "Building Closure" status.

The details behind the broadcast are still under investigations, however we do know is that it was a support contractor working in our building. There is no reason to suspect that they entered the Phase 4 area. It is up to GSA if they wish to allow construction to continue. If you do, as before, enter and exit from the Phase 4 area only. Do not enter the building area for any reason. I do know the main entrance and the Secretary's Entrance will be closed entirely for cleaning tomorrow and over the weekend.

Please let me know your posture going forward.

Sincerely,

Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

From: Broadcast, DOC <broadcast@doc.gov>

Sent: Thursday, April 16, 2020 3:50 PM

To: Broadcast, DOC <broadcast@doc.gov>

Subject: HCHB Immediate Closure

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Department leadership continues to be grateful for the patience of each member of the Commerce team and your dedication to helping stop the spread of COVID-19 while continuing to support American business.

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Subject: Re: Operations and Maintenance MOU for PTT Operations
Date: Thu, 30 Jul 2020 09:47:02 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov)" <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>, "Westholm, Cara (Federal)" <CWestholm@doc.gov>, "Hughes, Lee (Federal)" <LHughes@doc.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Vince Eckert - DBB <vincent.eckert@gsa.gov>
Message-ID: <CAEfWDLfriKmk-zU3PXi3T_H35b3AdBuaYiRfrsSvim8abkM-HQ@mail.gmail.com>
MD5: 595092695963cc833985a8dc27e25255
Attachments: (b) (5) [REDACTED]

Hi Bryan,

Thanks again for this. Please find attached a high level overview of GSA's areas for further discussion and then suggested edits to the MOU and Attachment 1. The two biggest areas for further discussion on the GSA side are:

Ensuring that we are covered for COVID-19 cleaning, including routine cleaning of high-touch surfaces using EPA-listed cleaning products and supplemental cleaning as necessary if there is someone who enters the space who has a confirmed or suspected case of COVID-19.

Validating the square footage allocation to the HCHB PTT space as it is different than the square footage we got from GSA as part of developing the OA for the shell rent (back up docs for this question below).

Thanks so much. I am free at 10:30 if you want to walk through this or we can discuss at our meeting this afternoon.

Thanks,

Liz Cain
Work 202-394-7915
Cell: (b) (6) [REDACTED]

General Services Administration
Technology Modernization Fund Program Management Office

On Thu, Jul 23, 2020 at 11:56 AM Carnahan, Bryan (Federal) <BCarnahan@doc.gov> wrote:

Here is the O&M MOU Draft that is ready for review by GSA. There is still some DOC comments in this document that needs input by GSA. Also, there is a section that needs input from our Finance personnel (highlight in green).

Please take a look, send me your comments and updates by email by Wednesday COB next week if possible.

Please forward to anyone I missed, or you feel needs input or comment on this document.

Thanks,

Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

Subject: RE: 2020 PTT - Positive COVID-19 Case at HCHB
Date: Tue, 23 Jun 2020 13:24:43 +0000
From: "Hannah, Lisle (Federal)" <LHannah@doc.gov>
To: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, Mary Gibert - AD <mary.gibert@gsa.gov>
Message-ID: <BY5PR09MB51231DB9A5B24434668EB681AE940@BY5PR09MB5123.namprd09.prod.outlook.com>
MD5: 99cb0836c12db7da65c7b316d86616e8

Hi Chris,

Thanks so much for all of the communication around this. We also need to ask you to keep us informed of the contractor's status and when he recovers so that we can report that up in our metrics.

Lisle Hannah
Deputy Director, Office of Facilities and Environmental Quality
Office of the Secretary
Department of Commerce
202.482.2226 c: (b) (6)
lhannah@doc.gov

Integrity. Inclusiveness. Excellence.
Our OCFQ/ASA Core Values

From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
Sent: Tuesday, June 23, 2020 8:20 AM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>
Subject: Re: 2020 PTT - Positive COVID-19 Case at HCHB

Yes, my understanding is the clean up was finished yesterday afternoon. I'm waiting on the final checklist and confirmation from the contractor before I send out a email to the group.

Thanks,

Chris

On Tue, Jun 23, 2020 at 8:18 AM Carnahan, Bryan (Federal) <BCarnahan@doc.gov> wrote:

I am waiting for a final update from Chris Hudson-Boyd.

Thanks,

Bryan Carnahan, PE, PMP

Associate Dir for Building Renovation

Dept of Commerce

202-482-0824

From: Adkins, Byron (Federal) <BAdkins@doc.gov>
Sent: Tuesday, June 23, 2020 8:08 AM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Cc: Hannah, Lisle (Federal) <LHannah@doc.gov>
Subject: RE: 2020 PTT - Positive COVID-19 Case at HCHB

Good Morning Bryan,

Thanks for the update... it appears the clean up is complete Correct?

Byron M. Adkins, Jr.
Director, Office of Facilities and Environmental Quality
Office of the Secretary
U S Department of Commerce
Office: (202) 482-1200
Cell: (b) (6)
badkins@doc.gov



Integrity. Inclusiveness. Excellence
Our OCFO/ASA Core Values

From: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Sent: Tuesday, June 23, 2020 7:09 AM
To: Johnson, Ray (Federal) <rjohnson@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>
Cc: Westholm, Cara (Federal) <CWestholm@doc.gov>; Nguyen, Vu (Federal) <VNguyen1@doc.gov>; Prebble, Joe (Federal) <JoeP@doc.gov>; Kesslak, Anthony (Federal) <AKesslak@doc.gov>
Subject: Fw: 2020 PTT - Positive COVID-19 Case at HCHB

FYI

Bryan Carnahan, PE, PMP

Associate Dir for Building Renovation

Dept of Commerce

202-482-0824

From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
Sent: Monday, June 22, 2020 4:05 PM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>; CHRISTOPHER TAYLOR (TSD) <CHRISTOPHER.TAYLOR@uss.dhs.gov>; JOHN ELLER (TSD) <john.eller@uss.dhs.gov>; Erik Simmons - IDIP <erik.simmons@gsa.gov>; Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>; (b) (6) <[\(b\)\(6\)@grunley.com](mailto:(b)(6)@grunley.com)>; (b) (6) <[\(b\)\(6\)@grunley.com](mailto:(b)(6)@grunley.com)>; Elizabeth Cain - AD <elizabeth.cain@gsa.gov>; Mary Gibert - AK <mary.gibert@gsa.gov>; (b) (6) <[\(b\)\(6\)@msgslc.com](mailto:(b)(6)@msgslc.com)>; (b) (6) <[\(b\)\(6\)@msgslc.com](mailto:(b)(6)@msgslc.com)>; Donald Battle - WPMID <don.battle@gsa.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>; Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>; Melinda Davis - WPIA-C <melinda.davis@gsa.gov>; Danielle Jones <danieller.jones@gsa.gov>; (b) (6) <[\(b\)\(6\)@jacobson.com](mailto:(b)(6)@jacobson.com)>; Marni Deleon <marni.deleon@gsa.gov>; Frank Palermo - WPIA <frank.palermo@gsa.gov>
Subject: Re: 2020 PTT - Positive COVID-19 Case at HCHB

Hello again,

As a follow-up to my earlier message, MSGS has started the sanitation process today. MSGS's sanitization contractor was onsite today and disinfected the 1st floor corridor, construction entrance interior and freight elevator. In addition to those spaces, the following areas were sanitized:

- The 4th floor corridors, pantry & restroom (men's);
- 5th floor Corridor's 0, 2 & 8; and
- 5th Floor Rm's 58035A, 58036F & 50035.

The below areas, noted in my previous email, were not believed to be impacted by the employee:

- Exterior guard station/sign in;
- South loading dock (exterior space);
- Exterior portable toilet(s); and
- Basement corridor 3.

MSGS will confirm all areas with the sanitization contractor tomorrow morning and submit a formal checklist of areas covered.

Additionally, in reference to the chemical absorbent and its interaction with a solid surface, the active ingredient is effective for 10-30 minutes upon touching that solid surface and completely dries in 1 to 2 hours.

I will send an additional update tomorrow morning.

Thank you,

Chris

Chris Hudson-Boyd

Project Manager

Office of Design and Construction

Public Buildings Service

National Capital Region

US General Services Administration

[1800 F Street NW](#)

[Washington, DC 20407](#)

[Office: 202 205 5485](#)

Cell: (b) (6)

On Mon, Jun 22, 2020 at 11:55 AM Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov> wrote:

Hello,

On Monday, 6/22/2020, the PTT construction contractor (MSGS) notified GSA that one of their employees had tested positive for COVID-19 on 6/20/2020. The situation came to light on Monday morning 6/22/2020 when the employee failed to show up for work. This event prompted MSGS's superintendent to inquire about the individual's status at which time the positive test

result became known

MSGSG has informed GSA that the infected employee was last on site on Friday, 6/19/2020 and had been present in the following areas:

- Phase 4 / PTT Freight Elevator (Elevator 16);
- Areas on the 4th Floor within PTT Space (Rooms 40043, 43013, 43015, Corridors 3 and 8, and the restrooms); and
- Areas on the 5th Floor within PTT Space (Rooms 58035A, Corridor 8 on both sides of the PTT demising wall, 58022R, 50035, and Corridor 0 on the north side of the demising wall)

Based on our observations of the PTT workers' entry/exit patterns, it is also suspected that the employee may have entered other common areas such as:

- The guard station and sign in area;
- South loading dock;
- Construction entrance;
- Exterior portable toilets; and
- Basement Corridor 3 (path from loading dock to Elevator 16)

MSGSG has shut down their work area and sent employees home as of the time this situation became known on the morning of Monday, 6/22/2020

MSGSG is currently lining up the services of a professional cleaning and disinfecting company to sanitize the affected spaces. A date for such services has not been confirmed as of this notice, but is expected within the next day or so. Once sanitization is complete, we will share a date in which construction and installation operations can resume on site.

Please feel free to reach out to me or Andrew Starck with any additional questions.

Thanks,

Chris

Chris Hudson-Boyd

Project Manager

Office of Design and Construction

Public Buildings Service

National Capital Region

US General Services Administration

[1800 F Street NW](#)

[Washington, DC 20407](#)

[Office: 202 205 5485](#)

Cell: (b) (6)

--

Chris Hudson-Boyd Project Manager GSA PBS 202.379.6994

Subject: Re: Department of Commerce
Date: Mon, 6 Apr 2020 15:13:23 -0400
From: Erik Simmons - IDT <erik.simmons@gsa.gov>
To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Beth Anne Killoran - ID <beth.killoran@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>, Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Sherry Payne <sherry.payne@gsa.gov>, Laurie Schimmel - PQC <laurie.schimmel@gsa.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>
Message-ID: <CAHSmZ=JfyCpUEj7cR1E93TQp+1E1XhZtof1B9A=CsurR67haw@mail.gmail.com>
MD5: 335773b6ec6facb82bebcf4ca7f125d7

Liz,

We have been told that it is ok to resume installation work at DOC.

We would like to have our team back onsite tomorrow.

Please advise.

Thanks.

Erik

On Thu, Apr 2, 2020, 2:41 PM Elizabeth Cain - AD <elizabeth.cain@gsa.gov> wrote:

Hi All,

We spoke with DOC earlier this afternoon. They are conducting the necessary deep cleaning activities tomorrow and Saturday. **They are planning to reopen the facility on Monday 4/6.**

DOC employees will still be under the mandatory telework policy, but we will be able to resume our regular operations in the facility on Monday, 4/6.

Thanks,

Liz Cain

Work 202-394-7915

Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

On Wed, Apr 1, 2020 at 2:15 PM Elizabeth Cain - AD <elizabeth.cain@gsa.gov> wrote:

Hi All,

Thank you for your patience and flexibility as we navigate this new and challenging situation.
BLUF:

Due to the closure of HCHB, Erik has met with his team, and they are able to rework the schedule so

that **no members of the GSA IT team (including contractors) will need to go to the DOC building until 4/13**. They are rescheduling the delivery that was scheduled for tomorrow to 4/13, so there will **not** be a delivery that we need to coordinate tomorrow. We will be working with DOC to determine when they plan to reopen the facility and will be keeping in mind the 4/13 target. Once we have more information, we will advise this group.

Additional Information:

To summarize the situation, DOC has closed their HCHB facility as they had a member of the cleaning staff test positive for the COVID-19 virus. They have closed the building until they can conduct a disinfecting cleaning and procure some additional cleaning services. Other parts of GSA are assisting them with that effort and also possibly providing temporary access to the GSA SCIF as a temporary solution for secure communications.

GSA is still maintaining access to the facility through the construction entrance. The basement construction project is still ongoing. The construction contractor is utilizing portajohns for their restroom needs and are cleaning/managing supplies for the portajohns on their own, so they are not affected by the cessation of cleaning services to the restrooms in HCHB.

The cessation of cleaning services does affect the GSA IT team, which has been given access to fully serviced restrooms outside of the Phase 4 space while they are on site conducting installation activities. We have a meeting tomorrow, 4/2, with DOC. We will add this to the agenda for discussion, keeping in mind that the GSA IT team is planning to be in the space beginning on 4/13.

Please let me know if you have any questions or would like to discuss.

Thanks,

Liz Cain
Work 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

On Wed, Apr 1, 2020 at 1:04 PM Erik Simmons - IDT <erik.simmons@gsa.gov> wrote:

Thanks.

Erik

On Wed, Apr 1, 2020 at 1:00 PM Elizabeth Cain - AD <elizabeth.cain@gsa.gov> wrote:

Hi Erik--we are looking into this.

Thanks,

Liz Cain
Work 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

On Wed, Apr 1, 2020 at 11:11 AM Erik Simmons - IDT <erik.simmons@gsa.gov> wrote:

Liz/Mary,

We had a 2 person team from Booz who attempted to go onsite at Commerce this morning to continue installation work, but they were turned away at the front desk for the reasons below.

After talking with Aaron and Chris, we do have an option to have our team go through a construction access point to continue work in the Phase IV space where PTT will reside. Can you assist to see if we can gain the use of a bathroom in the Phase IV area or get the ok to use a bathroom elsewhere in the facility? The onsite team generally works all day and we have a delivery (via Govt. vehicle) scheduled for tomorrow.

Any assistance would be greatly appreciated.

Thanks.

Erik

----- Forwarded message -----

From: **Christopher Hudson-Boyd - WPIDBA** <christopher.hudson-boyd@gsa.gov>
Date: Wed, Apr 1, 2020 at 10:31 AM
Subject: Fwd: Department of Commerce
To: Erik Simmons - IDIP <erik.simmons@gsa.gov>

FYI

Chris Hudson-Boyd
Project Manager
Office of Design and Construction
Public Buildings Service
National Capital Region
US General Services Administration
1800 F Street NW
Washington, DC 20407
Office: 202.205.5485
Cell: (b) (6)

----- Forwarded message -----

From: **Mary Gibert - AK** <mary.gibert@gsa.gov>
Date: Wed, Apr 1, 2020 at 8:26 AM

Subject: Fwd: Department of Commerce

To: Aaron Hassinger - WPIAA <aaron.hassinger@gsa.gov>, Elizabeth Cain - BB
<elizabeth.cain@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>

Aaron:

In case you are not aware -

Thinking this doesn't have any impact on PTT SCIF .

Not sure what if any the closing will have on the construction.

Let me know if we have any concerns.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

www.gsa.gov



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----- Forwarded message -----

From: **Emily Murphy - A** <emily.murphy@gsa.gov>

Date: Tue, Mar 31, 2020 at 11:06 PM

Subject: Re: Department of Commerce

To: Aimee Whiteman - WPM <aimee.whiteman@gsa.gov>

Cc: Allison Azevedo - 6P <allison.azevedo@gsa.gov>, Allison Brigati <allison.brigati@gsa.gov>, Borden, Robert <robert.borden@gsa.gov>, Daniel Mathews <daniel.mathews@gsa.gov>, Darren Blue - WP <darren.blue@gsa.gov>, Mary Gibert - WP <mary.gibert@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>

Thanks Aimee - that would be great. Bobby, I will let you know what I hear on the SCIF. Adding Mary incase it affects PTT.

On Tue, Mar 31, 2020 at 9:12 PM Aimee Whiteman - WPM <aimee.whiteman@gsa.gov> wrote:

Hi Emily,

We can have the Service Center Director reach out to Commerce's facilities point of contact and discuss cleaning alternatives. I believe I have Commerce's facilities contact info from Karen's last COVID related request.

Aimee

Aimee Whiteman

Director, Office of Portfolio Management & Real Estate

U.S. General Services Administration

Public Buildings Service | National Capital Region

202.577.9544 | aimee.whiteman@gsa.gov

-

On Tue, Mar 31, 2020 at 8:41 PM Emily Murphy - A <emily.murphy@gsa.gov> wrote:

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Thanks,
Emily

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Re: Update: New DNC Convention Dates Do Not Impact Pre-Elect Services Delivery Start Date
Date: Thu, 2 Apr 2020 14:54:27 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Kathy Geisler - WPXP <kathleen.geisler@gsa.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Denise Hunt - WPXW <denise.hunt@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>, Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Erik Simmons - IDT <erik.simmons@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Sherry Payne - IDTBC <sherry.payne@gsa.gov>, Vince Eckert - D <vincent.eckert@gsa.gov>, Seth Greenfeld - LG <seth.greenfeld@gsa.gov>
Message-ID: <CAEfWDLftwrkt-smkZ+PZ-vspZmy727CQox7qAKBD1ReB3-8z_g@mail.gmail.com>
MD5: 18d8233a18e126dcc589acfc5a5112

[+Mi-Reta Reaves Oburota - WPMA](#) [+Emma Perron - O](#) (my apologies Mi-Reta and Emma!)

Liz Cain
Work 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

On Thu, Apr 2, 2020 at 2:48 PM Elizabeth Cain - AD <elizabeth.cain@gsa.gov> wrote:

Good Afternoon Presidential Transition Partners,

Sharing this with the whole PTT working team so that we all have the same info--

You may have heard that the Democratic National Convention, which was originally set for mid-July, has been delayed until August 17 as a response to the ongoing COVID-19 situation.

Please note that this change **will not impact** our planned start date for Pre-Elect services as the Republican National Committee convention is still scheduled for the original dates in late August. **We are still planning to begin delivering Pre-Elect services on September 1, 2020.**

Please let me know if you have any questions!

Thank you!

Liz Cain
Work 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

Subject: Fwd: Update: New DNC Convention Dates Do Not Impact Pre-Elect Services Delivery Start Date
Date: Thu, 2 Apr 2020 14:52:12 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: Jeff Post - S <jeffrey.post@gsa.gov>, Andrew Blaylock - S <andrew.blaylock@gsa.gov>, Rebecca Pselos - S <rebecca.pselos@gsa.gov>, Mehul Parekh - BB <mehul.parekh@gsa.gov>, Brian Block - BB <brian.block@gsa.gov>, Natasha Avery - BBW <natasha.avery@gsa.gov>, Robert Burnett - BBW <robert.burnett@gsa.gov>, Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Chandni Khawaja - CSDE1 <chandni.khawaja@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>
Message-ID: <CAEfWDLc1MrdnTwq36Z9Fciz90Jk_atpx2GkhggrvMJdumaUQUw@mail.gmail.com>
MD5: 60359ed62c9447e40784a05b737f3f96

Hi All,

Wanted to provide the information below for awareness and in case you got questions. Let us know if you have any questions or would like to discuss!

Thanks,

Liz Cain
Work 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

----- Forwarded message -----

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Date: Thu, Apr 2, 2020 at 2:48 PM
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To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Kathy Geisler - WPXP <kathleen.geisler@gsa.gov>, Denise Hunt - WPXW <denise.hunt@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>, Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Erik Simmons - IDT <erik.simmons@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Sherry Payne - IDTBC <sherry.payne@gsa.gov>, Vince Eckert - D <vincent.eckert@gsa.gov>, Seth Greenfeld - LG <seth.greenfeld@gsa.gov>

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Thank you!

Liz Cain

Work 202-394-7915

Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

Subject: Update: New DNC Convention Dates Do Not Impact Pre-Elect Services Delivery Start Date
Date: Thu, 2 Apr 2020 14:48:46 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Kathy Geisler - WPXP <kathleen.geisler@gsa.gov>, Denise Hunt - WPXW <denise.hunt@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>, Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Erik Simmons - IDT <erik.simmons@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Sherry Payne - IDTBC <sherry.payne@gsa.gov>, Vince Eckert - D <vincent.eckert@gsa.gov>, Seth Greenfeld - LG <seth.greenfeld@gsa.gov>
Message-ID: <CAEfWDLcLuSG__92atJ13dnVcfAwY2i07ABSKsM_ZuUqjKcrzAg@mail.gmail.com>
MD5: 7a4dc162a6a2a8a62a6c5085b609bccc

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Thank you!

Liz Cain
Work 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

Subject: Re: Department of Commerce
Date: Thu, 2 Apr 2020 14:41:25 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: Erik Simmons - IDT <erik.simmons@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Beth Anne Killoran - ID <beth.killoran@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>, Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Sherry Payne <sherry.payne@gsa.gov>, Laurie Schimmel - PQC <laurie.schimmel@gsa.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>
Message-ID: <CAEfWDLcmHwt=zncahSAchFcC4wwdOkqgF+gCGiVHynN_wSyGvg@mail.gmail.com>
MD5: 9cfec6d4d3fa25dff2a358c705aac74c

Hi All,

We spoke with DOC earlier this afternoon. They are conducting the necessary deep cleaning activities tomorrow and Saturday. **They are planning to reopen the facility on Monday 4/6.**

DOC employees will still be under the mandatory telework policy, but we will be able to resume our regular operations in the facility on Monday, 4/6.

Thanks,

Liz Cain

Work 202-394-7915

Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

On Wed, Apr 1, 2020 at 2:15 PM Elizabeth Cain - AD <elizabeth.cain@gsa.gov> wrote:

Hi All,

Thank you for your patience and flexibility as we navigate this new and challenging situation.
BLUF:

Due to the closure of HCHB, Erik has met with his team, and they are able to rework the schedule so that **no members of the GSA IT team (including contractors) will need to go to the DOC building until 4/13.** They are rescheduling the delivery that was scheduled for tomorrow to 4/13, so there will **not** be a delivery that we need to coordinate tomorrow. We will be working with DOC to determine when they plan to reopen the facility and will be keeping in mind the 4/13 target. Once we have more information, we will advise this group.

Additional Information:

To summarize the situation, DOC has closed their HCHB facility as they had a member of the cleaning staff test positive for the COVID-19 virus. They have closed the building until they can conduct a disinfecting cleaning and procure some additional cleaning services. Other parts of GSA are assisting them with that effort and also possibly providing temporary access to the GSA SCIF as a temporary solution for secure communications.

GSA is still maintaining access to the facility through the construction entrance. The basement

construction project is still ongoing. The construction contractor is utilizing portajohns for their restroom needs and are cleaning/managing supplies for the portajohns on their own, so they are not affected by the cessation of cleaning services to the restrooms in HCHB.

The cessation of cleaning services does affect the GSA IT team, which has been given access to fully serviced restrooms outside of the Phase 4 space while they are on site conducting installation activities. We have a meeting tomorrow, 4/2, with DOC. We will add this to the agenda for discussion, keeping in mind that the GSA IT team is planning to be in the space beginning on 4/13.

Please let me know if you have any questions or would like to discuss.

Thanks,

Liz Cain
Work 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

On Wed, Apr 1, 2020 at 1:04 PM Erik Simmons - IDT <erik.simmons@gsa.gov> wrote:

Thanks.

Erik

On Wed, Apr 1, 2020 at 1:00 PM Elizabeth Cain - AD <elizabeth.cain@gsa.gov> wrote:

Hi Erik--we are looking into this.

Thanks,

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Cell: (b) (6)

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Technology Modernization Fund Program Management Office

On Wed, Apr 1, 2020 at 11:11 AM Erik Simmons - IDT <erik.simmons@gsa.gov> wrote:

Liz/Mary,

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After talking with Aaron and Chris, we do have an option to have our team go through a construction access point to continue work in the Phase IV space where PTT will reside. Can you assist to see if we can gain the use of a bathroom in the Phase IV area or get the ok to use a bathroom elsewhere in the facility? The onsite team generally works all day and we have a delivery (via Govt. vehicle) scheduled for tomorrow.

Any assistance would be greatly appreciated.

Thanks.

Erik

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From: **Christopher Hudson-Boyd - WPIDBA** <christopher.hudson-boyd@gsa.gov>

Date: Wed, Apr 1, 2020 at 10:31 AM

Subject: Fwd: Department of Commerce

To: Erik Simmons - IDIP <erik.simmons@gsa.gov>

FYI

Chris Hudson-Boyd
Project Manager
Office of Design and Construction
Public Buildings Service
National Capital Region
US General Services Administration
1800 F Street NW
Washington, DC 20407
Office: 202.205.5485
Cell: (b) (6)

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From: **Mary Gibert - AK** <mary.gibert@gsa.gov>

Date: Wed, Apr 1, 2020 at 8:26 AM

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To: Aaron Hassinger - WPIAA <aaron.hassinger@gsa.gov>, Elizabeth Cain - BB
<elizabeth.cain@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>
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Cc: Allison Azevedo - 6P <allison.azevedo@gsa.gov>, Allison Brigati <allison.brigati@gsa.gov>, Borden, Robert <robert.borden@gsa.gov>, Daniel Mathews <daniel.mathews@gsa.gov>, Darren Blue - WP <darren.blue@gsa.gov>, Mary Gibert - WP <mary.gibert@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>

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EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Re: Department of Commerce
Date: Wed, 1 Apr 2020 14:15:08 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: Erik Simmons - IDT <erik.simmons@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Beth Anne Killoran - ID <beth.killoran@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>, Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Sherry Payne <sherry.payne@gsa.gov>, Laurie Schimmel - PQC <laurie.schimmel@gsa.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>
Message-ID: <CAEfWDLQ0HAW+gY6G2aFz9X9un8pK0+b_--gJTizAWcB13R+wg@mail.gmail.com>
MD5: ce0c6100b4c9140cff9f304c11c466bc

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Work 202-394-7915
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General Services Administration
Technology Modernization Fund Program Management Office

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Aimee Whiteman

Director, Office of Portfolio Management & Real Estate

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Emily.Murphy@gsa.gov www.gsa.gov

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Re: Department of Commerce
Date: Wed, 1 Apr 2020 13:04:26 -0400
From: Erik Simmons - IDT <erik.simmons@gsa.gov>
To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Beth Anne Killoran - ID <beth.killoran@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>, Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Sherry Payne <sherry.payne@gsa.gov>, Laurie Schimmel - PQC <laurie.schimmel@gsa.gov>
Message-ID: <CAHSmZ=KvJqTD0hNGKwWdxKcG6adBLE0PnTPdubF5pxDpMtCiXw@mail.gmail.com>
MD5: 4829c8129a6a31b9bb2ffe9e82de9955

Thanks.

Erik

On Wed, Apr 1, 2020 at 1:00 PM Elizabeth Cain - AD <elizabeth.cain@gsa.gov> wrote:

Hi Erik--we are looking into this.

Thanks,

Liz Cain
Work 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

On Wed, Apr 1, 2020 at 11:11 AM Erik Simmons - IDT <erik.simmons@gsa.gov> wrote:

Liz/Mary,

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Any assistance would be greatly appreciated.

Thanks.

Erik

----- Forwarded message -----

From: **Christopher Hudson-Boyd - WPIDBA** <christopher.hudson-boyd@gsa.gov>
Date: Wed, Apr 1, 2020 at 10:31 AM
Subject: Fwd: Department of Commerce
To: Erik Simmons - IDIP <erik.simmons@gsa.gov>

FYI

Chris Hudson-Boyd
Project Manager
Office of Design and Construction
Public Buildings Service
National Capital Region
US General Services Administration
1800 F Street NW
Washington, DC 20407
Office: 202.205.5485
Cell: (b) (6)

----- Forwarded message -----

From: **Mary Gibert - AK** <mary.gibert@gsa.gov>
Date: Wed, Apr 1, 2020 at 8:26 AM
Subject: Fwd: Department of Commerce
To: Aaron Hassinger - WPIAA <aaron.hassinger@gsa.gov>, Elizabeth Cain - BB
<elizabeth.cain@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>

Aaron:

In case you are not aware -

Thinking this doesn't have any impact on PTT SCIF .

Not sure what if any the closing will have on the construction.

Let me know if we have any concerns.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

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----- Forwarded message -----

From: **Emily Murphy - A** <emily.murphy@gsa.gov>

Date: Tue, Mar 31, 2020 at 11:06 PM

Subject: Re: Department of Commerce

To: Aimee Whiteman - WPM <aimee.whiteman@gsa.gov>

Cc: Allison Azevedo - 6P <allison.azevedo@gsa.gov>, Allison Brigati <allison.brigati@gsa.gov>, Borden, Robert <robert.borden@gsa.gov>, Daniel Mathews <daniel.mathews@gsa.gov>, Darren Blue - WP <darren.blue@gsa.gov>, Mary Gibert - WP <mary.gibert@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>

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On Tue, Mar 31, 2020 at 9:12 PM Aimee Whiteman - WPM <aimee.whiteman@gsa.gov> wrote:

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Aimee

Aimee Whiteman

Director, Office of Portfolio Management & Real Estate

U.S. General Services Administration

Public Buildings Service | National Capital Region

202.577.9544 | aimee.whiteman@gsa.gov

-

On Tue, Mar 31, 2020 at 8:41 PM Emily Murphy - A <emily.murphy@gsa.gov> wrote:

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DOC has had a member of its HQ cleaning crew test positive for COVID-19. They don't know where the crew member has been. They are planning to shut down the building, and may call us in the morning for (1) help with temporary SCIF space; and (2) help identifying alternative cleaners. Could we (1) let the use our SCIF tomorrow, or help them identify other space, and (2) be prepared to help them find alternate cleaners?

Thanks,

Emily

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Re: Department of Commerce
Date: Wed, 1 Apr 2020 13:00:17 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: Erik Simmons - IDT <erik.simmons@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Beth Anne Killoran - ID <beth.killoran@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>, Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Sherry Payne <sherry.payne@gsa.gov>
Message-ID: <CAEfWDLcyDY-9OAkc95G5JOiEYRLTTjbFj1u1M904ooqWKR=Nqg@mail.gmail.com>
MD5: 41962928bf7219bbd0120c2c08a6a28c

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From: **Emily Murphy - A** <emily.murphy@gsa.gov>

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Subject: Re: Department of Commerce

To: Aimee Whiteman - WPM <aimee.whiteman@gsa.gov>

Cc: Allison Azevedo - 6P <allison.azevedo@gsa.gov>, Allison Brigati <allison.brigati@gsa.gov>, Borden, Robert <robert.borden@gsa.gov>, Daniel Mathews <daniel.mathews@gsa.gov>, Darren Blue - WP <darren.blue@gsa.gov>, Mary Gibert - WP <mary.gibert@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>

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Aimee Whiteman

Director, Office of Portfolio Management & Real Estate

U.S. General Services Administration

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Thanks,
Emily

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U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Re: Department of Commerce
Date: Wed, 1 Apr 2020 11:28:43 -0400
From: Erik Simmons - IDT <erik.simmons@gsa.gov>
To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Mary Gibert - AD <mary.gibert@gsa.gov>
Cc: Beth Anne Killoran - ID <beth.killoran@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>, Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Sherry Payne <sherry.payne@gsa.gov>, Laurie Schimmel - PQC <laurie.schimmel@gsa.gov>
Message-ID: <CAHSmZ=Ky9=Z=SJs9PspcP6Q499WF5bT0ayiwhA-FmgXqTtAFA@mail.gmail.com>
MD5: e6e2e2d0804003645804c2b1d038f250

+ Laurie Schimmel (Contracting Officer)

On Wed, Apr 1, 2020 at 11:10 AM Erik Simmons - IDT <erik.simmons@gsa.gov> wrote:

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FYI

Chris Hudson-Boyd
Project Manager
Office of Design and Construction
Public Buildings Service
National Capital Region
US General Services Administration
1800 F Street NW
Washington, DC 20407

Office: 202.205.5485

Cell: (b) (6)

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Date: Wed, Apr 1, 2020 at 8:26 AM

Subject: Fwd: Department of Commerce

To: Aaron Hassinger - WPIAA <aaron.hassinger@gsa.gov>, Elizabeth Cain - BB

<elizabeth.cain@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>

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Director, Office of Portfolio Management & Real Estate

U.S. General Services Administration

Public Buildings Service | National Capital Region

202.577.9544 | aimee.whiteman@gsa.gov

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202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

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202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Fwd: Department of Commerce
Date: Wed, 1 Apr 2020 11:10:51 -0400
From: Erik Simmons - IDT <erik.simmons@gsa.gov>
To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Mary Gibert - AD <mary.gibert@gsa.gov>
Cc: Beth Anne Killoran - ID <beth.killoran@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>, Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Sherry Payne <sherry.payne@gsa.gov>
Message-ID: <CAHSmZ=JaFXyk9_zqrJLUEEZ4hEua7SNokC8vnSpLMbvDqBwq3A@mail.gmail.com>
MD5: 522a936edca775c60fe9c0cb469a3ae3

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202.969.7277
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Subject: Re: Department of Commerce
Date: Wed, 1 Apr 2020 08:46:20 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Emily Murphy - A <emily.murphy@gsa.gov>
Cc: Aimee Whiteman - WPM <aimee.whiteman@gsa.gov>, Allison Azevedo - 6P <allison.azevedo@gsa.gov>, Allison Brigati <allison.brigati@gsa.gov>, "Borden, Robert" <robert.borden@gsa.gov>, Daniel Mathews <daniel.mathews@gsa.gov>, Darren Blue - WP <darren.blue@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2tqCkWjs06wzeEzTWwUf-=8Km_CZG_xRgAZKYjt9-dwSg@mail.gmail.com>
MD5: 919aebffa988770f9fb3784004ab4c62

No impact on the PTT SCIF and project at this time - of course that is fluid.

Will keep you posted.

Mary



U.S. General Services Administration

Mary D. Gibert

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On Wed, Apr 1, 2020 at 8:28 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

Emily:

Will verify. Don't believe it does.

Mary

Mary D. Gibert
Associate Administrator
Office of Civil Rights
U.S. General Services Administration
[1800 F Street, NW](#), Room 2331
[Washington, DC 20405](#)
Telephone: [\(202\) 501-0767](tel:(202) 501-0767)
Cell: (b) (6)

Sent from my iPhone

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From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Emily Murphy - A <emily.murphy@gsa.gov>
Cc: Aimee Whiteman - WPM <aimee.whiteman@gsa.gov>, Allison Azevedo - 6P <allison.azevedo@gsa.gov>, Allison Brigati <allison.brigati@gsa.gov>, "Borden, Robert" <robert.borden@gsa.gov>, Daniel Mathews <daniel.mathews@gsa.gov>, Darren Blue - WP <darren.blue@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>, Mary Gibert <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2t0BKGcsqpZnK=cw6h64W1NEp7CjeAg4WKzVAUdxGfWSw@mail.gmail.com>
MD5: 315f82d3368de4fe45dc0dcb16b2fac1

Emily:

Will verify. Don't believe it does.

Mary

Mary D. Gibert
Associate Administrator
Office of Civil Rights
U.S. General Services Administration
1800 F Street, NW, Room 2331
Washington, DC 20405
Telephone: (202) 501-0767
Cell: (b) (6)

Sent from my iPhone

On Mar 31, 2020, at 11:05 PM, Emily Murphy - A <emily.murphy@gsa.gov> wrote:

Thanks Aimee - that would be great. Bobby, I will let you know what I hear on the SCIF. Adding Mary incase it affects PTT.

On Tue, Mar 31, 2020 at 9:12 PM Aimee Whiteman - WPM <aimee.whiteman@gsa.gov> wrote:

Hi Emily,

We can have the Service Center Director reach out to Commerce's facilities point of contact and discuss cleaning alternatives. I believe I have Commerce's facilities contact info from Karen's last COVID related request.

Aimee

Aimee Whiteman

[Director, Office of Portfolio Management & Real Estate](#)

U.S. General Services Administration

Public Buildings Service | National Capital Region

202.577.9544 | aimee.whiteman@gsa.gov

-

On Tue, Mar 31, 2020 at 8:41 PM Emily Murphy - A <emily.murphy@gsa.gov> wrote:

Hi All -

DOC has had a member of its HQ cleaning crew test positive for COVID-19. They don't know where the crew member has been. They are planning to shut down the building, and may call us in the morning for (1) help with temporary SCIF space; and (2) help identifying alternative cleaners. Could we (1) let them use our SCIF tomorrow, or help them identify other space, and (2) be prepared to help them find alternate cleaners?

Thanks,
Emily

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Fwd: Department of Commerce
Date: Wed, 1 Apr 2020 08:25:51 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Aaron Hassinger - WPIAA <aaron.hassinger@gsa.gov>, Elizabeth Cain - BB
<elizabeth.cain@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-
boyd@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2tJPhg0sATkfWuo-_E2jefLrnFdgoJhhYRs-sQv4QUXXg@mail.gmail.com>
MD5: 8937452972b42729a346972dd1150646

Aaron:

In case you are not aware -

Thinking this doesn't have any impact on PTT SCIF .

Not sure what if any the closing will have on the construction.

Let me know if we have any concerns.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

www.gsa.gov



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the sender by reply email and then delete all copies of the original email and attachments.

----- Forwarded message -----

From: **Emily Murphy - A** <emily.murphy@gsa.gov>

Date: Tue, Mar 31, 2020 at 11:06 PM

Subject: Re: Department of Commerce

To: Aimee Whiteman - WPM <aimee.whiteman@gsa.gov>

Cc: Allison Azevedo - 6P <allison.azevedo@gsa.gov>, Allison Brigati <allison.brigati@gsa.gov>, Borden, Robert <robert.borden@gsa.gov>, Daniel Mathews <daniel.mathews@gsa.gov>, Darren Blue - WP <darren.blue@gsa.gov>, Mary Gibert - WP <mary.gibert@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>

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Aimee Whiteman

Director, Office of Portfolio Management & Real Estate

U.S. General Services Administration

Public Buildings Service | National Capital Region

202.577.9544 | aimee.whiteman@gsa.gov

-

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Thanks,
Emily

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Re: Department of Commerce
Date: Tue, 31 Mar 2020 23:05:54 -0400
From: Emily Murphy - A <emily.murphy@gsa.gov>
To: Aimee Whiteman - WPM <aimee.whiteman@gsa.gov>
Cc: Allison Azevedo - 6P <allison.azevedo@gsa.gov>, Allison Brigati <allison.brigati@gsa.gov>, "Borden, Robert" <robert.borden@gsa.gov>, Daniel Mathews <daniel.mathews@gsa.gov>, Darren Blue - WP <darren.blue@gsa.gov>, Mary Gibert - WP <mary.gibert@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>
Message-ID: <CALC5MEwggKpWGdX+AV9qQh24byLPLdnTKP9V-Ep8Z+kvyXhUxw@mail.gmail.com>
MD5: 42cb725833a4f0a2771363d3ee4b77ad

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Aimee Whiteman

[Director, Office of Portfolio Management & Real Estate](#)

[U.S. General Services Administration](#)

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202.577.9544 | aimee.whiteman@gsa.gov

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Thanks,
Emily

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Re: All Hands: Coronavirus Update and Mandatory Telework
Date: Tue, 24 Mar 2020 09:10:03 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: Erik Simmons - IDTB <erik.simmons@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Beth Anne Killoran - ID <beth.killoran@gsa.gov>, Laurie Schimmel - PQC <laurie.schimmel@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>
Message-ID: <CAEfWDLcym=7jo-Mvbo59W=yqCB95jbsfQvCgcE1WSf48tMJ+_A@mail.gmail.com>
MD5: 8dab8ea0e0041ce87aec6d6d568e7bb9

Hi Erik,+Emma and Christine,

Would like to have a 20 minute meeting to discuss this question. Emma, could you look for a time and send around a calendar invitation?

Thanks,

Liz Cain
Work 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

On Mon, Mar 23, 2020 at 1:48 PM Erik Simmons - IDTB <erik.simmons@gsa.gov> wrote:

Mary,

We've had numerous discussions with our IT Support contractor, Booz Allen Hamilton, relative to the impact of the pandemic on the PTT installation/configuration work at the Department of Commerce.

Can you confirm if the PTT is considered "Mission Critical"?

Please let me know.

Thanks.

Erik

----- Forwarded message -----

From: **Aaron Hassinger - WPIA** <aaron.hassinger@gsa.gov>
Date: Mon, Mar 23, 2020 at 10:11 AM
Subject: Fwd: All Hands: Coronavirus Update and Mandatory Telework
To: Simmons - IOWDI Erik <erik.simmons@gsa.gov>

New update

Aaron Hassinger

GSA
202-657-7239

Begin forwarded message:

From: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Date: March 22, 2020 at 8:01:01 PM EDT
To: "Sanchez, Alejandro (Contractor)" <ASanchez1@doc.gov>, "Landis, Brenda (Federal)" <BLandis@doc.gov>, "Soyejima, Jim (Contractor)" <JSoyejima1@doc.gov>, "Clark, Kia (Contractor)" <KClark3@doc.gov>, "Barrick, Mary (Federal)" <mbarrick@doc.gov>, "Desmangles, Marc (Federal)" <MDesmangles@doc.gov>, "Karmand, Omied (Contractor)" <Okarmand@doc.gov>, "Johnson, Ray (Federal)" <rjohnson@doc.gov>, "Shenton, Richard (Federal)" <rshenton@doc.gov>, "Tahmassian, Sevana (Federal)" <stahmassian@doc.gov>
Cc: (b) (6) <@jacobs.com>, (b) (6) <@jacobs.com>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>, "Aaron Hassinger - WPCB" <aaron.hassinger@gsa.gov> <aaron.hassinger@gsa.gov>
Subject: Fw: All Hands: Coronavirus Update and Mandatory Telework

FYI...

Bryan Carnahan

From: Broadcast, DOC <broadcast@doc.gov>
Sent: Saturday, March 21, 2020 3:37 PM
To: Broadcast, DOC <broadcast@doc.gov>
Subject: All Hands: Coronavirus Update and Mandatory Telework

In light of new developments in the COVID-19 outbreak, the Department is implementing mandatory telework for employees. This decision aligns with evolving guidance from federal, state, and local health authorities.

Mandatory Telework

Effective Monday, March 23 at 12:01 AM EST, **all telework-eligible Department employees are required to telework until further notice. Only mission critical employees may enter their normal worksite and only if necessary. Employee-specific questions should be directed to supervisors.**

This move to mandatory telework is a necessary precaution to further protect employee health and safety.

The Department of Commerce is open for business and continues to serve the public and execute upon its important missions during this period of mandatory telework.

Monitoring COVID-19 Cases

Department and Bureau leaders are tracking known COVID-19 cases that impact Department employees across the country. This includes positive COVID-19 test results received by Department employees and contractors as well as by employees of other agencies in shared buildings.

When management learns of a new COVID-19 case with potential impact, management works with the Bureaus to ensure all relevant employees are notified as soon as possible and that impacted offices and common areas receive the professional deep cleaning recommended by CDC guidelines.

Update to HCHB

Yesterday, the Department received confirmation that a second employee based at the Herbert C. Hoover Building (HCHB) has tested positive for the COVID-19 virus. This second employee worked in close physical proximity to the first HCHB employee to test positive. Neither employee has been in HCHB since Wednesday, March 11.

As was done Wednesday, all employees who worked in proximity to the newly affected employee have been notified. Professional cleaning crews will conduct a deep clean of the employee's office and surrounding areas over the weekend. These areas are strictly closed off to ALL employees until the cleaning has concluded.

Contractors

The Department greatly appreciates all our contractors and partners in industry who support the Department of Commerce each and every day. Any contractor who believes this notice will impact the performance of their contract duties should contact their company's management team. Contracting officers are the correct point-of-contact to determine appropriate needs for alternate work locations, travel changes, and schedule adjustments, and will seek to help contractors maximize the use of telework for their employees, consistent with [OMB Memorandum M-20-18](#).

The Department is grateful for all its employees and associates who are helping stop the spread of COVID-19. Updates can be found on the DOC COVID-19 employee updates page: <https://www.commerce.gov/covid19employeeupdates>.

This message is authorized by the Office of Human Resources Management (OHRM)

This mail account is only used for authorized broadcast email messages. It is not routinely monitored for incoming email.

Bryan Carnahan

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Sent: Saturday, March 21, 2020 3:37 PM
To: Broadcast, DOC <broadcast@doc.gov>
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Subject: Re: Herbert C. Hoover Building (HCHB) Mandatory Telework until 3/23/2020
Date: Thu, 19 Mar 2020 06:57:42 -0700
From: David Shive - I <david.shive@gsa.gov>
To: Robert Carter - D <robert.carter@gsa.gov>
Cc: Allison Azevedo - PR <allison.azevedo@gsa.gov>, Daniel Mathews - P <daniel.mathews@gsa.gov>, Chad Gilchrist - PT <chad.gilchrist@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Merrick Krause - CS <merrick.krause@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, eoc-notifications-group@gsa.gov
Message-ID: <CAOh1p=r7yGEXkPyfS-hcfC7Qbm1mV68t7eDqs1jM3Hk3ccsJ1A@mail.gmail.com>
MD5: 41d96fc5541ee7c5da1908671eebb806

We do. It is the PTT contract IT staff. They have been pulled from the building and will work remotely for the time being.

Chief Information Officer
U.S. General Services Administration

On Mar 19, 2020, at 9:42 AM, Robert Carter - D <robert.carter@gsa.gov> wrote:

Team,

See inbound message below re Hoover building.

Dave, email chain may suggest we have IT contractors in that facility.

Robert J. Carter
Associate Administrator
U.S. General Services Administration
Office of Mission Assurance
1800 F Street, NW
Washington, DC 20405
Cc: (b) (6)

----- Forwarded message -----

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Thu, Mar 19, 2020 at 9:07 AM
Subject: Fwd: Herbert C. Hoover Building (HCHB) Mandatory Telework until 3/23/2020
To: Robert Carter - D <robert.carter@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

www.gsa.gov



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----- Forwarded message -----

From: **Aaron Hassinger - WPIA** <aaron.hassinger@gsa.gov>

Date: Thu, Mar 19, 2020 at 9:04 AM

Subject: Fwd: Herbert C. Hoover Building (HCHB) Mandatory Telework until 3/23/2020

To: Gibert - AD Mary <mary.gibert@gsa.gov>, Hudson-Boyd Christopher <christopher.hudson-boyd@gsa.gov>, Ebadi Shapour <shapour.ebadi@gsa.gov>, Palermo - WPIA Frank <frank.palermo@gsa.gov>

For awareness.

Aaron Hassinger
GSA
202-657-7239

Begin forwarded message:

From: Erik Simmons - IDTB <erik.simmons@gsa.gov>
Date: March 19, 2020 at 9:01:57 AM EDT
To: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>
Subject: Re: Herbert C. Hoover Building (HCHB) Mandatory Telework until 3/23/2020

Aaron,

I just told my Booz personnel to leave the building and work remotely until further notice.

Thanks.

Erik

On Thu, Mar 19, 2020 at 8:37 AM Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov> wrote:

Here is the official notice.

Aaron Hassinger
GSA
202-657-7239

Begin forwarded message:

From: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Date: March 19, 2020 at 8:20:56 AM EDT
To: "Starck, Andrew" <Andrew.Starck@jacobs.com>, Melinda Davis - WPIA-C <melinda.davis@gsa.gov>, Christopher Hudson-Boyd - WPIDBA <christopher.hudson-boyd@gsa.gov>
Cc: "Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov)" <aaron.hassinger@gsa.gov>
Subject: Fw: Herbert C. Hoover Building (HCHB) Mandatory Telework until 3/23/2020

FYI...as per our telephone conversation last night.

Bryan Carnahan

From: All Hands <All_Hands@doc.gov>
Sent: Wednesday, March 18, 2020 10:50 PM
To: BCAST-HCHB <BCAST-HCHB@doc.gov>
Subject: Herbert C. Hoover Building (HCHB) Mandatory Telework until 3/23/2020

This evening, the Department of Commerce received confirmation that an employee based at the Herbert C. Hoover building has tested positive for the COVID-19 virus. Last Wednesday, March 11, the employee first developed symptoms and went home sick that day. The employee is currently

recovering and quarantining at home and has not been in the Hoover building since going home last Wednesday.

Out of an abundance of caution for the health and safety of our workforce and community, effective immediately all employees of the HCHB are to begin mandatory telework until Monday, March 23, 2020. Only the mission critical employees should enter the building and only if necessary. Before you return to the building on Monday, please check your email for any additional updates and check with your supervisors to determine if you should come back in.

The affected employee's office, elevator, and surrounding areas will be strictly closed off to ALL employees through Monday. The HCHB cafeteria will also remain closed through Monday.

The Department is notifying all employees who worked in close proximity to the employee. Tomorrow, a professional cleaning crew has been contracted to conduct a deep clean of the employee's office, other potentially impacted areas, and the HCHB cafeteria. Some areas of HCHB may be closed while this cleaning is ongoing. This targeted cleaning is in addition to daily heightened cleanings of common areas of the Hoover building that began Friday, March 13, 2020.

In order to protect the health and safety of our workforce, the Department continues to closely follow the guidance of both the CDC and OMB. We strongly encourage all employees to maximize telework and practice "social distancing" to slow the spread of this coronavirus. **The Department is grateful for the patience of its employees and their dedication to helping stop the spread of COVID-19.**

This message was authorized by OHRM.

This mail account is only used for authorized broadcast email messages. It is not routinely monitored for incoming email.

Subject: Re: 2020 PTT - Positive COVID-19 Case at HCHB
Date: Tue, 23 Jun 2020 13:36:34 -0400
From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
To: "Hannah, Lisle (Federal)" <LHannah@doc.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>, "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>, Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Mary Gibert - AD <mary.gibert@gsa.gov>
Message-ID: <CAB_j8AtDxjRGx6NAYwxtzY2CVLvHNiFmJHYij5DEZvyw9g2KQ@mail.gmail.com>
MD5: 5f9f7e19f8abccddc117973a96adb0e26

Will do. I'll set a reminder for myself to follow-up with you in 14 days.

On Tue, Jun 23, 2020 at 9:24 AM Hannah, Lisle (Federal) <LHannah@doc.gov> wrote:

Hi Chris,

Thanks so much for all of the communication around this. We also need to ask you to keep us informed of the contractor's status and when he recovers so that we can report that up in our metrics.

Lisle Hannah
Deputy Director, Office of Facilities and Environmental Quality
Office of the Secretary
Department of Commerce
202.482.2226 c: (b) (6)
LHannah@doc.gov

 Integrity. Inclusiveness. Excellence.
Our OCFQ/ASA Core Values

From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
Sent: Tuesday, June 23, 2020 8:20 AM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>
Subject: Re: 2020 PTT - Positive COVID-19 Case at HCHB

Yes, my understanding is the clean up was finished yesterday afternoon. I'm waiting on the final checklist and confirmation from the contractor before I send out a email to the group.

Thanks,

Chris

On Tue, Jun 23, 2020 at 8:18 AM Carnahan, Bryan (Federal) <BCarnahan@doc.gov> wrote:

I am waiting for a final update from Chris Hudson-Boyd.

Thanks,

Bryan Carnahan, PE, PMP

Associate Dir for Building Renovation

Dept of Commerce

202-482-0824

From: Adkins, Byron (Federal) <BAdkins@doc.gov>
Sent: Tuesday, June 23, 2020 8:08 AM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Cc: Hannah, Lisle (Federal) <LHannah@doc.gov>
Subject: RE: 2020 PTT - Positive COVID-19 Case at HCHB

Good Morning Bryan,

Thanks for the update....it appears the clean up is complete. Correct?

Byron M. Adkins, Jr.
Director, Office of Facilities and Environmental Quality
Office of the Secretary
U. S. Department of Commerce
Office: (202) 482-1200
Cell: (b) (6)
badkins@doc.gov

Integrity. Inclusiveness. Excellence
Our OCFO/ASA Core Values

From: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Sent: Tuesday, June 23, 2020 7:09 AM
To: Johnson, Ray (Federal) <rjohnson@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>
Cc: Westholm, Cara (Federal) <CWestholm@doc.gov>; Nguyen, Vu (Federal) <VNguyen1@doc.gov>; Prebble, Joe (Federal) <JoeP@doc.gov>; Kesslak, Anthony (Federal) <AKesslak@doc.gov>
Subject: Fw: 2020 PTT - Positive COVID-19 Case at HCHB

FYI

Bryan Carnahan, PE, PMP

Associate Dir for Building Renovation

Dept of Commerce

202-482-0824

From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
Sent: Monday, June 22, 2020 4:05 PM

To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>; CHRISTOPHER TAYLOR (TSD) <CHRISTOPHER.TAYLOR@usss.dhs.gov>; JOHN ELLER (TSD) <john.eller@usss.dhs.gov>; Erik Simmons - IDIP <erik.simmons@gsa.gov>; Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>; (b) (6) <[\(b\) \(6\)@grunley.com](mailto:(b) (6)@grunley.com)>; (b) (6) <[\(b\) \(6\)@grunley.com](mailto:(b) (6)@grunley.com)>; Elizabeth Cain - AD <elizabeth.cain@gsa.gov>; Mary Gibert - AK <mary.gibert@gsa.gov>; (b) (6) <[\(b\) \(6\)@msgslc.com](mailto:(b) (6)@msgslc.com)>; (b) (6) <[\(b\) \(6\)@msgslc.com](mailto:(b) (6)@msgslc.com)>; Donald Battle - WPM1D <don.battle@gsa.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>; Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>; Melinda Davis - WPIA-C <melinda.davis@gsa.gov>; Danielle Jones <danieller.jones@gsa.gov>; (b) (6) <[\(b\) \(6\)@jacobs.com](mailto:(b) (6)@jacobs.com)>; Marni Deleon <marni.deleon@gsa.gov>; Frank Palermo - WPIA <frank.palermo@gsa.gov>
Subject: Re: 2020 PTT - Positive COVID-19 Case at HCHB

Hello again,

As a follow-up to my earlier message, MSGS has started the sanitation process today. MSGS's sanitization contractor was onsite today and disinfected the 1st floor corridor, construction entrance interior and freight elevator. In addition to those spaces, the following areas were sanitized:

- The 4th floor corridors, pantry & restroom (men's);
- 5th floor Corridor's 0, 2 & 8; and
- 5th Floor Rm's 58035A, 58036F & 50035.

The below areas, noted in my previous email, were not believed to be impacted by the employee:

- Exterior guard station/sign in;
- South loading dock (exterior space);
- Exterior portable toilet(s); and
- Basement corridor 3.

MSGS will confirm all areas with the sanitization contractor tomorrow morning and submit a formal checklist of areas covered.

Additionally, in reference to the chemical absorbent and it's interaction with a solid surface, the active ingredient is effective for 10-30 minutes upon touching that solid surface and completely dries in 1 to 2 hours.

I will send an additional update tomorrow morning.

Thank you,

Chris

Chris Hudson-Boyd

Project Manager

Office of Design and Construction

Public Buildings Service

National Capital Region

US General Services Administration

[1800 F Street NW](#)

[Washington, DC 20407](#)

[Office: 202.205.5485](#)

Cell: (b) (6)

On Mon, Jun 22, 2020 at 11:55 AM Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov> wrote:

Hello,

On Monday, 6/22/2020, the PTT construction contractor (MSGs) notified GSA that one of their employees had tested positive for COVID-19 on 6/20/2020. The situation came to light on Monday morning 6/22/2020 when the employee failed to show up for work. This event prompted MSGs's superintendent to inquire about the individual's status at which time the positive test result became known.

MSGs has informed GSA that the infected employee was last on site on Friday, 6/19/2020 and had been present in the following areas:

- Phase 4 / PTT Freight Elevator (Elevator 16);
- Areas on the 4th Floor within PTT Space (Rooms 40043, 43013, 43015, Corridors 3 and 8, and the restrooms); and
- Areas on the 5th Floor within PTT Space (Rooms 58035A, Corridor 8 on both sides of the PTT demising wall, 58022R, 50035, and Corridor 0 on the north side of the demising wall).

Based on our observations of the PTT workers' entry/exit patterns, it is also suspected that the employee may have entered other common areas such as:

- The guard station and sign in area;
- South loading dock;
- Construction entrance;
- Exterior portable toilets; and
- Basement Corridor 3 (path from loading dock to Elevator 16).

MSGs has shut down their work area and sent employees home as of the time this situation became known on the morning of Monday, 6/22/2020.

MSGs is currently lining up the services of a professional cleaning and disinfecting company to sanitize the affected spaces. A date for such services has not been confirmed as of this notice,

but is expected within the next day or so. Once sanitization is complete, we will share a date in which construction and installation operations can resume on site.

Please feel free to reach out to me or Andrew Starck with any additional questions.

Thanks,

Chris

Chris Hudson-Boyd

Project Manager

[Office](#) of Design and Construction

Public Buildings Service

National Capital Region

US General Services Administration

[1800 F Street NW](#)

[Washington, DC 20407](#)

[Office](#): 202.205.5485

Cell: (b) (6)

--

Chris Hudson-Boyd Project Manager GSA PBS 202.379.6994

--

Chris Hudson-Boyd Project Manager GSA PBS 202.379.6994

Subject: Re: Request for Assistance: Current DOC Building Hours for Utilities
Date: Wed, 18 Mar 2020 13:58:23 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: "Westholm, Cara (Federal)" <CWestholm@doc.gov>
Cc: "Hannah, Lisle (Federal)" <LHannah@doc.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, Mi-Reta Reaves Oburota - WPM1A <mi-reta.oburota@gsa.gov>, Mary Gibert - AD <mary.gibert@gsa.gov>, Emma Perron - CSDE1 <emma.perron@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>, "Lucas, Kalia (Federal)" <KLucas@doc.gov>, "Fay, James (Federal)" <JFay@doc.gov>
Message-ID: <CAEfWDLdLcKe7SLaVdL2NhP_X2rYyOApJPYCU9Z_BSYS05oDjNg@mail.gmail.com>
MD5: 2fd585396cd0abf91a01b77b66c65099

Thanks! This is exactly what we needed. I think that covers all the areas we will have for the Presidential Transition occupancy--we will finish compiling our proposed base levels.

Thanks,

Liz Cain
Work 202-394-7915
Cell (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

On Wed, Mar 18, 2020 at 1:39 PM Westholm, Cara (Federal) <CWestholm@doc.gov> wrote:

Hi Liz,

The base cleaning level for the executive blue carpet area is daily vacuuming, dusting and trash removal. The base cleaning level for all other office areas is daily trash removal, and dusting/vacuuming once every two weeks.

Cara

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Sent: Wednesday, March 18, 2020 1:24 PM
To: Westholm, Cara (Federal) <CWestholm@doc.gov>
Cc: Hannah, Lisle (Federal) <LHannah@doc.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Mi-Reta Reaves Oburota - WPM1A <mi-reta.oburota@gsa.gov>; Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - CSDE1 <emma.perron@gsa.gov>; CHRISTINE DUA - C <christine.dua@gsa.gov>; Lucas, Kalia (Federal) <KLucas@doc.gov>; Fay, James (Federal) <JFay@doc.gov>
Subject: Re: Request for Assistance: Current DOC Building Hours for Utilities

Cara,

Thank you so much for this, all of this information is very helpful.

Could you advise on what your base cleaning level is/would be for offices and open office areas with cubicles?

Thanks,

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration

Technology Modernization Fund Program Management Office

On Mon, Mar 16, 2020 at 3:02 PM Westholm, Cara (Federal) <CWestholm@doc.gov> wrote:

Hi Liz,

Apologies, yes the bathrooms are cleaned daily.

Cara

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>

Sent: Monday, March 16, 2020 2:54 PM

To: Westholm, Cara (Federal) <CWestholm@doc.gov>

Cc: Hannah, Lisle (Federal) <LHannah@doc.gov>; Adkins, Byron (Federal) <BAkins@doc.gov>; Mi-Reta

Reaves Oburota - WPM1A <mi-reta.oburota@gsa.gov>; Mary Gibert - AD <mary.gibert@gsa.gov>;

Emma Perron - CSDE1 <emma.perron@gsa.gov>; CHRISTINE DUA - C <christine.dua@gsa.gov>; Lucas,

Kalia (Federal) <KLucas@doc.gov>; Fay, James (Federal) <JFay@doc.gov>

Subject: Re: Request for Assistance: Current DOC Building Hours for Utilities

Thanks Cara--does one of these categories cover restrooms? Maybe the public space category?

Thanks,

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration

Technology Modernization Fund Program Management Office

On Mon, Mar 16, 2020 at 2:43 PM Westholm, Cara (Federal) <CWestholm@doc.gov> wrote:

Hello Liz,

I put the chart below together for a different request recently so I am sending to you. It's more info than you need, but perhaps helpful. At the moment we have increased cleaning in all the areas below

to include daily sanitization as a response to COVID-19. Under normal operations, the chart below applies.

LOCATION	CURRENT SERVICE
Public space - hard surface	Varies- 1x to 3x a week mopping dusting (does not include disinfectant).
Vending lounges	2x week cleaning (mopping, wiping, and vacuuming). Daily trash removal.
Kitchenettes	2x week cleaning (mopping, wiping, and vacuuming) daily trash removal.
Conference Rooms / Business centers	2x week cleaning conference room, 1x week business centers. (dusting, vacuuming, surface cleaning).
Auditorium and other areas	Once every two weeks; dusting and vacuuming
Jogger's room/ credit union	3x a week cleaning and daily trash removal.
White House Visitor Center	Daily vacuuming, dusting, trash removal, and spot cleaning display units.
Entrances / elevators	Elevators: twice a week vacuuming/mopping and dusting. Main lobby and Secretary's Entrance is mopped daily

Cara Westholm, RA, LEED AP
Associate Director
Office of Space and Building Management
Office of Facilities and Environmental Quality
U.S. Department of Commerce
(202) 482 1703 Office
(b) (6) Cell



From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Sent: Monday, March 16, 2020 9:41 AM
To: Westholm, Cara (Federal) <CWestholm@doc.gov>
Cc: Hannah, Lisle (Federal) <LHannah@doc.gov>; Adkins, Byron (Federal) <BAkins@doc.gov>; Mi-Reta Reaves Oburota - WPM1A <mi-reta.oburota@gsa.gov>; Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - CSDE1 <emma.perron@gsa.gov>; CHRISTINE DUA - C <christine.dua@gsa.gov>; Lucas, Kalia (Federal) <KLucas@doc.gov>; Fay, James (Federal) <JFay@doc.gov>
Subject: Re: Request for Assistance: Current DOC Building Hours for Utilities

Hi Cara,

Thank you so much for this. Can you confirm that DOC's base services for the cleaning of restrooms and pantries?

Thanks,

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration

Technology Modernization Fund Program Management Office

On Thu, Mar 12, 2020 at 10:30 AM Westholm, Cara (Federal) <CWestholm@doc.gov> wrote:

Greetings,

Thank you for your email. Our current service hours are described below, however we can certainly make adjustments via the MOU and subsequent contract modifications. If you would like to meet to discuss details, please let me know.

Central air handlers: Run 5am-5pm, Monday through Friday

Fan Coil Units: Run 4am-5pm, Monday through Friday

Elevator technician: On-site 6am-6pm, Monday through Friday. One-hour emergency response at all other times

Cleaning: Cleaning of executive areas is done daily. All other offices include daily trash removal and bi-weekly dusting and vacuuming.

Cara Westholm, RA, LEED AP
Associate Director
Office of Space and Building Management
Office of Facilities and Environmental Quality
U.S. Department of Commerce
(202) 482 1703 Office
(b) (6) Cell



From: Hannah, Lisle (Federal) <LHannah@doc.gov>

Sent: Tuesday, March 10, 2020 9:38 AM

To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Adkins, Byron (Federal) <BAkins@doc.gov>

Cc: Mi-Reta Reaves Oburota - WPM1A <mi-reta.oburota@gsa.gov>; Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - CSDE1 <emma.perron@gsa.gov>; CHRISTINE DUA - C <christine.dua@gsa.gov>

Subject: RE: Request for Assistance: Current DOC Building Hours for Utilities

+Byron

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Sent: Tuesday, March 10, 2020 9:36 AM
To: Hannah, Lisle (Federal) <LHannah@doc.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>
Cc: Mi-Reta Reaves Oburota - WPM1A <mi-reta.oburota@gsa.gov>; Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - CSDE1 <emma.perron@gsa.gov>; CHRISTINE DUA - C <christine.dua@gsa.gov>
Subject: Request for Assistance: Current DOC Building Hours for Utilities

Hi Lisle and Cara,

Hope all is well with you. We are working on the long-awaited requested service levels for the building operations for the Pre-Elect and PTT.

Would you be able to provide your standard building hours? I would like to compare your facility's core hours to the building hours we offered last cycle to determine what hours, if any, will be considered overtime utilities.

I have also included one of our new team members, Mi-Reta Oburota, who will be working on the Facility Operations component of the project. We are looking forward to introducing her at a future meeting.

Thanks,

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration

Technology Modernization Fund Program Management Office

Subject: UPDATE - PTT Space at DOC - Positive COVID Case
Date: Tue, 23 Jun 2020 14:02:06 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Emily Murphy - A <emily.murphy@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>
Cc: Rob Borden - AC <robert.borden@gsa.gov>
Message-ID: <CAOH3n2vg1XJtrC6QzaHDN1Pe-UDsjcOSu74QdC3fU6cTDEpRcg@mail.gmail.com>
MD5: 3eda7259c20e2b1aee88a001f24810cc

Emily, Allison and Rob:

Sanitization/cleaning has been completed. Work will commence within the Phase 4 area tomorrow.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

www.gsa.gov



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the sender by reply email and then delete all copies of the original email and attachments.

On Mon, Jun 22, 2020 at 9:24 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

Midnight Sun (PTT Contractor) has a confirmed case of Covid.

Aaron Hassinger (Project Executive) is working on an email.

DOC has been notified.

GSA IT has pulled their contractors.

We'll keep you posted.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: RE: [EXTERNAL] Re: 2020 PTT - Positive COVID-19 Case at HCHB
Date: Tue, 23 Jun 2020 17:07:09 +0000
From: (b) (6) @jacobs.com
To: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>, "CHRISTOPHER TAYLOR (TSD)" <CHRISTOPHER.TAYLOR@uss.s.dhs.gov>, "JOHN ELLER (TSD)" <john.eller@uss.s.dhs.gov>, Erik Simmons - IDIP <erik.simmons@gsa.gov>, "Anne Marie Davis - IDTBD" <annemarie.davis@gsa.gov>, (b) (6) @grunley.com, (b) (6) @grunley.com, "Elizabeth Cain - AD" <elizabeth.cain@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, (b) (6) @msgslc.com, (b) (6) @msgslc.com, Donald Battle - WPM1D <don.battle@gsa.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>, Melinda Davis - WPIA-C <melinda.davis@gsa.gov>, Danielle Jones <danieller.jones@gsa.gov>, Marni Deleon <marni.deleon@gsa.gov>, Frank Palermo - WPIA <frank.palermo@gsa.gov>
Message-ID: <228EA938995D484182CB8C8BAF98CDD08F7D5FD2@USTHA1-MSG025.jade.jacobs.com>
MD5: c7c287388166a975686d5d3844fe3de8

Chris,

The same technician utilized by GGJV each Friday to sanitize the Fitness Center was on site today (6/23/2020) from 11:30 to 1PM. Myself and (b) (6) walked with him as he completed sanitizing 4th and 5th floor areas as listed below.

The 4th floor corridors, MSGS office (43013), pantry & restrooms (men's and women's).

5th floor Corridor's 0, 2 & 8.

5th Floor Rm's 58035A, 58036F, 50035, and 58044.

The process was a thorough spraying of all surfaces and furniture. (b) (6) will send out a separate email with product data, and completion certificate confirming areas treated. We should see that email later today.

R/
(b) (6)

From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
Sent: Monday, June 22, 2020 4:06 PM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>; CHRISTOPHER TAYLOR (TSD) <CHRISTOPHER.TAYLOR@uss.s.dhs.gov>; JOHN ELLER (TSD) <john.eller@uss.s.dhs.gov>; Erik Simmons - IDIP <erik.simmons@gsa.gov>; Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>; (b) (6) @grunley.com; (b) (6) @grunley.com; Elizabeth Cain - AD <elizabeth.cain@gsa.gov>; Mary Gibert - AK <mary.gibert@gsa.gov>; (b) (6) @msgslc.com; (b) (6) @msgslc.com; Donald Battle - WPM1D <don.battle@gsa.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>; Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>; Melinda Davis - WPIA-C <melinda.davis@gsa.gov>; Danielle Jones <danieller.jones@gsa.gov>; (b) (6) @jacobs.com; Marni Deleon <marni.deleon@gsa.gov>; Frank Palermo - WPIA <frank.palermo@gsa.gov>
Subject: [EXTERNAL] Re: 2020 PTT - Positive COVID-19 Case at HCHB

Hello again,

As a follow-up to my earlier message, MSGS has started the sanitation process today. MSGS's sanitization contractor was onsite today and disinfected the 1st floor corridor, construction entrance interior and freight elevator. In addition to those spaces, the following areas were sanitized:

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The below areas, noted in my previous email, were not believed to be impacted by the employee:

Exterior guard station/sign in;

South loading dock (exterior space);
Exterior portable toilet(s); and
Basement corridor 3.

MSGs will confirm all areas with the sanitization contractor tomorrow morning and submit a formal checklist of areas covered.

Additionally, in reference to the chemical absorbent and its interaction with a solid surface, the active ingredient is effective for 10-30 minutes upon touching that solid surface and completely dries in 1 to 2 hours.

I will send an additional update tomorrow morning.

Thank you,

Chris

Chris Hudson-Boyd

Project Manager

Office of Design and Construction

Public Buildings Service

National Capital Region

US General Services Administration

1800 F Street NW

Washington, DC 20407

Office: 202.205.5485

Cell (b) (6)

On Mon, Jun 22, 2020 at 11:55 AM Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov> wrote:

Hello,

On Monday, 6/22/2020, the PTT construction contractor (MSGs) notified GSA that one of their employees had tested positive for COVID-19 on 6/20/2020. The situation came to light on Monday morning 6/22/2020 when the employee failed to show up for work. This event prompted MSGs's

superintendent to inquire about the individual's status at which time the positive test result became known.

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- Phase 4 / PTT Freight Elevator (Elevator 16);
- Areas on the 4th Floor within PTT Space (Rooms 40043, 43013, 43015, Corridors 3 and 8, and the restrooms); and
- Areas on the 5th Floor within PTT Space (Rooms 58035A, Corridor 8 on both sides of the PTT demising wall, 58022R, 50035, and Corridor 0 on the north side of the demising wall).

Based on our observations of the PTT workers' entry/exit patterns, it is also suspected that the employee may have entered other common areas such as:

- The guard station and sign in area;
- South loading dock;
- Construction entrance;
- Exterior portable toilets; and
- Basement Corridor 3 (path from loading dock to Elevator 16).

MSGs has shut down their work area and sent employees home as of the time this situation became known on the morning of Monday, 6/22/2020.

MSGs is currently lining up the services of a professional cleaning and disinfecting company to sanitize the affected spaces. A date for such services has not been confirmed as of this notice, but is expected within the next day or so. Once sanitization is complete, we will share a date in which construction and installation operations can resume on site.

Please feel free to reach out to me or Andrew Starck with any additional questions.

Thanks,

Chris

Chris Hudson-Boyd

Project Manager

Office of Design and Construction

Public Buildings Service

National Capital Region

US General Services Administration

1800 F Street NW

Washington, DC 20407

Subject: Re: House Oversight Committee Democratic Staff Request for Briefing
Date: Tue, 19 May 2020 16:11:04 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Kevin Ortiz - S <kevin.ortiz@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Susannah Gilmore - CSDE1 <susannah.gilmore@gsa.gov>
Message-ID: <CAORBFJnwG_mKa4PJ5THLSHE15PzNgpUfyLhW3OU_MvE_arardw@mail.gmail.com>
MD5: 97c8ef36057241c83f59b8fddb0cc7cb

Thanks Kevin! I will create a slide in the deck to draft responses to these questions.

Hi Susannah! It was nice meeting you virtually at noon today to discuss your next assignment with PTST in August =)

Dorsy

On Tue, May 19, 2020 at 3:01 PM Kevin Ortiz - S <kevin.ortiz@gsa.gov> wrote:

Also, Republican Committee staff have been invited as well.

On Tue, May 19, 2020 at 2:53 PM Kevin Ortiz - S <kevin.ortiz@gsa.gov> wrote:

I spoke with Committee staff a little while ago. They said they have a pretty good understanding of the presidential transition process, and that they wanted to focus on four main areas.

- 1) Any changes in process from 2016.
- 2) Status of agency reports due to GSA.
- 3) How GSA is planning to rely on scientific expertise to plan for the transition given COVID-19.
- 4) How GSA is planning to respond logistically because of COVID-19.

Are we in a position to discuss those 4 items? If so, could they be added to the slide deck for our own internal preparation purposes? Happy to discuss.

On Mon, May 18, 2020 at 4:45 PM Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov> wrote:

Hi Kevin,

Here is the proposed deck for your review:



Dorsy

On Mon, May 18, 2020 at 3:40 PM Kevin Ortiz - S <kevin.ortiz@gsa.gov> wrote:

(b) (5)

The Administration is pleased to present the 6 month presidential transition report to Congress. (b) (5)

[Redacted text block]

On Mon, May 18, 2020 at 9:11 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

I am tied up until 3 PM - I can talk then -

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

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On Mon, May 18, 2020 at 9:08 AM Kevin Ortiz - S <kevin.ortiz@gsa.gov> wrote:

(b) (5)

A large rectangular area of the email body is completely redacted with a solid black box.

Let's chat on the phone at 1 today to discuss further if that still works. I'll send around a calendar invitation.

On Fri, May 15, 2020 at 3:09 PM Kevin Ortiz - S <kevin.ortiz@gsa.gov> wrote:

(b) (5)

A single line of text in the email body is redacted with a solid black box.

On Fri, May 15, 2020 at 1:55 PM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

(b) (5)

A large rectangular area of the email body is completely redacted with a solid black box.

Our role is larger and includes items that do not involve OMB.

Your call -

Let me know if you want to discuss or talk.

Mary



U.S. Genera Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

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the sender by reply email and then delete all copies of the original email and attachments.

On Fri, May 15, 2020 at 12:25 PM Kevin Ortiz - S <kevin.ortiz@gsa.gov> wrote:

(b) (5)

On Fri, May 15, 2020 at 11:34 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

here are some dates that work -

5/18
1-2 PM
after 3 PM

5/19
after 1 PM

5/20
after 4 PM

5/26
noon - 2 PM

5/27
after 3:30 PM

5/28
noon - 2:30 PM

(b) (5) [REDACTED]

The 1st ATDC is scheduled for 5/27 - (b) (5) [REDACTED]

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

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Yes -

I'll send you dates and times that work.

Mary



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Best,

--



U.S. General Services Administration

Kevin Ortiz

Policy Advisor

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Affairs

kevin.ortiz@gsa.gov

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kevin.ortiz@gsa.gov

(b) (6) (mobile)

Subject: Re: House Oversight Committee Democratic Staff Request for Briefing
Date: Tue, 19 May 2020 15:01:19 -0400
From: Kevin Ortiz - S <kevin.ortiz@gsa.gov>
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Susannah Gilmore - CSDE1 <susannah.gilmore@gsa.gov>
Message-ID: <CALNeg3AjeR_ELcUJQuqEf0OFVuQB2FM=4ROZ0uxzSWR2JWM2mQ@mail.gmail.com>
MD5: a1cad1f12215c8f085e48dc6c9d991ba

Also, Republican Committee staff have been invited as well.

On Tue, May 19, 2020 at 2:53 PM Kevin Ortiz - S <kevin.ortiz@gsa.gov> wrote:

I spoke with Committee staff a little while ago. They said they have a pretty good understanding of the presidential transition process, and that they wanted to focus on four main areas.

- 1) Any changes in process from 2016.
- 2) Status of agency reports due to GSA.
- 3) How GSA is planning to rely on scientific expertise to plan for the transition given COVID-19.
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Dorsy

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(b) (5)

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(b) (6) (mobile)

Subject: Re: House Oversight Committee Democratic Staff Request for Briefing
Date: Tue, 19 May 2020 14:53:39 -0400
From: Kevin Ortiz - S <kevin.ortiz@gsa.gov>
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Susannah Gilmore - CSDE1 <susannah.gilmore@gsa.gov>
Message-ID: <CALNeg3A_b4+K5tvM-Sncbx_nnwAiMxRF5fjyLtLJ3Wysyer1KQ@mail.gmail.com>
MD5: 5f17d46f16d9045e3a936520713b81eb

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Policy Advisor

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Affairs

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202-550-5872 (mobile)

--



U.S. Genera Services Administration

Kevin Ortiz

Policy Advisor

Office of Congressional and Intergovernmental

Affairs

kevin.ortiz@gsa.gov

(b) (6) mobile)

Subject: Fwd: 2020 PTT - Positive COVID-19 Case
Date: Mon, 22 Jun 2020 06:25:05 -0700
From: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>
To: Gibert - AD Mary <mary.gibert@gsa.gov>, elizabeth.cain@gsa.gov, christopher.hudson-boyd@gsa.gov, Ebadi Shapour <shapour.ebadi@gsa.gov>, Palermo - WPIA Frank <frank.palermo@gsa.gov>, Simmons - IOWDI Erik <erik.simmons@gsa.gov>
Message-ID: <CAFWj2MowXP7P7=+Gy9zB1bubYd-XvY7=_1m-MGHKvBUXJkU=w@mail.gmail.com>
MD5: 8b2c6d3eedb70a294fff7c5f888b82d7

All,

See below. More to come.

Thanks,

Aaron Hassinger
GSA
202-657-7239

Begin forwarded message:

From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
Date: June 22, 2020 at 9:22:35 AM EDT
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>
Subject: 2020 PTT - Positive COVID-19 Case

Hi Bryan,

As discussed, GSA was alerted of a positive COVID-19 case in the Phase 4 / PTT construction area by a MSGS contractor. MSGS is shutting the site down and will provide details on cleaning, etc.

As of now, I am not sure where the contractor was working other than being in the Phase 4 space, nor am I sure when s/he was last in the building. Depending on the area he was working will dictate whether or not we need to stop work in the basement. More details to follow.

Thanks,
Chris --

Chris Hudson-Boyd Project Manager GSA PBS 202.379.6994

Subject: Re: 2020 PTT - Positive COVID-19 Case at HCHB
Date: Mon, 22 Jun 2020 16:05:58 -0400
From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>, "CHRISTOPHER TAYLOR (TSD)" <CHRISTOPHER.TAYLOR@usss.dhs.gov>, "JOHN ELLER (TSD)" <john.eller@usss.dhs.gov>, Erik Simmons - IDIP <erik.simmons@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Joseph Monaco <JosephMonaco@grunley.com>, (b) (6) @grunley.com>, Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, (b) (6) @msgslc.com>, (b) (6) @msgslc.com>, Donald Battle - WPM1D <don.battle@gsa.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>, Melinda Davis - WPIA-C <melinda.davis@gsa.gov>, Danielle Jones <danieller.jones@gsa.gov>, (b) (6) @jacobs.com>, Marni Deleon <marni.deleon@gsa.gov>, Frank Palermo - WPIA <frank.palermo@gsa.gov>
Message-ID: <CAB_j8Avj0Zx0asgXxgZGYnrwX+RU+tBtAZ4b3KZkR3p-HAzXaA@mail.gmail.com>
MD5: c6cffca2f15e4d42b2411f5a441289ad

Hello again,

As a follow-up to my earlier message, MSGS has started the sanitation process today. MSGS's sanitization contractor was onsite today and disinfected the 1st floor corridor, construction entrance interior and freight elevator. In addition to those spaces, the following areas were sanitized:

- The 4th floor corridors, pantry & restroom (men's);
- 5th floor Corridor's 0, 2 & 8; and
- 5th Floor Rm's 58035A, 58036F & 50035.

The below areas, noted in my previous email, were not believed to be impacted by the employee:

- Exterior guard station/sign in;
- South loading dock (exterior space);
- Exterior portable toilet(s); and
- Basement corridor 3.

MSGS will confirm all areas with the sanitization contractor tomorrow morning and submit a formal checklist of areas covered.

Additionally, in reference to the chemical absorbent and it's interaction with a solid surface, the active ingredient is effective for 10-30 minutes upon touching that solid surface and completely dries in 1 to 2 hours.

I will send an additional update tomorrow morning.

Thank you,
Chris

Chris Hudson-Boyd
Project Manager
Office of Design and Construction
Public Buildings Service
National Capital Region
US General Services Administration
1800 F Street NW
Washington, DC 20407
Office: 202.205.5485
Cell: (b) (6)

On Mon, Jun 22, 2020 at 11:55 AM Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov> wrote:

Hello,

On Monday, 6/22/2020, the PTT construction contractor (MSGs) notified GSA that one of their employees had tested positive for COVID-19 on 6/20/2020. The situation came to light on Monday morning 6/22/2020 when the employee failed to show up for work. This event prompted MSGs's superintendent to inquire about the individual's status at which time the positive test result became known.

MSGs has informed GSA that the infected employee was last on site on Friday, 6/19/2020 and had been present in the following areas:

- Phase 4 / PTT Freight Elevator (Elevator 16);
- Areas on the 4th Floor within PTT Space (Rooms 40043, 43013, 43015, Corridors 3 and 8, and the restrooms); and
- Areas on the 5th Floor within PTT Space (Rooms 58035A, Corridor 8 on both sides of the PTT demising wall, 58022R, 50035, and Corridor 0 on the north side of the demising wall).

Based on our observations of the PTT workers' entry/exit patterns, it is also suspected that the employee may have entered other common areas such as:

- The guard station and sign in area;
- South loading dock;
- Construction entrance;
- Exterior portable toilets; and
- Basement Corridor 3 (path from loading dock to Elevator 16).

MSGs has shut down their work area and sent employees home as of the time this situation became known on the morning of Monday, 6/22/2020.

MSGs is currently lining up the services of a professional cleaning and disinfecting company to sanitize the affected spaces. A date for such services has not been confirmed as of this notice, but is expected within the next day or so. Once sanitization is complete, we will share a date in which construction and installation operations can resume on site.

Please feel free to reach out to me or Andrew Starck with any additional questions.

Thanks,
Chris

Chris Hudson-Boyd
Project Manager
Office of Design and Construction
Public Buildings Service
National Capital Region
US General Services Administration
1800 F Street NW
Washington, DC 20407
Office: 202.205.5485
Cell: (b) (6)

Subject: Re: Presidential Transition Discussion
Date: Mon, 22 Jun 2020 15:51:44 -0400
From: Susannah Gilmore - CSDE1 <susannah.gilmore@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Kevin Ortiz - S <kevin.ortiz@gsa.gov>
Message-ID: <CAFiNcyXXwagLsjK3ZYim22KjZVreU99ToHRgnc36qY7mWK6CyA@mail.gmail.com>
MD5: da217f70843f9955e567e254a536b57f

Hi all,

Here are the notes (with one getback) from this afternoon's briefing. Fee free to edit/supplement!

Susannah



On Fri, Jun 12, 2020 at 3:59 PM Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov> wrote:

Agree. 1pm works for me and it looks free on Mary's calendar for an internal check-in. Friday looks better on Mary's calendar than Thursday for the actual brief, but I will defer to her.

Dorsy

On Fri, Jun 12, 2020 at 2:55 PM Kevin Ortiz - S <kevin.ortiz@gsa.gov> wrote:

(b) (5)
Would Monday at 1pm work for an internal GSA meeting to discuss?

In terms of times to brief Allison, it looks like Thursday or Friday at 11 are open for everyone. Does that work?

----- Forwarded message -----

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Fri, Jun 12, 2020 at 1:44 PM
Subject: Re: Presidential Transition Discussion
To: Tinsey, Allison (HSGAC) <Allison_Tinsey@hsgac.senate.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Kevin Ortiz - S <kevin.ortiz@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>

Allison:

Thanks for reaching out. I have included our Congressional Office for scheduling and coordination.

Have a great weekend.

Mary



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On Fri, Jun 12, 2020 at 12:54 PM Tinsey, Allison (HSGAC) <Allison_Tinsey@hsgac.senate.gov> wrote:

Hi Mary,

I saw the May 13 letter and report sent to HSGAC on the presidential transition process and I wondered if we could set up a time to discuss it, especially in light of the covid-19 pandemic and the potential impacts it is having on funding, planning, timing, and resources.

Let me know if you have availability next week. Many thanks,

Allison M. Tinsey

Counsel for Governmental Affairs

HSGAC FSO Minority – Sen. Maggie Hassan (D-NH)

Note: I am teleworking until further notice to mitigate the spread of COVID-19, so my responses may be delayed. I appreciate your patience!

--



U.S. General Services Administration

Kevin Ortiz

Policy Advisor

Office of Congressional and Intergovernmental

Affairs

kevin.ortiz@gsa.gov

(b) (6) (mobile)

--



U.S. Genera Services Administration

Susannah Gilmore

Program Analyst

Emerging Leaders Program (ELP)

Office of Human Resources Management (OHRM)

1800 F Street

Washington, DC 20405

Phone: 202-227-9031

E-mail: susannah.gilmore@gsa.gov

Subject: 2020 PTT - Positive COVID-19 Case at HCHB
Date: Mon, 22 Jun 2020 11:55:04 -0400
From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>, "CHRISTOPHER TAYLOR (TSD)" <CHRISTOPHER.TAYLOR@usss.dhs.gov>, "JOHN ELLER (TSD)" <john.eller@usss.dhs.gov>, Erik Simmons - IDIP <erik.simmons@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, Joseph Monaco <JosephMonaco@grunley.com>, Ryan Turner <RyanTurner@grunley.com>, Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Rick Swearingen <rswearingen@msgslc.com>, Mohamed Sifeldin <msifeldin@msgslc.com>, Donald Battle - WPM1D <don.battle@gsa.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>, Melinda Davis - WPIA-C <melinda.davis@gsa.gov>, Danielle Jones <danieller.jones@gsa.gov>, "Spinney, William" <William.Spinney@jacobs.com>, Marni Deleon <marni.deleon@gsa.gov>, Frank Palermo - WPIA <frank.palermo@gsa.gov>
Message-ID: <CAB_j8AuYsP9XOhktOy+7sexY5ZGrbb7MCYUX7Z4vqu=BUjnCEw@mail.gmail.com>
MD5: 02af8fa65d79b84ad3aa32e2c90238

Hello,

On Monday, 6/22/2020, the PTT construction contractor (MSGs) notified GSA that one of their employees had tested positive for COVID-19 on 6/20/2020. The situation came to light on Monday morning 6/22/2020 when the employee failed to show up for work. This event prompted MSGs's superintendent to inquire about the individual's status at which time the positive test result became known.

MSGs has informed GSA that the infected employee was last on site on Friday, 6/19/2020 and had been present in the following areas:

- Phase 4 / PTT Freight Elevator (Elevator 16);
- Areas on the 4th Floor within PTT Space (Rooms 40043, 43013, 43015, Corridors 3 and 8, and the restrooms); and
- Areas on the 5th Floor within PTT Space (Rooms 58035A, Corridor 8 on both sides of the PTT demising wall, 58022R, 50035, and Corridor 0 on the north side of the demising wall).

Based on our observations of the PTT workers' entry/exit patterns, it is also suspected that the employee may have entered other common areas such as:

- The guard station and sign in area;
- South loading dock;
- Construction entrance;
- Exterior portable toilets; and
- Basement Corridor 3 (path from loading dock to Elevator 16).

MSGs has shut down their work area and sent employees home as of the time this situation became known on the morning of Monday, 6/22/2020.

MSGs is currently lining up the services of a professional cleaning and disinfecting company to sanitize the affected spaces. A date for such services has not been confirmed as of this notice, but is expected within the next day or so. Once sanitization is complete, we will share a date in which construction and installation operations can resume on site.

Please feel free to reach out to me or Andrew Starck with any additional questions.

Thanks,
Chris

Chris Hudson-Boyd
Project Manager
Office of Design and Construction
Public Buildings Service
National Capital Region
US General Services Administration

1800 F Street NW
Washington, DC 20407
Office: 202.205.5485
Cell: (b) (6)

Subject: Re: 2020 PTT - Positive COVID-19 Case
Date: Mon, 22 Jun 2020 09:58:07 -0400
From: Erik Simmons - IDT <erik.simmons@gsa.gov>
To: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>
Cc: Gibert - AD Mary <mary.gibert@gsa.gov>, Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, Ebadi Shapour <shapour.ebadi@gsa.gov>, Palermo - WPIA Frank <frank.palermo@gsa.gov>, Beth Anne Killoran - ID <beth.killoran@gsa.gov>, Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>
Message-ID: <CAHSmZ=Lj=DfepQpNkHtzJJnTyzqJHaJVro2CKm8ypzOQu6RCw@mail.gmail.com>
MD5: c6dbd217436e719719bc7c9f21c51490

+ Beth Killoran

Aaron,

I have directed the IT cabling contractor (3LINKS Technology) and our IT Support Contractor (Booz Allen Hamilton) to leave the building until further notice. We had several people onsite/heading to the site this morning.

Thanks for the update.

Erik

On Mon, Jun 22, 2020 at 9:25 AM Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov> wrote:

All,

See below. More to come.

Thanks,

Aaron Hassinger
GSA
202-657-7239

Begin forwarded message:

From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
Date: June 22, 2020 at 9:22:35 AM EDT
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>
Subject: 2020 PTT - Positive COVID-19 Case

Hi Bryan,

As discussed, GSA was alerted of a positive COVID-19 case in the Phase 4 / PTT construction area by a MSGS contractor. MSGS is shutting the site down and will provide details on cleaning, etc.

As of now, I am not sure where the contractor was working other than being in the Phase 4 space, nor am I sure when s/he was last in the building. Depending on the area he was working will dictate

whether or not we need to stop work in the basement. More details to follow.

Thanks,
Chris --

Chris Hudson-Boyd Project Manager GSA PBS 202.379.6994

Subject: Re: 2020 PTT - Positive COVID-19 Case
Date: Mon, 22 Jun 2020 13:57:39 +0000
From: "Adkins, Byron (Federal)" <BAdkins@doc.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: "Hannah, Lisle (Federal)" <LHannah@doc.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Elizabeth Cain - BB <elizabeth.cain@gsa.gov>, "Westholm, Cara (Federal)" <CWestholm@doc.gov>
Message-ID: <5336C121-B98A-4806-BA61-C38F45BA1599@doc.gov>
MD5: 82867ad864debe75bf5f2ab5e0aa3f3

Okay...I better let our leadership know immediately. Please send details as soon as possible.

Byron M. Adkins, Jr.
Director, Office of Facilities and Environmental Quality
U. S. Department of Commerce
Office: (202) 482-1200
Cell: (b) (6)
bAdkins@doc.gov

On Jun 22, 2020, at 9:45 AM, Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

as an FY - I have alerted Emily.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

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On Mon, Jun 22, 2020 at 9:39 AM Adkins, Byron (Federal) <BADkins@doc.gov> wrote:

Thanks Mary! Please keep us posted so we know how to proceed. We'll hold on notifying leadership until we have some details.

Byron M. Adkins, Jr.
Director, Office of Facilities and Environmental Quality
U. S. Department of Commerce
Office: [\(202\) 482-1200](tel:(202)482-1200)
Cell: (b) (6)
badkins@doc.gov

On Jun 22, 2020, at 9:33 AM, Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

All being worked -

Chris and Aaron - will be communicating.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

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On Mon, Jun 22, 2020 at 9:31 AM Hannah, Lisle (Federal) <LHannah@doc.gov> wrote:

Thanks, Mary. We'll need to know their last date in the HCHB to determine cleaning protocols and of course, we'd also like to know their path in the building ... which entrance/which stairwell/elevator.

I'm so sorry to hear of this!

From: Mary Gibert - AK <mary.gibert@gsa.gov>

Sent: Monday, June 22, 2020 9:27 AM

To: Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>

Cc: Mary Gibert - AK <mary.gibert@gsa.gov>; Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>; Elizabeth

Cain - BB <elizabeth.cain@gsa.gov>

Subject: Fwd: 2020 PTT - Positive COVID-19 Case

FYI - will keep you all posted.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and
Associate Administrator
Office of Civil Rights (AK)
1800 F Street, NW, Room 2340
Washington, DC 20405
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----- Forwarded message -----

From: **Aaron Hassinger - WPIA** <aaron.hassinger@gsa.gov>

Date: Mon, Jun 22, 2020 at 9:25 AM

Subject: Fwd: 2020 PTT - Positive COVID-19 Case

To: Gibert - AD Mary <mary.gibert@gsa.gov>, <elizabeth.cain@gsa.gov>, <christopher.hudson-boyd@gsa.gov>, Ebadi Shapour <shapour.ebadi@gsa.gov>, Palermo - WPIA Frank <frank.palermo@gsa.gov>, Simmons - IOWDI Erik <erik.simmons@gsa.gov>

All,

See below. More to come.

Thanks,

Aaron Hassinger

GSA

202-657-7239

Begin forwarded message:

From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
Date: June 22, 2020 at 9:22:35 AM EDT
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>
Subject: 2020 PTT - Positive COVID-19 Case

Hi Bryan,

As discussed, GSA was alerted of a positive COVID-19 case in the Phase 4 / PTT construction area by a MSGS contractor. MSGS is shutting the site down and will provide details on cleaning, etc.

As of now, I am not sure where the contractor was working other than being in the Phase 4 space, nor am I sure when s/he was last in the building. Depending on the area he was working will dictate whether or not we need to stop work in the basement. More details to follow.

Thanks,

Chris

--

Chris Hudson-Boyd Project Manager GSA PBS 202.379.6994

Subject: Fwd: PTT Space at DOC - Positive COVID Case
Date: Mon, 22 Jun 2020 09:47:40 -0400
From: Robert Carter - D <robert.carter@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAM1i-Dw7ws=gfULB4uzd8waYDA24iQ5txVf0Xw_UiQuOUbpgfg@mail.gmail.com>
MD5: a9ae0981a99c43d374bf372fd9fe2b5e

re sent.

Robert J. Carter
Associate Administrator
US General Services Administration
Office of Mission Assurance
1800 F Street, NW
Washington, DC 20405

Ce (b) (6)

----- Forwarded message -----

From: Robert Carter - D <robert.carter@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:28 AM
Subject: Re: PTT Space at DOC - Positive COVID Case
To: Mary Gibert - AK <mary.gibert@gsa.gov>, Jackie Gordon - WPB <jacqueline.gordon@gsa.gov>, Reginald Johnson <reginald.johnson@gsa.gov>

Can we ensure they are following proper reporting structure.

Addit others for awareness.

Robert J. Carter
Associate Administrator
US General Services Administration
Office of Mission Assurance
1800 F Street, NW
Washington, DC 20405

Ce (b) (6)

On Mon, Jun 22, 2020 at 9:30 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

Making sure you all are aware.

Aaron Hassinger and his Team are working.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

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----- Forwarded message -----

From: **Mary Gibert - AK** <mary.gibert@gsa.gov>

Date: Mon, Jun 22, 2020 at 9:24 AM

Subject: PTT Space at DOC - Positive COVID Case

To: Emily Murphy - A <emily.murphy@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>

Cc: Rob Borden - AC <robert.borden@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

Midnight Sun (PTT Contractor) has a confirmed case of Covid.

Aaron Hassinger (Project Executive) is working on an email.

DOC has been notified.

GSA IT has pulled their contractors.

We'll keep you posted.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: Fwd: PTT Space at DOC - Positive COVID Case
Date: Mon, 22 Jun 2020 09:49:42 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Allison Azevedo - PD <allison.azevedo@gsa.gov>
Message-ID: <CAOH3n2v5NuAapRKv9B+cKyJumNL6UsAxwKpA4m6S3BkijV41+g@mail.gmail.com>
MD5: bcb5de474b763f2699c50e4fc35e1de4

FYI - sorry should have put you on the 1st one -

Mary



U.S. Genera Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

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Forwarded Conversation
Subject: PTT Space at DOC - Positive COVID Case

From: **Mary Gibert - AK** <mary.gibert@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:24 AM
To: Emily Murphy - A <emily.murphy@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>
Cc: Rob Borden - AC <robert.borden@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

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Mary



U.S. General Services Administration

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the sender by reply email and then delete all copies of the original email and attachments.

From: **Emily Murphy - A** <emily.murphy@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:26 AM
To: Mary Gibert - AK <mary.gibert@gsa.gov>

Thank you Mary. Let me know if you need anything --



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

From: **Mary Gibert - AK** <mary.gibert@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:29 AM
To: Beth Anne Killoran - ID <beth.killoran@gsa.gov>, David Shive - I <david.shive@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>
Cc: Daniel Mathews - P <daniel.mathews@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

Making sure you all are aware.

Aaron Hassinger and his Team are working.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

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the sender by rep y emai and then de ete a copies of the origina emai and attachments.

From: **Mary Gibert - AK** <mary.gibert@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:32 AM
To: Aaron Hassinger - WPIAA <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, Elizabeth Cain - BB <elizabeth.cain@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>



U.S. Genera Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

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Subject: PTT Space at DOC - Positive COVID Case

From: **Mary Gibert - AK** <mary.gibert@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:24 AM
To: Emily Murphy - A <emily.murphy@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>
Cc: Rob Borden - AC <robert.borden@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

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Mary



U.S. General Services Administration

Mary D. Gibert

Associate Administrator

Office of Civil Rights (AK)

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Date: Mon, Jun 22, 2020 at 9:26 AM
To: Mary Gibert - AK <mary.gibert@gsa.gov>

Thank you Mary. Let me know if you need anything --



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

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To: Beth Anne Killoran - ID <beth.killoran@gsa.gov>, David Shive - I <david.shive@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>
Cc: Daniel Mathews - P <daniel.mathews@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

From: **Robert Carter - D** <robert.carter@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:35 AM
To: Mary Gibert - AK <mary.gibert@gsa.gov>, Jackie Gordon - WPB <jacqueline.gordon@gsa.gov>, Reginald Johnson <reginald.johnson@gsa.gov>

Can we ensure they are following proper reporting structure.

Addint others for awareness.

Robert J. Carter
Associate Administrator
US General Services Administration
Office of Mission Assurance
1800 F Street, NW
Washington, DC 20405
Ce (b) (6)

From: **Beth Anne Killoran - ID** <beth.killoran@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:39 AM
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: David Shive - I <david.shive@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>, Daniel Mathews - P <daniel.mathews@gsa.gov>

Hi.

Erik just let us know. We are doing contract tracing and notification for the IT contractors. We are also putting office the Philadelphia install planned for this week to all people to self quarantine. --

Beth Killoran
Deputy CIO
General Services Administration

Subject: Re: 2020 PTT - Positive COVID-19 Case
Date: Mon, 22 Jun 2020 09:45:21 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Adkins, Byron (Federal)" <BAdkins@doc.gov>
Cc: "Hannah, Lisle (Federal)" <LHannah@doc.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Elizabeth Cain - BB <elizabeth.cain@gsa.gov>, "Westholm, Cara (Federal)" <CWestholm@doc.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2seeo0xCyUT+68P7mPB2wRuWS=vKv9ACSQsBbp1gpOjUA@mail.gmail.com>
MD5: 956fe8d189836ae4297b2c34ccc1c0ff

as an FY - I have alerted Emily.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

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Byron M. Adkins, Jr.
Director, Office of Facilities and Environmental Quality
U. S. Department of Commerce
Office: [\(202\) 482-1200](tel:(202)482-1200)
Cell: [\(b\) \(6\)](tel:(b)(6))
badkins@doc.gov

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All being worked -

Chris and Aaron - will be communicating.

Mary



U.S. Genera Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

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Thanks, Mary. We'll need to know their last date in the HCHB to determine cleaning protocols and of course, we'd also like to know their path in the building ... which entrance/which stairwell/elevator.

I'm so sorry to hear of this!

From: Mary Gibert - AK <mary.gibert@gsa.gov>

Sent: Monday, June 22, 2020 9:27 AM

To: Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>

Cc: Mary Gibert - AK <mary.gibert@gsa.gov>; Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>; Elizabeth Cain - BB <elizabeth.cain@gsa.gov>

Subject: Fwd: 2020 PTT - Positive COVID-19 Case

FYI - will keep you all posted.

Mary



U.S. General Services Administration

Mary D. Gibert

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From: **Aaron Hassinger - WPIA** <aaron.hassinger@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:25 AM
Subject: Fwd: 2020 PTT - Positive COVID-19 Case
To: Gibert - AD Mary <mary.gibert@gsa.gov>, <elizabeth.cain@gsa.gov>, <christopher.hudson-boyd@gsa.gov>, Ebadi Shapour <shapour.ebadi@gsa.gov>, Palermo - WPIA Frank <frank.palermo@gsa.gov>, Simmons - IOWDI Erik <erik.simmons@gsa.gov>

All,

See below. More to come.

Thanks,

Aaron Hassinger

GSA

202-657-7239

Begin forwarded message:

From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
Date: June 22, 2020 at 9:22:35 AM EDT
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>
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Chris Hudson-Boyd Project Manager GSA PBS 202.379.6994

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Date: Mon, 22 Jun 2020 13:38:48 +0000
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To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: "Hannah, Lisle (Federal)" <LHannah@doc.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Elizabeth Cain - BB <elizabeth.cain@gsa.gov>, "Westholm, Cara (Federal)" <CWestholm@doc.gov>
Message-ID: <B51A7A59-EE5D-4214-9E85-1F0EFF475978@doc.gov>
MD5: 29ee9ff818d59b1ab603bf3818348904

Thanks Mary! Please keep us posted so we know how to proceed. We'll hold on notifying leadership until we have some details.

Byron M. Adkins, Jr.
Director, Office of Facilities and Environmental Quality
U. S. Department of Commerce
Office: (202) 482-1200
Cell: (b) (6)
bAdkins@doc.gov

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Chris and Aaron - will be communicating.

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U.S. General Services Administration

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Thanks,

Chris

--

Chris Hudson-Boyd Project Manager GSA PBS 202.379.6994

Subject: Re: PTT Space at DOC - Positive COVID Case
Date: Mon, 22 Jun 2020 09:39:15 -0400
From: Beth Anne Killoran - ID <beth.killoran@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: David Shive - I <david.shive@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>, Daniel Mathews - P <daniel.mathews@gsa.gov>
Message-ID: <CALxj5L7JN=g3vOE3UqPk0iSPUov+20w9b5X_W38p=J6YkD2buA@mail.gmail.com>
MD5: b64a7edad43e66e5bb07170d8e3b7eb8

Hi.

Erik just let us know. We are doing contract tracing and notification for the IT contractors. We are also putting office the Philadelphia install planned for this week to all people to self quarantine.

On Mon, Jun 22, 2020 at 9:30 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

Making sure you all are aware.

Aaron Hassinger and his Team are working.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

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Date: Mon, Jun 22, 2020 at 9:24 AM
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To: Emily Murphy - A <emily.murphy@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>
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--

Beth Killoran
Deputy CIO
General Services Administration

Subject: Re: PTT Space at DOC - Positive COVID Case
Date: Mon, 22 Jun 2020 09:28:41 -0400
From: Robert Carter - D <robert.carter@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>, Jackie Gordon - WPB
<jacqueline.gordon@gsa.gov>, Reginald Johnson <reginald.johnson@gsa.gov>
Message-ID: <CAM1i-Dw20pvMOK8=NvPbf+X_hoA_rsiCmNWDW1ULL4ExqdaOLw@mail.gmail.com>
MD5: 327d190abcd00fc5898252100541bf0b

Can we ensure they are following proper reporting structure.

Addint others for awareness.

Robert J. Carter
Associate Administrator
US Genera Services Administration
Office of Mission Assurance
1800 F Street, NW
Washington, DC 20405
Ce (b) (6)

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Subject: RE: 2020 PTT - Positive COVID-19 Case
Date: Mon, 22 Jun 2020 13:34:14 +0000
From: "Hannah, Lisle (Federal)" <LHannah@doc.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <DM6PR09MB5125F6AF010575F3EC9E4783AE970@DM6PR09MB5125.namprd09.prod.outlook.com>
MD5: ec1066e2a3a1d739b1ec3aad63420855

Yes and thank you!

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Sent: Monday, June 22, 2020 9:34 AM
To: Hannah, Lisle (Federal) <LHannah@doc.gov>
Cc: Adkins, Byron (Federal) <BAdkins@doc.gov>; Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>; Elizabeth Cain - BB <elizabeth.cain@gsa.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Mary Gibert - AK <mary.gibert@gsa.gov>
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Message-ID: <CAOH3n2ttUgWh1NKNhB6Vdv3OMFkUPZ+K80L+HyjiLGLi4j+kPw@mail.gmail.com>
MD5: d4e3c974df1b7181dea122ba976b733e

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Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Message-ID: <CAOH3n2u3=LWpSOMjcEfnvPbzrsPgg11ysobuBf-sigTwp7_Kpg@mail.gmail.com>
MD5: 8f2c5985bd11f542a08c77d39cfc4174



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From: **Emily Murphy - A** <emily.murphy@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:26 AM
To: Mary Gibert - AK <mary.gibert@gsa.gov>

Thank you Mary. Let me know if you need anything --



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

From: **Mary Gibert - AK** <mary.gibert@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:29 AM
To: Beth Anne Killoran - ID <beth.killoran@gsa.gov>, David Shive - I <david.shive@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>
Cc: Daniel Mathews - P <daniel.mathews@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

Making sure you all are aware.

Aaron Hassinger and his Team are working.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

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the sender by rep y emai and then de ete a copies of the origina emai and attachments.

Subject: RE: 2020 PTT - Positive COVID-19 Case
Date: Mon, 22 Jun 2020 13:31:41 +0000
From: "Hannah, Lisle (Federal)" <LHannah@doc.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>
Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Elizabeth Cain - BB <elizabeth.cain@gsa.gov>, "Westholm, Cara (Federal)" <CWestholm@doc.gov>
Message-ID: <DM6PR09MB5125C9D8884ABD4A24AD64EBAE970@DM6PR09MB5125.namprd09.prod.outlook.com>
MD5: accd21f6dd1c7a981effe5f1d5272233

Thanks, Mary. We'll need to know their last date in the HCHB to determine cleaning protocols and of course, we'd also like to know their path in the building ... which entrance/which stairwell/elevator.

I'm so sorry to hear of this!

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Sent: Monday, June 22, 2020 9:27 AM
To: Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>; Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>; Elizabeth Cain - BB <elizabeth.cain@gsa.gov>
Subject: Fwd: 2020 PTT - Positive COVID-19 Case

FYI - will keep you all posted.

Mary



U.S. General Services Administration

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----- Forwarded message -----

From: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:25 AM
Subject: Fwd: 2020 PTT - Positive COVID-19 Case
To: Gibert - AD Mary <mary.gibert@gsa.gov>, <elizabeth.cain@gsa.gov>, <christopher.hudson-boyd@gsa.gov>, Ebadi Shapour <shapour.ebadi@gsa.gov>, Palermo - WPIA Frank <frank.palermo@gsa.gov>, Simmons - IOWDI Erik <erik.simmons@gsa.gov>

All,

See below. More to come.

Thanks,

Aaron Hassinger

GSA

202-657-7239

Begin forwarded message:

From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
Date: June 22, 2020 at 9:22:35 AM EDT
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>
Subject: 2020 PTT - Positive COVID-19 Case

Hi Bryan,

As discussed, GSA was alerted of a positive COVID-19 case in the Phase 4 / PTT construction area by a MSGS contractor. MSGS is shutting the site down and will provide details on cleaning, etc.

As of now, I am not sure where the contractor was working other than being in the Phase 4 space, nor am I sure when s/he was last in the building. Depending on the area he was working will dictate whether or not we need to stop work in the basement. More details to follow.

Thanks,

Chris

--

Chris Hudson-Boyd Project Manager GSA PBS 202.379.6994

Subject: Fwd: PTT Space at DOC - Positive COVID Case
Date: Mon, 22 Jun 2020 09:29:49 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Beth Anne Killoran - ID <beth.killoran@gsa.gov>, David Shive - I <david.shive@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>
Cc: Daniel Mathews - P <daniel.mathews@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2skZD4dXSwUwZEn+420HHmf2cqMJ0f3Gh5Y=pAGVAaN+g@mail.gmail.com>
MD5: a6fa71afc5fe2bb18f7141de14d7b405

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Mary



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----- Forwarded message -----
From: **Mary Gibert - AK** <mary.gibert@gsa.gov>
Date: Mon, Jun 22, 2020 at 9:24 AM
Subject: PTT Space at DOC - Positive COVID Case
To: Emily Murphy - A <emily.murphy@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>
Cc: Rob Borden - AC <robert.borden@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

Midnight Sun (PTT Contractor) has a confirmed case of Covid.

Aaron Hassinger (Project Executive) is working on an email.

DOC has been notified.

GSA IT has pulled their contractors.

We'll keep you posted.

Mary



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the sender by reply email and then delete all copies of the original email and attachments.

Subject: Fwd: 2020 PTT - Positive COVID-19 Case
Date: Mon, 22 Jun 2020 09:26:45 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Byron Adkins <badkins@doc.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Elizabeth Cain - BB <elizabeth.cain@gsa.gov>
Message-ID: <CAOH3n2scpDTc6BUpN+3oxszD-c8awcbhSznO8gH_jTxGbjW1Ag@mail.gmail.com>
MD5: b3459f3c61068935ebb8d7046224b897

FYI - will keep you all posted.

Mary



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Subject: Fwd: 2020 PTT - Positive COVID-19 Case

To: Gibert - AD Mary <mary.gibert@gsa.gov>, <elizabeth.cain@gsa.gov>, <christopher.hudson-boyd@gsa.gov>, Ebadi Shapour <shapour.ebadi@gsa.gov>, Palermo - WPIA Frank <frank.palermo@gsa.gov>, Simmons - IOWDI Erik <erik.simmons@gsa.gov>

All,

See below. More to come.

Thanks,

Aaron Hassinger
GSA
202-657-7239

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From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>

Date: June 22, 2020 at 9:22:35 AM EDT

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Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>

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Hi Bryan,

As discussed, GSA was alerted of a positive COVID-19 case in the Phase 4 / PTT construction area by a MSGS contractor. MSGS is shutting the site down and will provide details on cleaning, etc.

As of now, I am not sure where the contractor was working other than being in the Phase 4 space, nor am I sure when s/he was last in the building. Depending on the area he was working will dictate whether or not we need to stop work in the basement. More details to follow.

Thanks,
Chris --

Chris Hudson-Boyd Project Manager GSA PBS 202.379.6994

Subject: Re: PTT Space at DOC - Positive COVID Case
Date: Mon, 22 Jun 2020 09:26:26 -0400
From: Emily Murphy - A <emily.murphy@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CALC5MExDJ9rC9Tu8rL-mAPDU64iib=TmQ2V3orb9P5kBW6F+Ew@mail.gmail.com>
MD5: bdd151c5f81c0d01a78d4b0a04aff87a

Thank you Mary. Let me know if you need anything

On Mon, Jun 22, 2020 at 9:25 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

Midnight Sun (PTT Contractor) has a confirmed case of Covid.

Aaron Hassinger (Project Executive) is working on an email.

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GSA IT has pulled their contractors.

We'll keep you posted.

Mary



U.S. General Services Administration

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--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: PTT Space at DOC - Positive COVID Case
Date: Mon, 22 Jun 2020 09:24:59 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Emily Murphy - A <emily.murphy@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>
Cc: Rob Borden - AC <robert.borden@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2tCV36mMDUNjFdoa4-z5twKL42vez3AytikikqC3EMjgwx@mail.gmail.com>
MD5: 8f682f585b47447ece0ef9756bd4e9a6

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Subject: Re: UPDATE - PTT Space at DOC - Positive COVID Case
Date: Tue, 23 Jun 2020 14:03:32 -0400
From: Emily Murphy - A <emily.murphy@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CALC5MEyG7=eE_K+9T9NoEDPvBh0Qgj2xikzqHZfYYNrWmEfuUA@mail.gmail.com>
MD5: 13e365c1bcff36715ad30e6028d545d7

Thank you.

On Tue, Jun 23, 2020 at 2:02 PM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

Emily, Allison and Rob:

Sanitization/cleaning has been completed. Work will commence within the Phase 4 area tomorrow.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

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EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Re: UPDATE - PTT Space at DOC - Positive COVID Case
Date: Tue, 23 Jun 2020 14:03:27 -0400
From: Allison Brigati - AD <allison.brigati@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Emily Murphy - A <emily.murphy@gsa.gov>, Rob Borden - AC <robert.borden@gsa.gov>
Message-ID: <CAN=VT4YAQBQ5NWiY1O=BcpD44xS_eMVxzC8BNiUJLe-ieS0AXg@mail.gmail.com>
MD5: 94f5bff65eee257ed57c1de0ce1cd2a9

Thanks for the update Mary



U.S. General Services Administration

Allison Fahrenkopf Brigati

Deputy Administrator

202-412-1093

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Subject: Re: Presidential Transition Discussion
Date: Tue, 23 Jun 2020 13:45:28 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Susannah Gilmore - CSDE1 <susannah.gilmore@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Kevin Ortiz - S <kevin.ortiz@gsa.gov>
Message-ID: <CAORBFjkyq8mJas76tZapPj+BKq2gbFZgX6VgEkrASwCweA+u1Q@mail.gmail.com>
MD5: 838aae312f4d1fd28602a7939d51de61

Thanks Susannah, I made a few tweaks to the doc!

On Mon, Jun 22, 2020 at 3:52 PM Susannah Gilmore - CSDE1 <susannah.gilmore@gsa.gov> wrote:

Hi a ,

Here are the notes (with one getback) from this afternoon's briefing. Fee free to edit/supplement!

Susannah



On Fri, Jun 12, 2020 at 3:59 PM Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov> wrote:

Agree. 1pm works for me and it looks free on Mary's calendar for an internal check-in. Friday looks better on Mary's calendar than Thursday for the actual brief, but I will defer to her.

Dorsy

On Fri, Jun 12, 2020 at 2:55 PM Kevin Ortiz - S <kevin.ortiz@gsa.gov> wrote:

(b) (5)
Would Monday at 1pm work for an internal GSA meeting to discuss?

In terms of times to brief Allison, it looks like Thursday or Friday at 11 are open for everyone. Does that work?

----- Forwarded message -----

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Fri, Jun 12, 2020 at 1:44 PM
Subject: Re: Presidential Transition Discussion
To: Tinsey, Allison (HSGAC) <Allison_Tinsey@hsgac.senate.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Kevin Ortiz - S <kevin.ortiz@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>

Allison:

Thanks for reaching out. I have included our Congressional Office for scheduling and coordination.

Have a great weekend.

Mary



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On Fri, Jun 12, 2020 at 12:54 PM Tinsey, Allison (HSGAC) <Allison_Tinsey@hsgac.senate.gov> wrote:

Hi Mary,

I saw the May 13 letter and report sent to HSGAC on the presidential transition process and I wondered if we could set up a time to discuss it, especially in light of the covid-19 pandemic and the potential impacts it is having on funding, planning, timing, and resources.

Let me know if you have availability next week. Many thanks,

Allison M. Tinsey
Counsel for Governmental Affairs
HSGAC FSO Minority – Sen. Maggie Hassan (D-NH)

Note: I am teleworking until further notice to mitigate the spread of COVID-19, so my responses may be delayed. I appreciate your patience!

--



U.S. Genera Services Administration

Kevin Ortiz

Policy Advisor

Office of Congressional and Intergovernmental

kevin.ortiz@gsa.gov

202-550-5872 (mobile)

--



U.S. General Services Administration

Susannah Gilmore

Program Analyst

Emerging Leaders Program (ELP)

Office of Human Resources Management (OHRM)

1800 F Street

Washington, DC 20405

Phone: 202-227-9031

E-mail: susannah.gilmore@gsa.gov

Subject: Re: 2020 PTT - Positive COVID-19 Case at HCHB
Date: Tue, 23 Jun 2020 13:16:32 -0400
From: Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>
To: Anne Marie Davis - IDTBD <annemarie.davis@gsa.gov>, "CHRISTOPHER TAYLOR (TSD)" <CHRISTOPHER.TAYLOR@usss.dhs.gov>, "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>, Donald Battle - WPM1D <don.battle@gsa.gov>, Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Erik Simmons - IDIP <erik.simmons@gsa.gov>, "JOHN ELLER (TSD)" <john.eller@usss.dhs.gov>, (b) (6) @grunley.com, Mary Gibert - AK <mary.gibert@gsa.gov>, (b) (6) @msgslc.com, (b) (6) @msgslc.com, (b) (6) @grunley.com
Cc: Aaron Hassinger - WPIA <aaron.hassinger@gsa.gov>, "Adkins, Byron (Federal)" <badkins@doc.gov>, Andrew Starck - 3PCNK-C <andrew.starck@gsa.gov>, Danielle Jones <danieller.jones@gsa.gov>, Frank Palermo - WPIA <frank.palermo@gsa.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>, Marni Deleon <marni.deleon@gsa.gov>, Melinda Davis - WPIA-C <melinda.davis@gsa.gov>, (b) (6) @jacobs.com
Message-ID: <CAB_j8Av3hifC9_tHpAgss-ucL5fQwCvS7N4DbY4shmTCALAg6w@mail.gmail.com>
MD5: 1d517ad4f80137b62d45b8ba95f7c09f

Good afternoon,

I received confirmation from my team that sanitization of the areas listed in my previous email has been completed. Installation activities within the Phase 4 spaces can resume tomorrow.

As a reminder, please instruct all staff and contractors working within the Phase 4 space and Commerce Building to wear masks at all times. This is a building requirement and must be adhered to at all times while in the facility.

Please reach out to me and/or Andrew with any additional questions or concerns.

Thanks,
Chris

On Mon, Jun 22, 2020 at 4:05 PM Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov> wrote:

Hello again,

As a follow-up to my earlier message, MSGS has started the sanitation process today. MSGS's sanitization contractor was onsite today and disinfected the 1st floor corridor, construction entrance interior and freight elevator. In addition to those spaces, the following areas were sanitized:

- The 4th floor corridors, pantry & restroom (men's);
- 5th floor Corridor's 0, 2 & 8; and
- 5th Floor Rm's 58035A, 58036F & 50035.

The below areas, noted in my previous email, were not believed to be impacted by the employee:

- Exterior guard station/sign in;
- South loading dock (exterior space);
- Exterior portable toilet(s); and
- Basement corridor 3.

MSGS will confirm all areas with the sanitization contractor tomorrow morning and submit a formal checklist of areas covered.

Additionally, in reference to the chemical absorbent and it's interaction with a solid surface, the active ingredient is effective for 10-30 minutes upon touching that solid surface and completely dries in 1 to 2 hours.

I will send an additional update tomorrow morning.

Thank you,
Chris

Chris Hudson-Boyd
Project Manager
Office of Design and Construction
Public Buildings Service
National Capital Region
US General Services Administration
1800 F Street NW
Washington, DC 20407
Office: 202.205.5485
Cell: (b) (6)

On Mon, Jun 22, 2020 at 11:55 AM Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov> wrote:

Hello,

On Monday, 6/22/2020, the PTT construction contractor (MSGS) notified GSA that one of their employees had tested positive for COVID-19 on 6/20/2020. The situation came to light on Monday morning 6/22/2020 when the employee failed to show up for work. This event prompted MSGS's superintendent to inquire about the individual's status at which time the positive test result became known.

MSGS has informed GSA that the infected employee was last on site on Friday, 6/19/2020 and had been present in the following areas:

- Phase 4 / PTT Freight Elevator (Elevator 16);
- Areas on the 4th Floor within PTT Space (Rooms 40043, 43013, 43015, Corridors 3 and 8, and the restrooms); and
- Areas on the 5th Floor within PTT Space (Rooms 58035A, Corridor 8 on both sides of the PTT demising wall, 58022R, 50035, and Corridor 0 on the north side of the demising wall).

Based on our observations of the PTT workers' entry/exit patterns, it is also suspected that the employee may have entered other common areas such as:

- The guard station and sign in area;
- South loading dock;
- Construction entrance;
- Exterior portable toilets; and
- Basement Corridor 3 (path from loading dock to Elevator 16).

MSGS has shut down their work area and sent employees home as of the time this situation became known on the morning of Monday, 6/22/2020.

MSGS is currently lining up the services of a professional cleaning and disinfecting company to sanitize the affected spaces. A date for such services has not been confirmed as of this notice, but is expected within the next day or so. Once sanitization is complete, we will share a date in which construction and installation operations can resume on site.

Please feel free to reach out to me or Andrew Starck with any additional questions.

Thanks,
Chris

Chris Hudson-Boyd
Project Manager
Office of Design and Construction
Public Buildings Service
National Capital Region
US General Services Administration
1800 F Street NW
Washington, DC 20407
Office: 202.205.5485
Cell: (b) (6)

--

Chris Hudson-Boyd Project Manager GSA PBS 202.379.6994

Subject: RE: Operations and Maintenance MOU for PTT Operations
Date: Thu, 20 Aug 2020 20:50:59 +0000
From: "Gabrosek, Elizabeth (Federal)" <EGabrosek@doc.gov>
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>, Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov)" <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>, "Westholm, Cara (Federal)" <CWestholm@doc.gov>, "Hughes, Lee (Federal)" <LHughes@doc.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Vince Eckert - DBB <vincent.eckert@gsa.gov>, "Flanagan, Lynn (Federal)" <LFlanagan@doc.gov>, "Smith, William (Federal)" <wsmith2@doc.gov>, "Desmangles, Marc (Federal)" <MDesmangles@doc.gov>
Message-ID: <MN2PR09MB4761EDACF8AE7D09DD132E76A35A0@MN2PR09MB4761.namprd09.prod.outlook.com>
MD5: ae4b4505a7aa7c74322071d7c02b2e91

Good Afternoon,

(b) (5)

Thanks,

Beth Gabrosek
OS|OCIO|Office of Platform Services
(O): (202)482-8180
(C): (b) (6)
egabrosek@doc.gov

From: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Sent: Thursday, August 13, 2020 8:23 PM
To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - O <emma.perron@gsa.gov>; Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov) <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Hughes, Lee (Federal) <LHughes@doc.gov>; Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>; Vince Eckert - DBB <vincent.eckert@gsa.gov>; Flanagan, Lynn (Federal) <LFlanagan@doc.gov>; Smith, William (Federal) <wsmith2@doc.gov>; Desmangles, Marc (Federal) <MDesmangles@doc.gov>; Gabrosek, Elizabeth (Federal) <EGabrosek@doc.gov>
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Thank you,

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Associate Dir for Building Renovation

Dept of Commerce

202-482-0824

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Thanks,

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration

Technology Modernization Fund Program Management Office

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Dept of Commerce

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Subject: Re: Operations and Maintenance MOU for PTT Operations
Date: Wed, 12 Aug 2020 17:29:15 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov)" <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>, "Westholm, Cara (Federal)" <CWestholm@doc.gov>, "Hughes, Lee (Federal)" <LHughes@doc.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Vince Eckert - DBB <vincent.eckert@gsa.gov>, "Flanagan, Lynn (Federal)" <LFlanagan@doc.gov>, "Smith, William (Federal)" <wsmith2@doc.gov>, "Desmangles, Marc (Federal)" <MDesmangles@doc.gov>
Message-ID: <CAEfWDLd=2CsosX14oR6bKXM-nKm5_4wuJa3dcb2q4uZF5RE_8g@mail.gmail.com>
MD5: 04113db2519fe4b7f873a0ce6d6a59c9

Thanks Bryan! We will review and get back to you ASAP.

We are working with our finance team to prepare the obligating transaction in our GSA Financial System.

Thanks,

Liz Cain
Work: 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

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Dept of Commerce
202-482-0824

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Thanks,

Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

Subject: COVID Case HCHB and RRB Tunnel/Food Court
Date: Tue, 25 Aug 2020 14:34:00 +0000
From: "Adkins, Byron (Federal)" <BAdkins@doc.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>, Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Message-ID: <MN2PR09MB5146216751CF52FA9BC840D6BA570@MN2PR09MB5146.namprd09.prod.outlook.com>
MD5: 5da1eabca1cdf8029df9150858401fc

Mary/Liz,

FYSA, we have a confirmed COVID case in the HCHB. The individual also traveled through the RRB tunnel and visited the RRB food court on Wednesday. The individual was last in the HCHB on Friday and mostly traveled in the blue carpet area and the 3rd floor (8th Corridor between corridors 4 and 5). There will be no impact to PTT activities but, please let me know if you have questions.

Thanks,

Byron M. Adkins, Jr.
Director, Office of Facilities and Environmental Quality
Office of the Secretary
U. S. Department of Commerce
Office: (202) 482-1200
Cell: (b) (6)
badkins@doc.gov

Integrity. Inclusiveness. Excellence
Our OCFO/ASA Core Values

Subject: RE: Operations and Maintenance MOU for PTT Operations
Date: Thu, 20 Aug 2020 13:03:54 +0000
From: "Westholm, Cara (Federal)" <CWestholm@doc.gov>
To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov)" <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>, "Hughes, Lee (Federal)" <LHughes@doc.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Vince Eckert - DBB <vincent.eckert@gsa.gov>, "Flanagan, Lynn (Federal)" <LFlanagan@doc.gov>, "Smith, William (Federal)" <wsmith2@doc.gov>, "Desmangles, Marc (Federal)" <MDesmangles@doc.gov>, "Gabrosek, Elizabeth (Federal)" <EGabrosek@doc.gov>, "Long, Joyce (Federal)" <JLong@doc.gov>, "Mendez, Stephanie (Federal)" <SMendez@doc.gov>
Message-ID: <BL0PR0901MB2964E5FF2886560063B6C56BB25A0@BL0PR0901MB2964.namprd09.prod.outlook.com>
MD5: ceaaf3e2a037b67084d95b22ff73d446
Attachments: Commerce COVID Signage.pdf

Hi Liz,



As for the respiratory hygiene stations, we have two which we can provide you. Signage is processed on an SF-1 so given the timing of the PTT funding, I recommend that GSA purchase the signage directly. I have attached the source file- we used North Point Signs and Graphics. You are of course welcome to use the signage that is already in the space; also we do have some extra signs, so if you give me an inventory of what you need, I can see if we have extra.

Cara Westholm, RA, LEED AP
Associate Director
Office of Space and Building Management
Office of Facilities and Environmental Quality
U.S. Department of Commerce
(202) 482 1703 Office
(b) (6) Cell

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Sent: Wednesday, August 19, 2020 6:13 PM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - O <emma.perron@gsa.gov>; Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov) <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Hughes, Lee (Federal) <LHughes@doc.gov>; Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>; Vince Eckert - DBB <vincent.eckert@gsa.gov>; Flanagan, Lynn (Federal) <LFlanagan@doc.gov>; Smith, William (Federal) <wsmith2@doc.gov>; Desmangles, Marc (Federal) <MDesmangles@doc.gov>; Gabrosek, Elizabeth (Federal) <EGabrosek@doc.gov>
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Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration

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Date: Wed, 19 Aug 2020 18:12:53 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov)" <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>, "Westholm, Cara (Federal)" <CWestholm@doc.gov>, "Hughes, Lee (Federal)" <LHughes@doc.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Vince Eckert - DBB <vincent.eckert@gsa.gov>, "Flanagan, Lynn (Federal)" <LFlanagan@doc.gov>, "Smith, William (Federal)" <wsmith2@doc.gov>, "Desmangles, Marc (Federal)" <MDesmangles@doc.gov>, "Gabrosek, Elizabeth (Federal)" <EGabrosek@doc.gov>
Message-ID: <CAEfWDLdopYH_6on_eWphrJDej32kQ+J6tgus70R5St0aP0WdA@mail.gmail.com>
MD5: 139f61c853be320dbd2d2af222506aef
Attachments: (b) (5)

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Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Sent: Thursday, July 30, 2020 9:47 AM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - O <emma.perron@gsa.gov>; Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov) <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Adkins, Byron (Federal) <BAkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Hughes, Lee (Federal) <LHughes@doc.gov>; Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>; Vince Eckert - DBB <vincent.eckert@gsa.gov>
Subject: Re: Operations and Maintenance MOU for PTT Operations

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Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

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Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

Subject: Re: Operations and Maintenance MOU for PTT Operations1301-20-SA-00252
Date: Thu, 27 Aug 2020 20:26:55 +0000
From: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
To: "Flores, Mirta (Federal)" <MFlores@doc.gov>, Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Mary Gibert - AD <mary.gibert@gsa.gov>
Cc: "Westholm, Cara (Federal)" <CWestholm@doc.gov>, "Desmangles, Marc (Federal)" <MDesmangles@doc.gov>, "Mendez, Stephanie (Federal)" <SMendez@doc.gov>
Message-ID: <DM6PR09MB498261E8180E9E1784AC13D0B8550@DM6PR09MB4982.namprd09.prod.outlook.com>
MD5: 9b70494afecded612a77094c1f80ec17

(b) (5)

Thanks,

Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

From: Flores, Mirta (Federal) <MFlores@doc.gov>
Sent: Thursday, August 27, 2020 4:03 PM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Cc: Westholm, Cara (Federal) <CWestholm@doc.gov>; Desmangles, Marc (Federal) <MDesmangles@doc.gov>; Mendez, Stephanie (Federal) <SMendez@doc.gov>
Subject: Operations and Maintenance MOU for PTT Operations1301-20-SA-00252

Bryan,

(b) (5)

Regards,
Mirta Flores
Budget Operation Division
Mobile 202-251-4808
mflores@doc.gov

Integrity. Inclusiveness. Excellence.
Our OCFO/ASA Core Values

From: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Sent: Wednesday, August 26, 2020 12:55 PM
To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - O <emma.perron@gsa.gov>; Aaron Hassinger - WPCB <aaron.hassinger@gsa.gov> <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle

(Federal) <LHannah@doc.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Hughes, Lee (Federal) <LHughes@doc.gov>; Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>; Vince Eckert - DBB <vincent.eckert@gsa.gov>; Flanagan, Lynn (Federal) <LFlanagan@doc.gov>; Smith, William (Federal) <wsmith2@doc.gov>; Desmangles, Marc (Federal) <MDesmangles@doc.gov>; Gabrosek, Elizabeth (Federal) <EGabrosek@doc.gov>; Flores, Mirta (Federal) <MFlores@doc.gov>; Mendez, Stephanie (Federal) <SMendez@doc.gov>

Subject: Re: Operations and Maintenance MOU for PTT Operations

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Bryan Carnahan, PE, PMP

Associate Dir for Building Renovation

Dept of Commerce

202-482-0824

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Sent: Wednesday, August 19, 2020 6:12 PM

To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>

Cc: Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - O <emma.perron@gsa.gov>; Aaron Hassinger - WPCB <aaron.hassinger@gsa.gov> <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Hughes, Lee (Federal) <LHughes@doc.gov>; Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>; Vince Eckert - DBB <vincent.eckert@gsa.gov>; Flanagan, Lynn (Federal) <LFlanagan@doc.gov>; Smith, William (Federal) <wsmith2@doc.gov>; Desmangles, Marc (Federal) <MDesmangles@doc.gov>; Gabrosek, Elizabeth (Federal) <EGabrosek@doc.gov>

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Thanks,

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration

Technology Modernization Fund Program Management Office

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Associate Dir for Building Renovation

Dept of Commerce

202-482-0824

From: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>

Sent: Wednesday, August 12, 2020 4:57 PM

To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>

Cc: Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - O <emma.perron@gsa.gov>; Aaron Hassinger - WPCB <aaron.hassinger@gsa.gov> <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Hughes, Lee (Federal) <LHughes@doc.gov>; Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>; Vince Eckert - DBB <vincent.eckert@gsa.gov>; Flanagan, Lynn (Federal) <LFlanagan@doc.gov>; Smith, William (Federal) <wsmith2@doc.gov>; Desmangles, Marc (Federal) <MDesmangles@doc.gov>

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Associate Dir for Building Renovation

Dept of Commerce

202-482-0824

Subject: Re: Operations and Maintenance MOU for PTT Operations
Date: Thu, 27 Aug 2020 17:34:13 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov)" <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>, "Westholm, Cara (Federal)" <CWestholm@doc.gov>, "Hughes, Lee (Federal)" <LHughes@doc.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Vince Eckert - DBB <vincent.eckert@gsa.gov>, "Flanagan, Lynn (Federal)" <LFlanagan@doc.gov>, "Smith, William (Federal)" <wsmith2@doc.gov>, "Desmangles, Marc (Federal)" <MDesmangles@doc.gov>, "Gabrosek, Elizabeth (Federal)" <EGabrosek@doc.gov>, "Flores, Mirta (Federal)" <MFlores@doc.gov>, "Mendez, Stephanie (Federal)" <SMendez@doc.gov>
Message-ID: <CAEfWDLfs0ZpeXVjRk32uookt=cOPiAYH2D=Atb-PjybWE5GZ-g@mail.gmail.com>
MD5: 448e99920110f745596764203c8e7638
Attachments: Attachment 1 - O&M MOU, Rev04.0_GSA comments.docx

Hi Bryan,

Thanks again for this. GSA has no additional edits to the main MOU or Attachment 2. Only minor edits to Attachment 2 to reflect that GSA may request additional overtime HVAC other than what is covered in the MOU at additional cost, and that if GSA notifies DOC in advance that we do not need weekend/holiday HVAC that DOC will not provide that service and GSA will not be charged. The other note is to clarify that for any phone logs associated with the phone service that DOC is providing to GSA that those are not DOC records and are not releasable except as required by law.

Thanks,

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Liz Cain
Work: 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

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Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

Subject: Updated Eligible Candidate MOU and IT Acceptable Use Policy with Customer Edits
Date: Fri, 28 Aug 2020 10:45:06 -0400
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Emma Perron - O <emma.perron@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Message-ID: <CAEfWDLesyB8SnteXV6jhrDBEcgovXY4=7+03MnvePqe_mjaBjQ@mail.gmail.com>
MD5: 7a2bcb5840af5cc6230e3e4eb730f686
Attachments: [Redline] Eligible Candidate MOU (8.27.2020)_customer redlines.docx ; [Redline] IT Acceptable Use Policy (8.27.2020)_customer redlines.docx

Mary,

Here is the updated documents from the customer.

My draft message to OGC/Erik:



Please give me a call if you have any questions or would like to discuss--202-394-7915.

Thanks,

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

Subject: Re: Operations and Maintenance MOU for PTT Operations
Date: Thu, 13 Aug 2020 13:31:22 +0000
From: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov)" <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>, "Westholm, Cara (Federal)" <CWestholm@doc.gov>, "Hughes, Lee (Federal)" <LHughes@doc.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Vince Eckert - DBB <vincent.eckert@gsa.gov>, "Flanagan, Lynn (Federal)" <LFlanagan@doc.gov>, "Smith, William (Federal)" <wsmith2@doc.gov>, "Desmangles, Marc (Federal)" <MDesmangles@doc.gov>, "Flores, Mirta (Federal)" <MFlores@doc.gov>
Message-ID: <DM6PR09MB49826D24F55E6603C5A2340CB8430@DM6PR09MB4982.namprd09.prod.outlook.com>
MD5: a3d907224119231258df5704797f2bc7
Attachments: fsform7600a_DOC Building Services 8.12.20.pdf ; fs-form-7600b_DOC Building Services 8.12.20.pdf

I sent this to our finance people to gather the information you asked for.

Thanks,

Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Sent: Wednesday, August 12, 2020 5:51 PM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - O <emma.perron@gsa.gov>; Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov) <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Hughes, Lee (Federal) <LHughes@doc.gov>; Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>; Vince Eckert - DBB <vincent.eckert@gsa.gov>; Flanagan, Lynn (Federal) <LFlanagan@doc.gov>; Smith, William (Federal) <wsmith2@doc.gov>; Desmangles, Marc (Federal) <MDesmangles@doc.gov>
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Hi Bryan,

Thanks again for this.

While we work on our review, would it be possible for DOC to gather the necessary Agency Identifier (AID), Agency Location Code (ALC), and Cost Center, Business Unit, and Department ID, if applicable (Box 1 on the attached draft 7600A). We will also need the Agency Treasury Accounting Symbol information (box 51 on the attached draft 7600B). Once we have that information, we should be able to create the necessary transaction in the GSA accounting system to obligate the funds.

Thanks,

Liz Cain
Work: 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

On Wed, Aug 12, 2020 at 5:29 PM Elizabeth Cain - AD <elizabeth.cain@gsa.gov> wrote:

Thanks Bryan! We will review and get back to you ASAP.

We are working with our finance team to prepare the obligating transaction in our GSA Financial System.

Thanks,

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration
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Please review, and provided comments back (even a "no comment" reply) ASAP, but no later than Wednesday, August 19.

We appreciate all of your input and work on this document.

Thanks,

Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>

Sent: Thursday, July 30, 2020 9:47 AM

To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>

Cc: Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - O <emma.perron@gsa.gov>; Aaron

Hassinger - WPCB (aaron.hassinger@gsa.gov) <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Hughes, Lee (Federal) <LHughes@doc.gov>; Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>; Vince Eckert - DBB <vincent.eckert@gsa.gov>

Subject: Re: Operations and Maintenance MOU for PTT Operations

Hi Bryan,

Thanks again for this. Please find attached a high level overview of GSA's areas for further discussion and then suggested edits to the MOU and Attachment 1. The two biggest areas for further discussion on the GSA side are:

Ensuring that we are covered for COVID-19 cleaning, including routine cleaning of high-touch surfaces using EPA-listed cleaning products and supplemental cleaning as necessary if there is someone who enters the space who has a confirmed or suspected case of COVID-19.

Validating the square footage allocation to the HCHB PTT space as it is different than the square footage we got from GSA as part of developing the OA for the shell rent (back up docs for this question below).

Thanks so much. I am free at 10:30 if you want to walk through this or we can discuss at our meeting this afternoon.

Thanks,

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

On Thu, Jul 23, 2020 at 11:56 AM Carnahan, Bryan (Federal) <BCarnahan@doc.gov> wrote:

Here is the O&M MOU Draft that is ready for review by GSA. There is still some DOC comments in this document that needs input by GSA. Also, there is a section that needs input from our Finance personnel (highlight in green).

Please take a look, send me your comments and updates by email by Wednesday COB next week if possible.

Please forward to anyone I missed, or you feel needs input or comment on this document.

Thanks,

Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

Subject: Re: Operations and Maintenance MOU for PTT Operations
Date: Fri, 14 Aug 2020 00:22:47 +0000
From: "Carnahan, Bryan (Federal)" <BCarnahan@doc.gov>
To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov)" <aaron.hassinger@gsa.gov>, Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>, "Adkins, Byron (Federal)" <BAdkins@doc.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>, "Westholm, Cara (Federal)" <CWestholm@doc.gov>, "Hughes, Lee (Federal)" <LHughes@doc.gov>, Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>, Vince Eckert - DBB <vincent.eckert@gsa.gov>, "Flanagan, Lynn (Federal)" <LFlanagan@doc.gov>, "Smith, William (Federal)" <wsmith2@doc.gov>, "Desmangles, Marc (Federal)" <MDesmangles@doc.gov>, "Gabrosek, Elizabeth (Federal)" <EGabrosek@doc.gov>

Message-ID: <DM6PR09MB49823C22DCAA53D7A5601481B8400@DM6PR09MB4982.namprd09.prod.outlook.com>

MD5: d98b9759432773d1780efbe455f3d8ad

Attachments:

(b) (5)

We had some changes to the SF numbers that have changed the attached three documents. Please the attached MOU and attachments and return any comments by Wednesday 8/19.

Thank you,

Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

From: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Sent: Wednesday, August 12, 2020 4:57 PM
To: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - O <emma.perron@gsa.gov>; Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov) <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Hughes, Lee (Federal) <LHughes@doc.gov>; Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>; Vince Eckert - DBB <vincent.eckert@gsa.gov>; Flanagan, Lynn (Federal) <LFlanagan@doc.gov>; Smith, William (Federal) <wsmith2@doc.gov>; Desmangles, Marc (Federal) <MDesmangles@doc.gov>
Subject: Re: Operations and Maintenance MOU for PTT Operations

Attached is Revision 3 of the DOC_PTT Operations and Maintenance MOU, with Attachments 1 and 2 for your review. The documents reflect recent GSA requests for COVID related cleaning services, convenience stations, signage, and weekend HVAC. It also included an adjustment to the rentable SF that matches the GSA Space Management calculations.

I have left the comments in place with resolution, or what was done, or in some cases further clarification needed.

I have also included the "GSA Notes" with comments on how the various points were handles and/or resolved...but it is not part of the MOU.

We will be relying on GSA to start the funding document for the Pre-Elect phase very soon.

Please review, and provided comments back (even a "no comment" reply) ASAP, but no later than Wednesday, August 19.

We appreciate all of your input and work on this document.

Thanks,

Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Sent: Thursday, July 30, 2020 9:47 AM
To: Carnahan, Bryan (Federal) <BCarnahan@doc.gov>
Cc: Mary Gibert - AD <mary.gibert@gsa.gov>; Emma Perron - O <emma.perron@gsa.gov>; Aaron Hassinger - WPCB (aaron.hassinger@gsa.gov) <aaron.hassinger@gsa.gov>; Christopher Hudson-Boyd - WPIA <christopher.hudson-boyd@gsa.gov>; Adkins, Byron (Federal) <BAdkins@doc.gov>; Hannah, Lisle (Federal) <LHannah@doc.gov>; Westholm, Cara (Federal) <CWestholm@doc.gov>; Hughes, Lee (Federal) <LHughes@doc.gov>; Mi-Reta Reaves Oburota - WPMA <mi-reta.oburota@gsa.gov>; Vince Eckert - DBB <vincent.eckert@gsa.gov>
Subject: Re: Operations and Maintenance MOU for PTT Operations

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- Ensuring that we are covered for COVID-19 cleaning, including routine cleaning of high-touch surfaces using EPA-listed cleaning products and supplemental cleaning as necessary if there is someone who enters the space who has a confirmed or suspected case of COVID-19.
- Validating the square footage allocation to the HCHB PTT space as it is different than the square footage we got from GSA as part of developing the OA for the shell rent (back up docs for this question below).

Thanks so much. I am free at 10:30 if you want to walk through this or we can discuss at our meeting this afternoon.

Thanks,

Liz Cain
Work: 202-394-7915
Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

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Please take a look, send me your comments and updates by email by Wednesday COB next week if possible.

Please forward to anyone I missed, or you feel needs input or comment on this document.

Thanks,

Bryan Carnahan, PE, PMP
Associate Dir for Building Renovation
Dept of Commerce
202-482-0824

Subject: Materials for 5/4 GSA/OMB PTT Check In
Date: Mon, 4 May 2020 09:55:27 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Allison Brigati - AD <allison.brigati@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>, (b) (6)
(b) (6) Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Rasouli, Houman EOP/OMB"
(b) (6) "Bussow, Mark A. EOP/OMB"
(b) (6) Mary Gibert - AK <mary.gibert@gsa.gov>, "Warren, Peter N. EOP/OMB" (b) (6)
Message-ID: <CAORBFjNhphtJMEXDvSv0Bskg2fBdnLhcqVB=UBi3HgeAGaKCQ@mail.gmail.com>
MD5: 3500677c7063d4242907fdb520946eb7
Attachments: Transition-Overview-8-2-2016.pdf ; (b) (5)
(b) (5)

Hi Everyone,

Attached are:

- 2) Transition Overview document from 2016 mentioned during last week's meeting
- 3) Agenda for today's meeting
- 4) List of agencies who have submitted ATDC representatives as of this morning

Talk with you soon,

Dorsy

Subject: Fwd: PTT DDocuments
Date: Tue, 17 Mar 2020 14:13:15 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: CHRISTINE DUA - C <christine.dua@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2uB24kEN+S7f-rbxHNzJ9NZY=S-Z6eYnmZR1fU20=qvHw@mail.gmail.com>
MD5: 4144e75116a1878e5ad375e67ced357a
Attachments: Timeline Nov 2019 - Jan 2021 (4).docx ; PTA (as amended) (2).docx ;
PLAW-116publ121.pdf ; AAR Final Draft 4.19.doc ; EO 13476 october 9 2008.pdf ; CRS
PresTranAct_Provisions and Funding Oct.5.2016.pdf ; 6b. EO 13727 May 6, 2016.pdf

FYI



U.S. General Services Administration

Mary D. Gibert

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Associate Administrator

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1800 F Street, NW, Room 2331

Washington, DC 20405

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the sender by reply email and then delete all copies of the original email and attachments.

----- Forwarded message -----

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Tue, Mar 17, 2020 at 2:12 PM
Subject: PTT DDocuments
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>

Timeline Nov 2019-Nov 2020

- what is it, Legislative reference, membership, duties. Frequency and considerations

PTA (as amended to 2016) - asked OGC - Seth Greenfield to update to include 2019 Act.

Presidential Transition Enhancement Act 2019 - PL

2016 AAR

Executive Order 2008

Congressional Research Service - Presidential Act Provisions and Funding - Dec 2012

EO 13727 2016



U.S. General Services Administration

Mary D. Gibert

	Federal Transit on Coordinator and
	Associate Administrator
	Office of Civil Rights (AK)
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the sender by reply email and then delete all copies of the original email and attachments.

Subject: PTT DDocuments
Date: Tue, 17 Mar 2020 14:12:40 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Message-ID: <CAOH3n2uReYHfz1946CiPO9dPZuJTUm8U+BpN5ZhL-biYhOmvQA@mail.gmail.com>
MD5: b444950b1262950f1f6eeca86f2a63d6
Attachments: Timeline Nov 2019 - Jan 2021 (4).docx ; PTA (as amended) (2).docx ;
PLAW-116publ121.pdf ; AAR Final Draft 4.19.doc ; EO 13476 october 9 2008.pdf ; CRS
PresTranAct_Provisions and Funding Oct.5.2016.pdf ; 6b. EO 13727 May 6, 2016.pdf

Timeline Nov 2019-Nov 2020

- what is it, Legislative reference, membership, duties. Frequency and considerations

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Presidential Transition Enhancement Act 2019 - PL

2016 AAR

Executive Order 2008

Congressional Research Service - Presidential Act Provisions and Funding - Dec 2012

EO 13727 2016



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the sender by reply email and then delete all copies of the original email and attachments.

Subject: GSA's Deck for 4/30 Event
Date: Fri, 24 Apr 2020 10:42:50 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Ann Orr (b) (6)@ourpublicservice.org>, Dan Hyman (b) (6)@ourpublicservice.org>
Cc: Mary Gibert <mary.gibert@gsa.gov>, Isadora Yoffie - M1Z <isadora.yoffie@gsa.gov>
Message-ID: <CAORBFJ=NLm16kW05kb33wazNCy0pOyLz5SLAeuPQ0LdTp6RxLw@mail.gmail.com>
MD5: 6fa1464814b28c6e635450afb81ff2df
Attachments: Presidential Transition and Management Online Conference GSA Deck-April 2020.pdf

Hi Ann and Dan,

Attached is GSA's deck for the Presidential Transition and Management Online Conference on April 30, 2020. Please let us know if you have any questions or need anything else.

Talk with you soon,

Dorsy

Subject: #4 PTT - Timeline and Activities
Date: Mon, 2 Mar 2020 16:21:06 -0500
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Cc: Mary Gibert - WPT <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2sC7ad0hauf5Cz-ESz8TD220epbRppVjX9QtEvOz2Z90Q@mail.gmail.com>
MD5: 9d2656b563c89fc0fc0c41da27b0e3b9
Attachments: 2016 White House Coordinating Council .jpg ; 2016 Agency Transition Directors Council .jpg ; Timeline .jpg ; EO 13476 october 9 2008.pdf ; 6b. EO 13727 May 6, 2016.pdf ; PLAW-114publ136.pdf ; Timeline Nov 2019 - Jan 2021.docx

sent to OMB



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

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1800 F Street, NW, Room 2331

Washington, DC 20405

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the sender by reply email and then delete all copies of the original email and attachments.

----- Forwarded message -----

From: **Mary Gibert - AK** <mary.gibert@gsa.gov>

Date: Sun, Nov 3, 2019 at 4:51 PM

Subject: Timeline and Activities

To: Warren, Peter N. EOP/OMB (b) (6)

Cc: Allison Brigati - M <allison.brigati@gsa.gov>, Mary Gibert - WPT <mary.gibert@gsa.gov>

Peter:

Hope this helps - outline of activities and timing.

Let me know if you have any questions. As discussed this is a 1st go at outlining what needs to be done when and by who. I had to send photos of a couple of the attachments as I was at home and didn't have a scanner to send as PDF.

Mary



U.S. General Services Administration

Mary D. Gibert

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

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Federal Relay: 1-800-877-8339

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: Agenda for GSA/OMB PTT Check-In - 4/27
Date: Mon, 27 Apr 2020 10:13:31 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Allison Brigati - AD <allison.brigati@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>, "Brown, Dustin S. EOP/OMB" (b) (6), Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Rasouli, Houman EOP/OMB" (b) (6), "Bussow, Mark A. EOP/OMB" (b) (6), Mary Gibert <mary.gibert@gsa.gov>, "Warren, Peter N. EOP/OMB" (b) (6)
Cc: Isadora Yoffie - M1Z <isadora.yoffie@gsa.gov>
Message-ID: <CAORBFJ=SebxR92ruSeZ3SL78tHGzPAK4KtL1S1fRNNqO_hEvFA@mail.gmail.com>
MD5: d4a1971fba6e7f04a507c5767dfa3b3d
Attachments: (b) (5); (b) (5)
(b) (5)

Hi Everyone,

Attached is the agenda for today's GSA/OMB PTT Check-In at 2pm. I have also attached the deck Mary will be using at Thursday's virtual event with PPS (formerly Pocantico) for your awareness. We look forward to talking with all of you soon.

Dorsy
202-374-7828

Subject: Materials for 5/4 GSA/OMB PTT Check In
Date: Mon, 4 May 2020 09:55:27 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Allison Brigati - AD <allison.brigati@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>, "Brown, Dustin S. EOP/OMB" (b) (6) Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Rasouli, Houman EOP/OMB" (b) (6), "Bussow, Mark A. EOP/OMB" (b) (6) Mary Gibert - AK <mary.gibert@gsa.gov>, "Warren, Peter N. EOP/OMB" (b) (6)
Message-ID: <CAORBFjnHphytJMEXDvSv0Bskg2fBdnLhcqVB=UBi3HgeAGaKCQ@mail.gmail.com>
MD5: 92cc2f2d1cd58b8b3594a2035974ec26
Attachments: Transition-Overview-8-2-2016.pdf ; (b) (5)
; (b) (5)

Hi Everyone,

Attached are:

- 2) Transition Overview document from 2016 mentioned during last week's meeting
- 3) Agenda for today's meeting
- 4) List of agencies who have submitted ATDC representatives as of this morning

Talk with you soon,

Dorsy

Subject: Timeline of PTT Events
Date: Thu, 9 Apr 2020 18:38:23 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Hamilton, Eric J. EOP/WHO" (b) (6)
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2vKQVSWRg=Hs99a4opoFErpP6enwnDGR1kTLS32xtpOMg@mail.gmail.com>
MD5: fd85a6edc3e908c178fd7914021bb1b2
Attachments: Timeline Nov 2019 - Jan 2021.docx

Eric:

Great talking with you today.

Attached is a document of deliverables required by legislation.

Expect to send the 6 Month Report for Clearance on 4/15.

Reports were prepared and submitted in 2012. We are trying to locate copies of the 2012 Reports. We'll get you copies once we locate.

Any questions or concerns feel free to call.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: #3 PTT - Get Back Strategy Proposal and Letter Outline
Date: Mon, 2 Mar 2020 16:19:21 -0500
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Cc: Mary Gibert - WPT <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2t8YoxSz2=2Wu2nvaR2oJFO1gHqw9ro-SS9Hi1fvUaWVg@mail.gmail.com>
MD5: 9c92813ee7966570cba149e4779add6c
Attachments: (b) (5); (b) (5); (b) (5)



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: Fwd: ATTENTION - M-20-24 Implementing the Presidential Transition Act
Date: Tue, 28 Apr 2020 09:04:14 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Kathy Geisler - WPXP <kathleen.geisler@gsa.gov>, Seth Greenfeld - LG <seth.greenfeld@gsa.gov>, Neil Skidmore - CSB <neil.skidmore@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Elizabeth Cain - BB <elizabeth.cain@gsa.gov>
Message-ID: <CAOH3n2sNGrDEFMmX1UMQR7kB+iHza9wCMUfCH8V0gcufkY52Dg@mail.gmail.com>
MD5: f9058060383d4c65311960ab3d973836

FYI

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

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----- Forwarded message -----

From: **LaVerne Jordan - S** <laverne.jordan@gsa.gov>

Date: Mon, Apr 27, 2020 at 5:01 PM

Subject: ATTENTION - M-20-24 Implementing the Presidential Transition Act

To: Pamela Townsend - DTB <pamela.townsend@gsa.gov>, Adam Jones - QV0ED

<adam.jones@gsa.gov>, Allison Azevedo <allison.azevedo@gsa.gov>, Allison Brigati - M <allison.brigati@gsa.gov>, Aluanda Drain - M1AC <aluanda.drain@gsa.gov>, Amy Lineberry (8PSMP) <amy.lineberry@gsa.gov>, Bob Stafford - H <Bob.Stafford@gsa.gov>, Bruce Samuel Holliday - LR-C <bruce.holliday@gsa.gov>, Catherine Long <cathy.long@gsa.gov>, Claire O'Donnell - QV <claire.odonnell@gsa.gov>, Crystal Nunnley <crystal.nunnley@gsa.gov>, Daniel Mathews - P <daniel.mathews@gsa.gov>, Daphne Muse <daphne.muse@gsaig.gov>, David Coscia - H <david.coscia@gsa.gov>, David Frye - PB <david.frye@gsa.gov>, David Shive - I <david.shive@gsa.gov>, Erik Dorman - BC <erik.dorman@gsa.gov>, Gerard Badorrek - B <gerard.badorrek@gsa.gov>, Greg Rollins - QV <gregoryc.rollins@gsa.gov>, Jack St. John - A <jack.stjohn@gsa.gov>, Jackie Clay - CP <jacqueline.clay@gsa.gov>, Jameise Tuppince-Kelley - LG <Jameise.Tuppince-Kelley@gsa.gov>, Janet Pfleeger - Y <janet.pfleeger@gsa.gov>, Janice Powell <janice.powell@gsa.gov>, Jay Moyer <jay.moyer@gsa.gov>, Jennifer Hazelman - QV0ED <jennifer.hazelman@gsa.gov>, Jessica Salmoiraghi - M <jessica.salmoiraghi@gsa.gov>, Jonathan Clinton <jonathan.clinton@gsa.gov>, Julie Dunne - AC <julie.dunne@gsa.gov>, Kaitlyn MOBERLY - B <Kaitlyn.Moberly@gsa.gov>, Karen Hanley - Y <karen.hanley@gsa.gov>, Karen Link - Q0A <karen.link@gsa.gov>, Kathleen Ryan <kathleen.ryan@gsa.gov>, LaShawn Hall <lashawn.hall@gsa.gov>, LeShonne Smith <leshonne.smith@gsa.gov>, Maggie Dugan - DD <maggie.dugan@gsa.gov>, Marisa Scruggs - M1Y <marisa.scruggs@gsa.gov>, Mark Lee (QV0DA) <mark.lee@gsa.gov>, Mark McHale - Z <mark.mchale@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Matthew Ford - OCE <matthew.ford@gsa.gov>, Merrick Krause - CS <merrick.krause@gsa.gov>, Nancy Hon - B <nancy.hon@gsa.gov>, Neil Skidmore <neil.skidmore@gsa.gov>, OCIA Staff <OCIA@gsa.gov>, Patricia Oliver <patricia.oliver@gsaig.gov>, Rob Borden - AC <robert.borden@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>, Seth Greenfeld <seth.greenfeld@gsa.gov>, Sharena Troxler - M1 <sharena.troxler@gsa.gov>, Sharon Chaplin - L <sharon.chaplin@gsa.gov>, Stephenie Gorham <stephenie.gorham@gsa.gov>, Tiara Cobbin - QF0B1EA <tiara.cobbin@gsa.gov>, Valisha Jackson - M <valisha.jackson@gsa.gov>, Vanessa Ros - I <vanessa.ros@gsa.gov>

GSA Office of Congressional and Intergovernmental Affairs

April 27, 2020

MEMORANDUM FOR All Offices

FROM: Jeffrey A. Post, Associate Administrator (S)

SUBJECT: M-20-24 Implementing the Presidential Transition Act

This Memorandum provides guidance to all Executive departments and agencies ("agencies") on agencies' statutory obligations under the Presidential Transition Act of 1963, as amended (3 U.S.C. § 102 note). **This is being circulated to your office for awareness and no response is needed.**

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If you have any questions, please contact LaVerne Jordan, Erin Mewhirter, Brenda Short or Toni Reaves via email or call [\(202\) 501-0563](tel:2025010563).

Subject: Re: FW: M-20-24 Implementing the Presidential Transition Act
Date: Mon, 27 Apr 2020 17:15:50 -0400
From: Allison Brigati - AD <allison.brigati@gsa.gov>
To: "Brown, Dustin S. EOP/OMB" (b) (6)
Cc: "mary.gibert@gsa.gov" <mary.gibert@gsa.gov>, "elizabeth.cain@gsa.gov" <elizabeth.cain@gsa.gov>, "emma.perron@gsa.gov" <emma.perron@gsa.gov>, "christine.dua@gsa.gov" <christine.dua@gsa.gov>, "isadora.yoffie@gsa.gov" <isadora.yoffie@gsa.gov>, "Warren, Peter N. EOP/OMB" (b) (6), "Bussow, Mark A. EOP/OMB" (b) (6), "Rasouli, Houman EOP/OMB" (b) (6)
Message-ID: <CAN=Vt4Y3JCM-LX_NofmyYdgnpYFq1j54kvsz8diULh4iAdDJpw@mail.gmail.com>
MD5: 2e918c37aa4f24d9fc8a5a69997a92b1

Thanks DustinGreat news



U.S. General Services Administration

Allison Fahrenkopf Brigati

Deputy Administrator

202-412-1093

On Mon, Apr 27, 2020 at 5:13 PM Brown, Dustin S. EOP/OMB (b) (6) wrote:

Sharing the signed/posted memo with the GSA team. Thanks for everyone's work making this happen, look forward to partnering together in the months ahead.

Best,
Dustin

From: White, Arnette C. EOP/OMB (b) (6)
Sent: Monday, April 27, 2020 4:56 PM
To: (b) (6)

Cc: DL DL OMB EOP OMB (b) (6)

Subject: M-20-24 Implementing the Presidential Transition Act

This Memorandum provides guidance to all Executive departments and agencies ("agencies") on agencies' statutory obligations under the Presidential Transition Act of 1963, as amended (3 U.S.C. § 102 note).

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Subject: Re: M-20-24 Implementing the Presidential Transition Act
Date: Mon, 27 Apr 2020 15:44:46 -0700
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Brown, Dustin S. EOP/OMB" (b) (6)
Cc: "elizabeth.cain@gsa.gov" <elizabeth.cain@gsa.gov>, "emma.perron@gsa.gov" <emma.perron@gsa.gov>, "christine.dua@gsa.gov" <christine.dua@gsa.gov>, "isadora.yoffie@gsa.gov" <isadora.yoffie@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, "Warren, Peter N. EOP/OMB" (b) (6), "Bussow, Mark A. EOP/OMB" (b) (6), "Rasouli, Houman EOP/OMB" (b) (6), Mary Gibert <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2t=BJQYJR11Y1hpa64A8qja9S7VkjTm7BmRU=iUyiDY-g@mail.gmail.com>
MD5: 4a1e4af7fa97d6005620fbedb206af0b

Thanks to all. Mary

Mary D. Gibert
Associate Administrator
Office of Civil Rights
U.S. General Services Administration
[1800 F Street, NW, Room 2331](#)
[Washington, DC 20405](#)
Telephone: [\(202\) 501-0767](#)
Cell: (b) (6)

Sent from my iPhone

On Apr 27, 2020, at 5:13 PM, Brown, Dustin S. EOP/OMB (b) (6) wrote:

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Dustin

From: White, Arnette C. EOP/OMB (b) (6)
Sent: Monday, April 27, 2020 4:56 PM
To: (b) (6)
Cc: (b) (6)
Subject: M-20-24 Implementing the Presidential Transition Act

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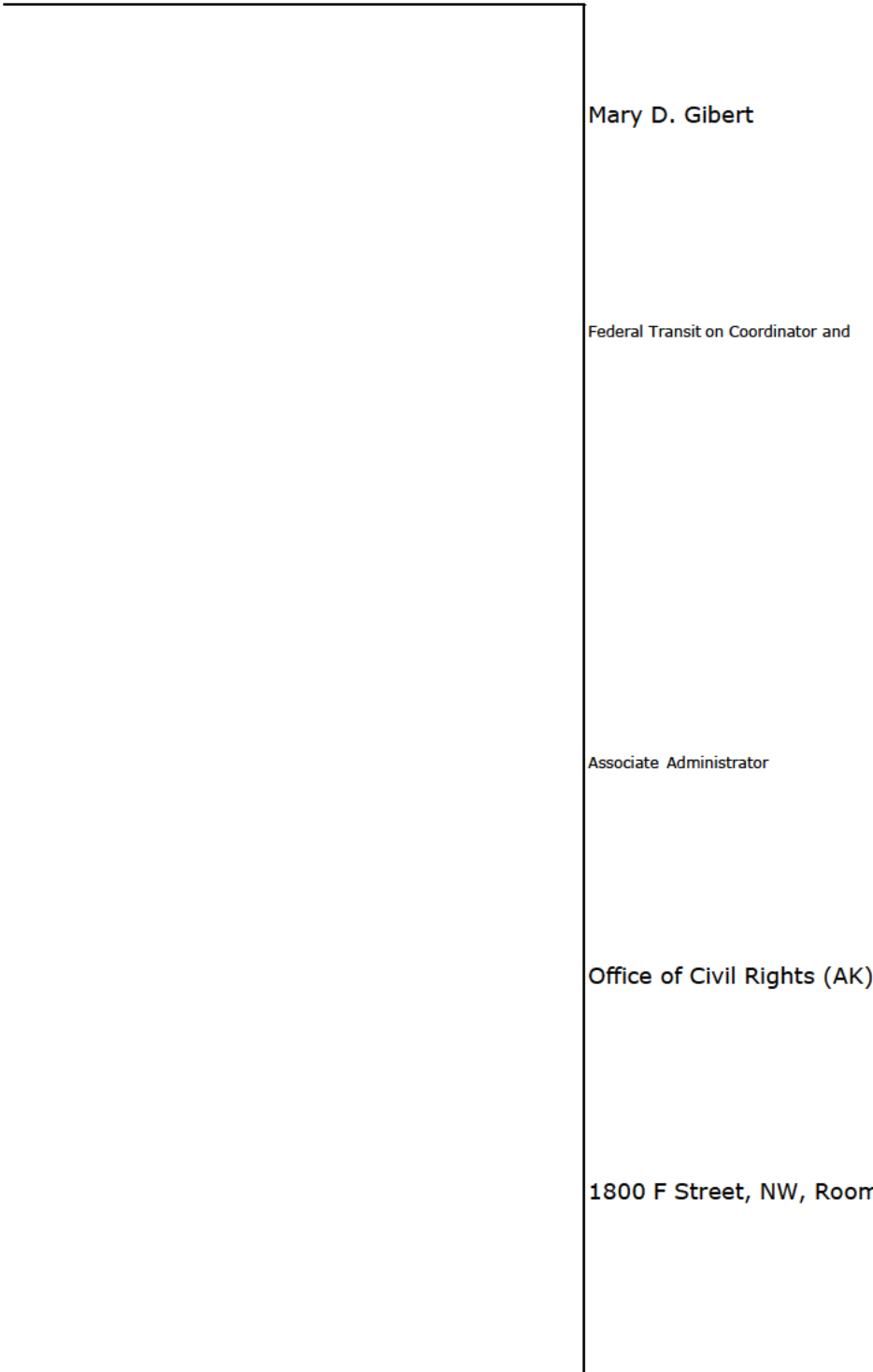
Subject: Fwd: ATTENTION - M-20-24 Implementing the Presidential Transition Act
Date: Tue, 28 Apr 2020 09:02:55 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: CHRISTINE DUA - C <christine.dua@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>
Cc: Elizabeth Cain - BB <elizabeth.cain@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Message-ID: <CAOH3n2uCG753BF=UGzyFNayLQ5fxqeXwTHabip_OhUM=W+LoMQ@mail.gmail.com>
MD5: bb01cb41aa0fb56ae6c4e2d4311b36f1

For our files

Mary



U.S. General Services Administration



Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

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Forwarded Conversation

Subject: ATTENTION - M-20-24 Implementing the Presidential Transition Act

From: **LaVerne Jordan - S** <laverne.jordan@gsa.gov>

Date: Mon, Apr 27, 2020 at 5:01 PM

To: Pamela Townsend - DTB <pamela.townsend@gsa.gov>, Adam Jones - QV0ED <adam.jones@gsa.gov>, Allison Azevedo <allison.azevedo@gsa.gov>, Allison Brigati - M <allison.brigati@gsa.gov>, Aluanda Drain - M1AC <aluanda.drain@gsa.gov>, Amy Lineberry (8PSMP) <amy.lineberry@gsa.gov>, Bob Stafford - H <Bob.Stafford@gsa.gov>, Bruce Samuel Holliday - LR-C <bruce.holliday@gsa.gov>, Catherine Long <cathy.long@gsa.gov>, Claire O'Donnell - QV <claire.odonnell@gsa.gov>, Crystal Nunnley <crystal.nunnley@gsa.gov>, Daniel Mathews - P <daniel.mathews@gsa.gov>, Daphne Muse <daphne.muse@gsaig.gov>, David Coscia - H <david.coscia@gsa.gov>, David Frye - PB <david.frye@gsa.gov>, David Shive - I <david.shive@gsa.gov>, Erik Dorman - BC <erik.dorman@gsa.gov>, Gerard Badorrek - B <gerard.badorrek@gsa.gov>, Greg Rollins - QV <gregoryc.rollins@gsa.gov>, Jack St. John - A <jack.stjohn@gsa.gov>, Jackie Clay - CP <jacqueline.clay@gsa.gov>, Jameise Tuppince-Kelley - LG <Jameise.Tuppince-Kelley@gsa.gov>, Janet Pfleeger - Y <janet.pfleeger@gsa.gov>, Janice Powell <janice.powell@gsa.gov>, Jay Moyer <jay.moyer@gsa.gov>, Jennifer Hazelman - QV0ED <jennifer.hazelman@gsa.gov>, Jessica Salmoiraghi - M <jessica.salmoiraghi@gsa.gov>, Jonathan Clinton <jonathan.clinton@gsa.gov>, Julie Dunne - AC <julie.dunne@gsa.gov>, Kaitlyn MOBERLY - B <Kaitlyn.Moberly@gsa.gov>, Karen Hanley - Y <karen.hanley@gsa.gov>, Karen Link - Q0A <karen.link@gsa.gov>, Kathleen Ryan <kathleen.ryan@gsa.gov>, LaShawn Hall <lashawn.hall@gsa.gov>, LeShonne Smith <leshonne.smith@gsa.gov>, Maggie Dugan - DD <maggie.dugan@gsa.gov>, Marisa Scruggs - M1Y <marisa.scruggs@gsa.gov>, Mark Lee (QV0DA) <mark.lee@gsa.gov>, Mark McHale - Z <mark.mchale@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Matthew Ford - OCE <matthew.ford@gsa.gov>, Merrick Krause - CS <merrick.krause@gsa.gov>, Nancy Hon - B <nancy.hon@gsa.gov>, Neil Skidmore <neil.skidmore@gsa.gov>, OCIA Staff <OCIA@gsa.gov>, Patricia Oliver <patricia.oliver@gsaig.gov>, Rob Borden - AC <robert.borden@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>, Seth Greenfeld <seth.greenfeld@gsa.gov>, Sharena Troxler - M1 <sharena.troxler@gsa.gov>, Sharon Chaplin - L <sharon.chaplin@gsa.gov>, Stephenie Gorham <stephenie.gorham@gsa.gov>, Tiara Cobbin - QF0B1EA <tiara.cobbin@gsa.gov>, Valisha Jackson - M <valisha.jackson@gsa.gov>, Vanessa Ros - I <vanessa.ros@gsa.gov>

GSA Office of Congressional and Intergovernmental Affairs

April 27, 2020

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SUBJECT: M-20-24 Implementing the Presidential Transition Act

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If you have any questions, please contact LaVerne Jordan, Erin Mewhirter, Brenda Short or Toni Reaves via email or call [\(202\) 501-0563](tel:202-501-0563).

From: **Erin Mewhirter - S** <erin.mewhirter@gsa.gov>

Date: Mon, Apr 27, 2020 at 5:09 PM

To: Anil Cheriyan - Q2 <anil.cheriyen@gsa.gov>, Pamela Townsend - DTB <pamela.townsend@gsa.gov>, Adam Jones - QV0ED <adam.jones@gsa.gov>, Allison Azevedo <allison.azevedo@gsa.gov>, Allison Brigati - M <allison.brigati@gsa.gov>, Aluanda Drain - M1AC <aluanda.drain@gsa.gov>, Amy Lineberry (8PSMP) <amy.lineberry@gsa.gov>, Bob Stafford - H <Bob.Stafford@gsa.gov>, Bruce Samuel Holliday - LR-C <bruce.holliday@gsa.gov>, Catherine Long <cathy.long@gsa.gov>, Claire O'Donnell - QV <claire.odonnell@gsa.gov>, Crystal Nunnley <crystal.nunnley@gsa.gov>, Daniel Mathews - P <daniel.mathews@gsa.gov>, Daphne Muse <daphne.muse@gsa.gov>, David Coscia - H <david.coscia@gsa.gov>, David Frye - PB <david.frye@gsa.gov>, David Shive - I <david.shive@gsa.gov>, Erik Dorman - BC <erik.dorman@gsa.gov>, Gerard Badorrek - B <gerard.badorrek@gsa.gov>, Greg Rollins - QV <gregoryc.rollins@gsa.gov>, Jack St. John - A <jack.stjohn@gsa.gov>, Jackie Clay - CP <jacqueline.clay@gsa.gov>, Jameise Tuppince-Kelley - LG <Jameise.Tuppince-Kelley@gsa.gov>, Janet Pfleeger - Y <janet.pfleeger@gsa.gov>, Janice Powell <janice.powell@gsa.gov>, Jay Moyer <jay.moyer@gsa.gov>, Jennifer Hazelman - QV0ED <jennifer.hazelman@gsa.gov>, Jessica Salmoiraghi - M <jessica.salmoiraghi@gsa.gov>, Jonathan Clinton <jonathan.clinton@gsa.gov>, Julie Dunne - AC <julie.dunne@gsa.gov>, Kaitlyn MOBERLY - B <Kaitlyn.Moberly@gsa.gov>, Karen Hanley - Y <karen.hanley@gsa.gov>, Karen Link - Q0A <karen.link@gsa.gov>, Kathleen Ryan <kathleen.ryan@gsa.gov>, LaShawn Hall <lashawn.hall@gsa.gov>, LeShonne Smith <leshonne.smith@gsa.gov>, Maggie Dugan - DD <maggie.dugan@gsa.gov>, Marisa Scruggs - M1Y <marisa.scruggs@gsa.gov>, Mark Lee (QV0DA) <mark.lee@gsa.gov>, Mark McHale - Z <mark.mchale@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Matthew Ford - OCE <matthew.ford@gsa.gov>, Merrick Krause - CS <merrick.krause@gsa.gov>, Nancy Hon - B <nancy.hon@gsa.gov>, Neil Skidmore <neil.skidmore@gsa.gov>, OCIA Staff <OCIA@gsa.gov>, Patricia Oliver <patricia.oliver@gsa.gov>, Rob Borden - AC <robert.borden@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>, Seth Greenfeld <seth.greenfeld@gsa.gov>, Sharena Troxler - M1 <sharena.troxler@gsa.gov>, Sharon Chaplin - L <sharon.chaplin@gsa.gov>, Stephenie Gorham <stephenie.gorham@gsa.gov>, Tiara Cobbin - QF0B1EA <tiara.cobbin@gsa.gov>, Valisha Jackson - M <valisha.jackson@gsa.gov>, Vanessa Ros - I <vanessa.ros@gsa.gov>, LaFondra Barlow - AC <lafondra.lynch@gsa.gov>

--

Erin Mewhirter
Director of Operations
Office of Congressional and Intergovernmental Affairs
U.S. General Services Administration

www.gsa.gov

From: Allison Brigati - AD <allison.brigati@gsa.gov>
Date: Mon, Apr 27, 2020 at 5:15 PM
To: Emily Murphy - A <emily.murphy@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Rob Borden - AC <robert.borden@gsa.gov>

Memo has been issued



U.S. General Services Administration

Allison Fahrenkopf Brigati

Deputy Administrator

202-412-1093

Subject: ATTENTION - M-20-24 Implementing the Presidential Transition Act
Date: Mon, 27 Apr 2020 17:01:29 -0400
From: LaVerne Jordan - S <laverne.jordan@gsa.gov>
To: Pamela Townsend - DTB <pamela.townsend@gsa.gov>, Adam Jones - QV0ED <adam.jones@gsa.gov>, Allison Azevedo <allison.azevedo@gsa.gov>, Allison Brigati - M <allison.brigati@gsa.gov>, Aluanda Drain - M1AC <aluanda.drain@gsa.gov>, "Amy Lineberry (8PSMP)" <amy.lineberry@gsa.gov>, Bob Stafford - H <Bob.Stafford@gsa.gov>, Bruce Samuel Holliday - LR-C <bruce.holliday@gsa.gov>, Catherine Long <cathy.long@gsa.gov>, "Claire O'Donnell - QV" <claire.odonnell@gsa.gov>, Crystal Nunnley <crystal.nunnley@gsa.gov>, Daniel Mathews - P <daniel.mathews@gsa.gov>, Daphne Muse <daphne.muse@gsaig.gov>, David Coscia - H <david.coscia@gsa.gov>, David Frye - PB <david.frye@gsa.gov>, David Shive - I <david.shive@gsa.gov>, Erik Dorman - BC <erik.dorman@gsa.gov>, Gerard Badorrek - B <gerard.badorrek@gsa.gov>, Greg Rollins - QV <gregoryc.rollins@gsa.gov>, "Jack St. John - A" <jack.stjohn@gsa.gov>, Jackie Clay - CP <jacqueline.clay@gsa.gov>, Jameise Tuppince-Kelley - LG <Jameise.Tuppince-Kelley@gsa.gov>, Janet Pfleeger - Y <janet.pfleeger@gsa.gov>, Janice Powell <janice.powell@gsa.gov>, Jay Moyer <jay.moyer@gsa.gov>, Jennifer Hazelman - QV0ED <jennifer.hazelman@gsa.gov>, Jessica Salmoiraghi - M <jessica.salmoiraghi@gsa.gov>, Jonathan Clinton <jonathan.clinton@gsa.gov>, Julie Dunne - AC <julie.dunne@gsa.gov>, Kaitlyn MOBERLY - B <Kaitlyn.Moberly@gsa.gov>, Karen Hanley - Y <karen.hanley@gsa.gov>, Karen Link - QOA <karen.link@gsa.gov>, Kathleen Ryan <kathleen.ryan@gsa.gov>, LaShawn Hall <lashawn.hall@gsa.gov>, LeShonne Smith <leshonne.smith@gsa.gov>, Maggie Dugan - DD <maggie.dugan@gsa.gov>, Marisa Scruggs - M1Y <marisa.scruggs@gsa.gov>, "Mark Lee (QV0DA)" <mark.lee@gsa.gov>, Mark McHale - Z <mark.mchale@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Matthew Ford - OCE <matthew.ford@gsa.gov>, Merrick Krause - CS <merrick.krause@gsa.gov>, Nancy Hon - B <nancy.hon@gsa.gov>, Neil Skidmore <neil.skidmore@gsa.gov>, OCIA Staff <OCIA@gsa.gov>, Patricia Oliver <patricia.oliver@gsaig.gov>, Rob Borden - AC <robert.borden@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>, Seth Greenfeld <seth.greenfeld@gsa.gov>, Sharena Troxler - M1 <sharena.troxler@gsa.gov>, Sharon Chaplin - L <sharon.chaplin@gsa.gov>, Stephenie Gorham <stephenie.gorham@gsa.gov>, Tiara Cobbin - QF0B1EA <tiara.cobbin@gsa.gov>, Valisha Jackson - M <valisha.jackson@gsa.gov>, Vanessa Ros - I <vanessa.ros@gsa.gov>
Message-ID: <CAMEuOR4gV2+WnmbZU-3Nn53T8GbWu7qPEGR8-dBZ__xN0zKr5g@mail.gmail.com>
MD5: 60b567f977fb0717c12906655e94d3e3

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Subject: Fwd: ATTENTION - M-20-24 Implementing the Presidential Transition Act
Date: Mon, 27 Apr 2020 17:15:20 -0400
From: Allison Brigati - AD <allison.brigati@gsa.gov>
To: Emily Murphy - A <emily.murphy@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Rob Borden - AC <robert.borden@gsa.gov>
Message-ID: <CAN=VT4bm3TN=gknkXZojaKQj7Euxxg1Xh+ORPXbeuHc8p_HTaA@mail.gmail.com>
MD5: 818766c6103d7882655d6d5da874700e

Memo has been issued



U.S. General Services Administration

Allison Fahrenkopf Brigati

Deputy Administrator

202-412-1093

----- Forwarded message -----

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Date: Mon, Apr 27, 2020 at 5:01 PM
Subject: ATTENTION - M-20-24 Implementing the Presidential Transition Act
To: Pamela Townsend - DTB <pamela.townsend@gsa.gov>, Adam Jones - QV0ED <adam.jones@gsa.gov>, Allison Azevedo <allison.azevedo@gsa.gov>, Allison Brigati - M <allison.brigati@gsa.gov>, Aluanda Drain - M1AC <aluanda.drain@gsa.gov>, Amy Lineberry (8PSMP) <amy.lineberry@gsa.gov>, Bob Stafford - H <Bob.Stafford@gsa.gov>, Bruce Samuel Holliday - LR-C <bruce.holliday@gsa.gov>, Catherine Long <cathy.long@gsa.gov>, Claire O'Donnell - QV <claire.odonnell@gsa.gov>, Crystal Nunnley <crystal.nunnley@gsa.gov>, Daniel Mathews - P <daniel.mathews@gsa.gov>, Daphne Muse <daphne.muse@gsaig.gov>, David Coscia - H <david.coscia@gsa.gov>, David Frye - PB <david.frye@gsa.gov>, David Shive - I <david.shive@gsa.gov>, Erik Dorman - BC <erik.dorman@gsa.gov>, Gerard Badorrek - B <gerard.badorrek@gsa.gov>, Greg Rollins - QV <gregoryc.rollins@gsa.gov>, Jack St. John - A <jack.stjohn@gsa.gov>, Jackie Clay - CP <jacqueline.clay@gsa.gov>, Jameise Tuppince-Kelley - LG <Jameise.Tuppince-Kelley@gsa.gov>, Janet Pfleeger - Y <janet.pfleeger@gsa.gov>, Janice Powell <janice.powell@gsa.gov>, Jay Moyer <jay.moyer@gsa.gov>, Jennifer Hazelman - QV0ED <jennifer.hazelman@gsa.gov>, Jessica Salmoiraghi - M <jessica.salmoiraghi@gsa.gov>, Jonathan Clinton <jonathan.clinton@gsa.gov>, Julie Dunne - AC <julie.dunne@gsa.gov>, Kaitlyn MOBERLY - B <Kaitlyn.Moberly@gsa.gov>, Karen Hanley - Y <karen.hanley@gsa.gov>, Karen Link - Q0A <karen.link@gsa.gov>, Kathleen Ryan <kathleen.ryan@gsa.gov>, LaShawn Hall <lashawn.hall@gsa.gov>, LeShonne Smith

<leshonne.smith@gsa.gov>, Maggie Dugan - DD <maggie.dugan@gsa.gov>, Marisa Scruggs - M1Y <marisa.scruggs@gsa.gov>, Mark Lee (QV0DA) <mark.lee@gsa.gov>, Mark McHale - Z <mark.mchale@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Matthew Ford - OCE <matthew.ford@gsa.gov>, Merrick Krause - CS <merrick.krause@gsa.gov>, Nancy Hon - B <nancy.hon@gsa.gov>, Neil Skidmore <neil.skidmore@gsa.gov>, OCIA Staff <OCIA@gsa.gov>, Patricia Oliver <patricia.oliver@gsa.gov>, Rob Borden - AC <robert.borden@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>, Seth Greenfeld <seth.greenfeld@gsa.gov>, Sharena Troxler - M1 <sharena.troxler@gsa.gov>, Sharon Chaplin - L <sharon.chaplin@gsa.gov>, Stephenie Gorham <stephenie.gorham@gsa.gov>, Tiara Cobbin - QF0B1EA <tiara.cobbin@gsa.gov>, Valisha Jackson - M <valisha.jackson@gsa.gov>, Vanessa Ros - I <vanessa.ros@gsa.gov>

GSA Office of Congressional and Intergovernmental Affairs

April 27, 2020

MEMORANDUM FOR All Offices
FROM: Jeffrey A. Post, Associate Administrator (S)
SUBJECT: M-20-24 Implementing the Presidential Transition Act

This Memorandum provides guidance to all Executive departments and agencies (“agencies”) on agencies’ statutory obligations under the Presidential Transition Act of 1963, as amended (3 U.S.C. § 102 note). **This is being circulated to your office for awareness and no response is needed.**

To view this memo, please click <https://www.whitehouse.gov/wp-content/uploads/2020/04/M-20-24.pdf>

If you have any questions, please contact LaVerne Jordan, Erin Mewhirter, Brenda Short or Toni Reaves via email or call [\(202\) 501-0563](tel:202-501-0563).

Subject: Re: ATTENTION - M-20-24 Implementing the Presidential Transition Act
Date: Tue, 28 Apr 2020 09:07:30 -0400
From: Christine Dua - C <christine.dua@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Emma Perron - O <emma.perron@gsa.gov>, Elizabeth Cain - BB <elizabeth.cain@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Message-ID: <CAEnc6bsGem9xMkc3Z32n_LUtVUBohduPBO59kR0Kaz+r2wkv9Q@mail.gmail.com>
MD5: f695c0e523c310a70d320d14fa2be8fa

Thanks Mary!
On Tue, Apr 28, 2020 at 9:03 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

For our files

Mary



U.S. General Services Administration



Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

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Forwarded Conversation

Subject: ATTENTION - M-20-24 Implementing the Presidential Transition Act

From: **LaVerne Jordan - S** <laverne.jordan@gsa.gov>

Date: Mon, Apr 27, 2020 at 5:01 PM

To: Pamela Townsend - DTB <pamela.townsend@gsa.gov>, Adam Jones - QV0ED <adam.jones@gsa.gov>, Allison Azevedo <allison.azevedo@gsa.gov>, Allison Brigati - M <allison.brigati@gsa.gov>, Aluanda Drain - M1AC <aluanda.drain@gsa.gov>, Amy Lineberry (8PSMP) <amy.lineberry@gsa.gov>, Bob Stafford - H <Bob.Stafford@gsa.gov>, Bruce Samuel Holliday - LR-C <bruce.holliday@gsa.gov>, Catherine Long <cathy.long@gsa.gov>, Claire O'Donnell - QV <claire.odonnell@gsa.gov>, Crystal Nunnley <crystal.nunnley@gsa.gov>, Daniel Mathews - P <daniel.mathews@gsa.gov>, Daphne Muse <daphne.muse@gsaig.gov>, David Coscia - H <david.coscia@gsa.gov>, David Frye - PB <david.frye@gsa.gov>, David Shive - I <david.shive@gsa.gov>, Erik Dorman - BC <erik.dorman@gsa.gov>, Gerard Badorrek - B <gerard.badorrek@gsa.gov>, Greg Rollins - QV <gregoryc.rollins@gsa.gov>, Jack St. John - A <jack.stjohn@gsa.gov>, Jackie Clay - CP <jacqueline.clay@gsa.gov>, Jameise Tuppince-Kelley - LG <Jameise.Tuppince-Kelley@gsa.gov>, Janet Pfleeger - Y <janet.pfleeger@gsa.gov>, Janice Powell <janice.powell@gsa.gov>, Jay Moyer <jay.moyer@gsa.gov>, Jennifer Hazelman - QV0ED <jennifer.hazelman@gsa.gov>, Jessica Salmoiraghi - M <jessica.salmoiraghi@gsa.gov>, Jonathan Clinton <jonathan.clinton@gsa.gov>, Julie Dunne - AC <julie.dunne@gsa.gov>, Kaitlyn MOBERLY - B <Kaitlyn.Moberly@gsa.gov>, Karen Hanley - Y <karen.hanley@gsa.gov>, Karen Link - Q0A <karen.link@gsa.gov>, Kathleen Ryan <kathleen.ryan@gsa.gov>, LaShawn Hall <lashawn.hall@gsa.gov>, LeShonne Smith <leshonne.smith@gsa.gov>, Maggie Dugan - DD <maggie.dugan@gsa.gov>, Marisa Scruggs - M1Y <marisa.scruggs@gsa.gov>, Mark Lee (QV0DA) <mark.lee@gsa.gov>, Mark McHale - Z <mark.mchale@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Matthew Ford - OCE <matthew.ford@gsa.gov>, Merrick Krause - CS <merrick.krause@gsa.gov>, Nancy Hon - B <nancy.hon@gsa.gov>, Neil Skidmore <neil.skidmore@gsa.gov>, OCIA Staff <OCIA@gsa.gov>, Patricia Oliver <patricia.oliver@gsaig.gov>, Rob Borden - AC <robert.borden@gsa.gov>, Robert Carter - D <robert.carter@gsa.gov>, Seth Greenfeld <seth.greenfeld@gsa.gov>, Sharena Troxler - M1 <sharena.troxler@gsa.gov>, Sharon Chaplin - L <sharon.chaplin@gsa.gov>, Stephenie Gorham <stephenie.gorham@gsa.gov>, Tiara Cobbin - QF0B1EA <tiara.cobbin@gsa.gov>, Valisha Jackson - M <valisha.jackson@gsa.gov>, Vanessa Ros - I <vanessa.ros@gsa.gov>

GSA Office of Congressional and Intergovernmental Affairs

April 27, 2020

MEMORANDUM FOR All Offices

FROM: Jeffrey A. Post, Associate Administrator (S)

SUBJECT: M-20-24 Implementing the Presidential Transition Act

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If you have any questions, please contact LaVerne Jordan, Erin Mewhirter, Brenda Short or Toni Reaves via email or call [\(202\) 501-0563](tel:2025010563).

From: Erin Mewhirter - S <erin.mewhirter@gsa.gov>

Date: Mon, Apr 27, 2020 at 5:09 PM

To: Anil Cheriyan - Q2 <anil.cheriyam@gsa.gov>, Pamela Townsend - DTB <pamela.townsend@gsa.gov>, Adam Jones - QV0ED <adam.jones@gsa.gov>, Allison Azevedo <allison.azevedo@gsa.gov>, Allison Brigati - M <allison.brigati@gsa.gov>, Aluanda Drain - M1AC <aluanda.drain@gsa.gov>, Amy Lineberry (8PSMP) <amy.lineberry@gsa.gov>, Bob Stafford - H <Bob.Stafford@gsa.gov>, Bruce Samuel Holliday - LR-C <bruce.holliday@gsa.gov>, Catherine Long <cathy.long@gsa.gov>, Claire O'Donnell - QV <claire.odonnell@gsa.gov>, Crystal Nunnley <crystal.nunnley@gsa.gov>, Daniel Mathews - P <daniel.mathews@gsa.gov>, Daphne Muse <daphne.muse@gsa.gov>, David Coscia - H <david.coscia@gsa.gov>, David Frye - PB <david.frye@gsa.gov>, David Shive - I <david.shive@gsa.gov>, Erik Dorman - BC <erik.dorman@gsa.gov>, Gerard Badorrek - B <gerard.badorrek@gsa.gov>, Greg Rollins - QV <gregoryc.rollins@gsa.gov>, Jack St. John - A <jack.stjohn@gsa.gov>, Jackie Clay - CP <jacqueline.clay@gsa.gov>, Jameise Tuppince-Kelley - LG <Jameise.Tuppince-Kelley@gsa.gov>, Janet Pfleeger - Y <janet.pfleeger@gsa.gov>, Janice Powell <janice.powell@gsa.gov>, Jay Moyer <jay.moyer@gsa.gov>, Jennifer Hazelman - QV0ED <jennifer.hazelman@gsa.gov>, Jessica Salmoiraghi - M <jessica.salmoiraghi@gsa.gov>, Jonathan Clinton <jonathan.clinton@gsa.gov>, Julie Dunne - AC <julie.dunne@gsa.gov>, Kaitlyn MOBERLY - B <Kaitlyn.Moberly@gsa.gov>, Karen Hanley - Y <karen.hanley@gsa.gov>, Karen Link - Q0A <karen.link@gsa.gov>, Kathleen Ryan <kathleen.ryan@gsa.gov>, LaShawn Hall <lashawn.hall@gsa.gov>, LeShonne Smith <leshonne.smith@gsa.gov>, Maggie Dugan - DD <maggie.dugan@gsa.gov>, Marisa Scruggs - M1Y <marisa.scruggs@gsa.gov>, Mark Lee (QV0DA) <mark.lee@gsa.gov>, Mark McHale - Z <mark.mchale@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Matthew Ford - OCE <matthew.ford@gsa.gov>, Merrick Krause - CS <merrick.krause@gsa.gov>, Nancy Hon - B <nancy.hon@gsa.gov>, Neil Skidmore <neil.skidmore@gsa.gov>, OCIA Staff <OCIA@gsa.gov>, Patricia Oliver <patricia.oliver@gsa.gov>, Rob Borden - AC <robert.borden@gsa.gov>, Robert Carter - D

<robert.carter@gsa.gov>, Seth Greenfeld <seth.greenfeld@gsa.gov>, Sharena Troxler - M1 <sharena.troxler@gsa.gov>, Sharon Chaplin - L <sharon.chaplin@gsa.gov>, Stephenie Gorham <stephenie.gorham@gsa.gov>, Tiara Cobbin - QF0B1EA <tiara.cobbin@gsa.gov>, Valisha Jackson - M <valisha.jackson@gsa.gov>, Vanessa Ros - I <vanessa.ros@gsa.gov>, LaFondra Barlow - AC <lafondra.lynch@gsa.gov>

--

Erin Mewhirter
Director of Operations
Office of Congressional and Intergovernmental Affairs
U.S. General Services Administration

www.gsa.gov

From: Allison Brigati - AD <allison.brigati@gsa.gov>
Date: Mon, Apr 27, 2020 at 5:15 PM
To: Emily Murphy - A <emily.murphy@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, Rob Borden - AC <robert.borden@gsa.gov>

Memo has been issued



U.S. General Services Administration

Allison Fahrenkopf Brigati

Deputy Administrator

202-412-1093

--



U.S. General Services Administration

Christine Dua

Special Assistant to the Federal Transition

Coordinator

Presidential Transition Team Office

1800 F Street, NW

Washington, DC 20405

Office: 202-923-1170

E-mail: christine.dua@gsa.gov

Subject: FW: M-20-24 Implementing the Presidential Transition Act
Date: Mon, 27 Apr 2020 21:13:24 +0000
From: "Brown, Dustin S. EOP/OMB" (b) (6)
To: "mary.gibert@gsa.gov" <mary.gibert@gsa.gov>, "elizabeth.cain@gsa.gov" <elizabeth.cain@gsa.gov>, "emma.perron@gsa.gov" <emma.perron@gsa.gov>, "christine.dua@gsa.gov" <christine.dua@gsa.gov>, "isadora.yoffie@gsa.gov" <isadora.yoffie@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>
Cc: "Warren, Peter N. EOP/OMB" (b) (6), "Bussow, Mark A. EOP/OMB" (b) (6), "Rasouli, Houman EOP/OMB" (b) (6)
Message-ID: <5f7d6b1b9d074905b89d5bd88cbff1fa@omb.eop.gov>
MD5: 7141a20614d1e2202ede2ab5b332de8f

Sharing the signed/posted memo with the G S A team. Thanks for everyone's work making this happen, look forward to partnering together in the months ahead.

Best,
Dustin

From: White, Arnette C. EOP/OMB (b) (6)
Sent: Monday, April 27, 2020 4:56 PM
To: OMB-AGENCY-CORRESPONDENCE@listserv.omb.gov
Cc: D L D L O M B E O P O M B <All@OMB.eop.gov>
Subject: M-20-24 Implementing the Presidential Transition Act

This Memorandum provides guidance to all Executive departments and agencies ("agencies") on agencies' statutory obligations under the Presidential Transition Act of 1963, as amended (3 U.S.C. § 102 note).

To view this memo, please click <https://www.whitehouse.gov/wp-content/uploads/2020/04/M-20-24.pdf>

Subject: FW: M-20-24 Implementing the Presidential Transition Act
Date: Mon, 27 Apr 2020 21:00:15 +0000
From: "Warren, Peter N. EOP/OMB" (b) (6)
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <2f6eec551a3c46e5addcf0e44a54deaf@omb.eop.gov>
MD5: f1c32b185ece6b4d90522047117c481a

From: White, Arnette C. EOP/OMB (b) (6)
Sent: Monday, April 27, 2020 4:56 PM
To: OMB-AGENCY-CORRESPONDENCE@listserv.omb.gov
Cc: D L D L O M B E O P O M B <All@OMB.eop.gov>
Subject: M-20-24 Implementing the Presidential Transition Act

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To view this memo, please click <https://www.whitehouse.gov/wp-content/uploads/2020/04/M-20-24.pdf>

Subject: Timeline of PTT Events
Date: Thu, 9 Apr 2020 18:38:23 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Hamilton, Eric J. EOP/WHO" (b) (6)
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2vKQVSWRg=Hs99a4opoFErpP6enwnDGR1kTLS32xtpOMg@mail.gmail.com>
MD5: bc520188213af2d8e6d54b6a65757cb2
Attachments: Timeline Nov 2019 - Jan 2021.docx

Eric:

Great talking with you today.

Attached is a document of deliverables required by legislation.

Expect to send the 6 Month Report for Clearance on 4/15.

Reports were prepared and submitted in 2012. We are trying to locate copies of the 2012 Reports. We'll get you copies once we locate.

Any questions or concerns feel free to call.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

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Subject: Agenda for GSA/OMB PTT Check-In - 4/27
Date: Mon, 27 Apr 2020 10:13:31 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Allison Brigati - AD <allison.brigati@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>, "Brown, Dustin S. EOP/OMB" (b) (6), Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Rasouli, Houman EOP/OMB" (b) (6), "Bussow, Mark A. EOP/OMB" (b) (6), Mary Gibert <mary.gibert@gsa.gov>, "Warren, Peter N. EOP/OMB" (b) (6)
Cc: Isadora Yoffie - M1Z <isadora.yoffie@gsa.gov>
Message-ID: <CAORbfJ=SebxR92ruSeZ3SL78tHGzPAK4KtL1S1fRNNqO_hEvFA@mail.gmail.com>
MD5: 6ef948725ca91c217a1f29ccf22621e0
Attachments: (b) (5); (b) (5)

Hi Everyone,

Attached is the agenda for today's GSA/OMB PTT Check-In at 2pm. I have also attached the deck Mary will be using at Thursday's virtual event with PPS (formerly Pocantico) for your awareness. We look forward to talking with all of you soon.

Dorsy
202-374-7828

Subject: #4 PTT - Timeline and Activities
Date: Mon, 2 Mar 2020 16:21:06 -0500
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Cc: Mary Gibert - WPT <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2sC7ad0hauf5Cz-ESz8TD220epbRppVjX9QtEvOz2Z90Q@mail.gmail.com>
MD5: 21abdd0c898363c80306de093f382195
Attachments: 2016 White House Coordinating Council .jpg ; 2016 Agency Transition Directors Council .jpg ; Timeline .jpg ; EO 13476 october 9 2008.pdf ; 6b. EO 13727 May 6, 2016.pdf ; PLAW-114publ136.pdf ; Timeline Nov 2019 - Jan 2021.docx

sent to OMB



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

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----- Forwarded message -----

From: Mary Gibert - AK <mary.gibert@gsa.gov>

Date: Sun, Nov 3, 2019 at 4:51 PM

Subject: Timeline and Activities

To: Warren, Peter N. EOP/OMB (b) (6)

Cc: Allison Brigati - M <allison.brigati@gsa.gov>, Mary Gibert - WPT <mary.gibert@gsa.gov>

Peter:

Hope this helps - outline of activities and timing.

Let me know if you have any questions. As discussed this is a 1st go at outlining what needs to be done when and by who. I had to send photos of a couple of the attachments as I was at home and didn't have a scanner to send as PDF.

Mary



U.S. General Services Administration

Mary D. Gibert

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

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Subject: Materials for 5/4 GSA/OMB PTT Check In
Date: Mon, 4 May 2020 09:55:27 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Allison Brigati - AD <allison.brigati@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>, "Brown, Dustin S. EOP/OMB" (b) (6) Elizabeth Cain - AD <elizabeth.cain@gsa.gov>, Emma Perron - O <emma.perron@gsa.gov>, "Rasouli, Houman EOP/OMB" (b) (6), "Bussow, Mark A. EOP/OMB" (b) (6) Mary Gibert - AK <mary.gibert@gsa.gov>, "Warren, Peter N. EOP/OMB" (b) (6)
Message-ID: <CAORBFjHphytJMEXDvSv0Bskg2fBdnLhcqVB=UBi3HgeAGaKCQ@mail.gmail.com>
MD5: 7aabb58db5cf14cc5a754769d7717422
Attachments: Transition-Overview-8-2-2016.pdf ; (b) (5) ; (b) (5)

Hi Everyone,

Attached are:

- 2) Transition Overview document from 2016 mentioned during last week's meeting
- 3) Agenda for today's meeting
- 4) List of agencies who have submitted ATDC representatives as of this morning

Talk with you soon,

Dorsy

Subject: Fwd: FW: 2 quick questions
Date: Mon, 4 May 2020 10:13:44 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Presidential Transition 2020 <presidentialtransition2020@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2v5UTMGrTG=zj05i8A1jQV-sz4ssNo+v+CwxgieFhXD=w@mail.gmail.com>
MD5: 7bd895a8ee430223c135a9322d906e35
Attachments: M-20-24.pdf



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

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----- Forwarded message -----

From: Warren, Peter N. EOP/OMB (b) (6)
Date: Fri, May 1, 2020 at 6:47 PM
Subject: FW: 2 quick questions
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Rasouli, Houman EOP/OMB (b) (6)

Mary - See #2 below, from USDA chief of staff

From: Tkacz, Kailee - OSEC, Washington, DC <kailee.tkacz@usda.gov>
Sent: Friday, May 1, 2020 5:00 PM
To: Warren, Peter N. EOP/OMB (b) (6)
Subject: 2 quick questions

Peter:

Hope things are going okay over there and you are hanging in there! I'm sure it must be crazy. I have 2 quick items I wanted to reach out on:

- 1.) Are you aware of what agencies are NOT allowing for Admin leave? My Deputy Secretary asked so just wondering what that list looks like. USDA is not inclined to authorize, but we do know it's a flexibility and want to know what other agencies are doing.
- 2.) USDA cant seem to figure out where the presidential transition memo issued by Russ on April 27th was distributed- we actually found out about it from a news article last night our HR folks forwarded to us. That being said I wanted to flag that I did email the email address on this memo and ask until COB Monday because our Deputy and Secretary want the final say on who we choose so I plan to meet first thing Monday.

Thanks and let me know if catching up via phone is easier?

Appreciate it and have a great weekend!

Kailee

Kailee M. Tkacz



Chief of Staff to Deputy Secretary Stephen Censky
United States Department of Agriculture
Cell: (b) (6)

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Subject: OMB Memorandum
Date: Tue, 28 Apr 2020 09:11:33 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Lofthus, Lee J (JMD)" <Lee.J.Lofthus@usdoj.gov>
Message-ID: <CAOH3n2vGi4Go2a1xhMGOX9Rku=YYeR-E7Yif-Y1EtAhZstk6bw@mail.gmail.com>
MD5: 280a69572242d1abcaf00215c81adade
Attachments: OMB Memo M-20-24.pdf

For awareness -

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

www.gsa.gov



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the sender by reply email and then delete all copies of the original email and attachments.

Subject: FW: 2 quick questions
Date: Fri, 1 May 2020 22:38:16 +0000
From: "Warren, Peter N. EOP/OMB" (b) (6)
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: "Rasouli, Houman EOP/OMB" (b) (6)
Message-ID: <84a8326b2538401ca8d22aa35b5c61cd@omb.eop.gov>
MD5: bc93aabaa44283391c51a432d9861562
Attachments: M-20-24.pdf

Mary - See #2 below, from USDA chief of staff

From: Tkacz, Kailee - OSEC, Washington, DC <kailee.tkacz@usda.gov>
Sent: Friday, May 1, 2020 5:00 PM
To: Warren, Peter N. EOP/OMB (b) (6)
Subject: 2 quick questions

Peter:

Hope things are going okay over there and you are hanging in there! I'm sure it must be crazy. I have 2 quick items I wanted to reach out on:

- 1.) Are you aware of what agencies are NOT allowing for Admin leave? My Deputy Secretary asked so just wondering what that list looks like. USDA is not inclined to authorize, but we do know it's a flexibility and want to know what other agencies are doing.
- 2.) USDA cant seem to figure out where the presidential transition memo issued by Russ on April 27th was distributed- we actually found out about it from a news article last night our HR folks forwarded to us. That being said I wanted to flag that I did email the email address on this memo and ask until COB Monday because our Deputy and Secretary want the final say on who we choose so I plan to meet first thing Monday.

Thanks and let me know if catching up via phone is easier?

Appreciate it and have a great weekend!
Kailee

Kailee M. Tkacz



Chief of Staff to Deputy Secretary Stephen Censky
United States Department of Agriculture
Cell: (b) (6)

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Subject: OMB Memo
Date: Tue, 28 Apr 2020 09:10:14 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Byron Adkins <badkins@doc.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2t98B4fEGrJCn7PNi3+b-OSKBhYekXqcw3XNYWD=9TP9Q@mail.gmail.com>
MD5: 3e60ec86ac80044b85ebde34668e21eb
Attachments: OMB Memo M-20-24.pdf

For awareness -

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

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Subject: OMB Memorandum
Date: Tue, 28 Apr 2020 09:16:06 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Skidmore, Ben" (b) (6) "Donatelli, Angela M."
(b) (6)
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2uQz+rgVcjLcsYhj0-YNbeNUUb0P6Rt=Ktef6_JNdWesw@mail.gmail.com>
MD5: bdeb88a8dc8e5844df8ac064c6149798
Attachments: OMB Memo M-20-24.pdf

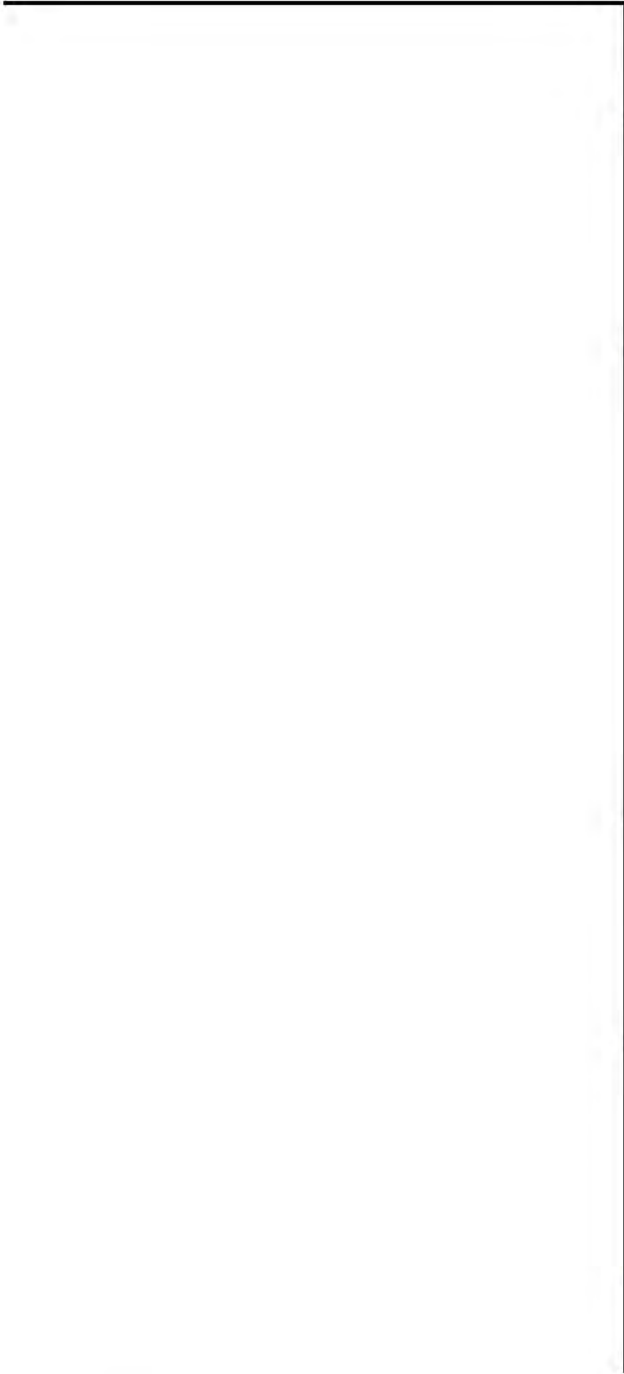
in case you haven't seen -

thanks for your help

Mary



U.S. General Services Administration



Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

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Subject:

Date: Wed, 4 Mar 2020 09:19:55 -0500

From: "Jack St. John - L" <jack.stjohn@gsa.gov>

To: "Miller, Brian D. EOP/WHO" (b) (6)

Message-ID: <CAMREa5VJLsB=O0G7N5gXnxs7NAdGmo4UBP-SNdD3hpXOF=_xmQ@mail.gmail.com>

MD5: e0b78b5c0ed644f926cd8612b8da173d

(b) (5)



If you have any further questions, please let me know.

--

Jack St. John

General Counsel
U.S. General Services Administration
202-706-8130

Subject: Presidential Transition Act Amendments
Date: Wed, 4 Mar 2020 09:15:47 -0500
From: Seth Greenfeld - LG <seth.greenfeld@gsa.gov>
To: "Jack St. John - L" <jack.stjohn@gsa.gov>
Message-ID: <CAKUJRM7-cqpFQSE=D+_am9a-m45kNTDa7tdTjJhGR2rC-ixt-Q@mail.gmail.com>
MD5: 21f048c0a433671ff10f08fae069c7d4

(b) (5)

(b) (5)

If you have any further questions, please let me know.

Seth S. Greenfeld
Senior Assistant General Counsel
General Law Division, Office of General Counsel
U.S. General Services Administration
(202) 501-4560

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Subject: Re: Presidential Transition Act Amendments
Date: Wed, 4 Mar 2020 09:19:10 -0500
From: "Jack St. John - L" <jack.stjohn@gsa.gov>
To: Seth Greenfeld - LG <seth.greenfeld@gsa.gov>
Message-ID: <CAMREa5VV8767Bd-mb=Sj_f79j+wWexTH-+MYPkZjmAEo0HU5eg@mail.gmail.com>
MD5: b2dcf221d796cdb8aef8a6d69e0abe17

Many thanks.

On Wed, Mar 4, 2020 at 9:16 AM Seth Greenfeld - LG <seth.greenfeld@gsa.gov> wrote:

(b) (5)

(b) (5)

If you have any further questions, please let me know.

Seth S. Greenfeld
Senior Assistant General Counsel
General Law Division, Office of General Counsel
U.S. General Services Administration
(202) 501-4560

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--

Jack St. John

General Counsel
U.S. General Services Administration
202-706-8130

Subject: RE: Presidential Transition Act Amendments
Date: Wed, 4 Mar 2020 17:47:38 +0000
From: "Miller, Brian D. EOP/WHO" (b) (6)
To: "Jack St. John - L" <jack.stjohn@gsa.gov>, "Gast, Scott F. EOP/WHO" (b) (6)
Cc: "Jones, David M. EOP/WHO" (b) (6)
Message-ID: <4c79c34153cc47fbb3a12828311d3186@who.eop.gov>
MD5: 4a903ed54e0494763085e7efa72d501e

Thank you.

Brian D. Miller
Senior Associate Counsel and
Special Assistant to the President
Office of White House Counsel

(b) (6)
(b) (6)
O: (b) (6) | C: (b) (6)

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From: Jack St. John - L <jack.stjohn@gsa.gov>
Sent: Wednesday, March 4, 2020 9:37 AM
To: Gast, Scott F. EOP/WHO (b) (6); Miller, Brian D. EOP/WHO (b) (6)
Subject: Presidential Transition Act Amendments

Brian and Scott,

(b) (5)

(b) (5)

(b) (5)

(b) (5)



I hope this is helpful. If you have any further questions, please let me know.

Thanks,
Jack

--

Jack St. John

General Counsel

U.S. General Services Administration

202-706-8130


Subject: RE: Presidential Transition Act Amendments
Date: Thu, 5 Mar 2020 20:37:27 +0000
From: "Gast, Scott F. EOP/WHO" (b) (6)
To: "Jack St. John - L" <jack.stjohn@gsa.gov>, "Miller, Brian D. EOP/WHO" (b) (6)
Message-ID: <6ba68a180f994f239027d31aa3f812f8@who.eop.gov>
MD5: 15bb834768a73aa869da122a2343804d

Thank you, Jack – very helpful.

From: Jack St. John - L <jack.stjohn@gsa.gov>
Sent: Wednesday, March 4, 2020 9:37 AM
To: Gast, Scott F. EOP/WHO (b) (6); Miller, Brian D. EOP/WHO (b) (6)
Subject: Presidential Transition Act Amendments

Brian and Scott,

(b) (5)



I hope this is helpful. If you have any further questions, please let me know.

Thanks,

Jack

--

Jack St. John

General Counsel

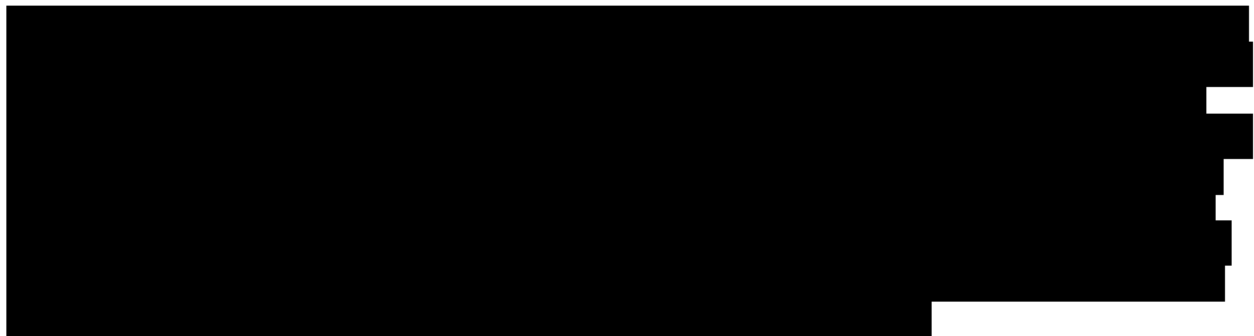
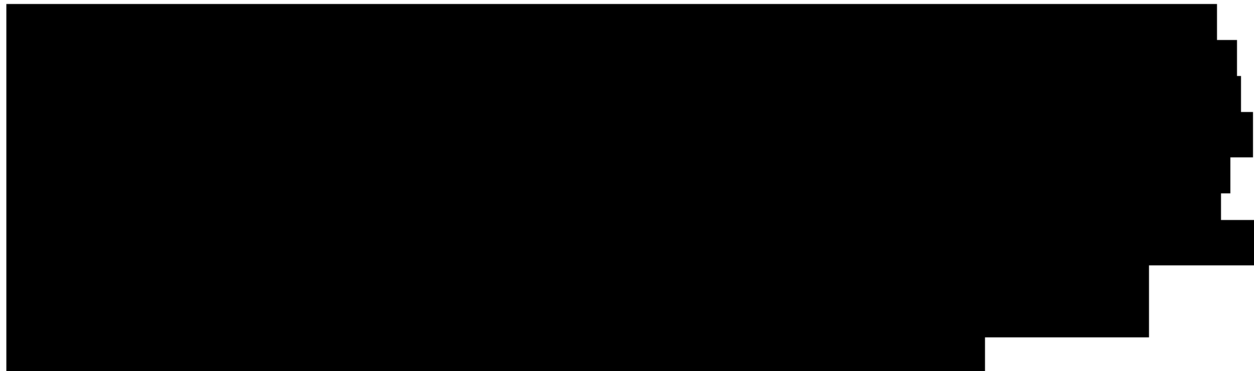
U.S. General Services Administration

202-706-8130

Subject: Presidential Transition Act Amendments
Date: Wed, 4 Mar 2020 09:36:37 -0500
From: "Jack St. John - L" <jack.stjohn@gsa.gov>
To: (b) (6) "Miller, Brian D. EOP/WHO" (b) (6)
Message-ID: <CAMREa5UU8asuwyA+FjmGc9dVWB_2PM3Y31u=4F=u-eM-JHF5sw@mail.gmail.com>
MD5: d8b322d623ebef66d2a0f50452b1aa11

Brian and Scott,

(b) (5)



I hope this is helpful. If you have any further questions, please let me know.

Thanks,
Jack

--

Jack St. John

General Counsel
U.S. General Services Administration
202-706-8130

Subject: Re: Presidential Transition 6 Month Report
Date: Wed, 8 Apr 2020 12:43:46 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Emily Murphy - A <emily.murphy@gsa.gov>
Cc: Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Message-ID: <CAOH3n2vA9Zqqa=xSsAogwWFOA9AUBf2RoDc1Ur7NjLVb2qYmBQ@mail.gmail.com>
MD5: 19eb3a025cc8bedceef3ca0f206b4631
Attachments: (b) (5)

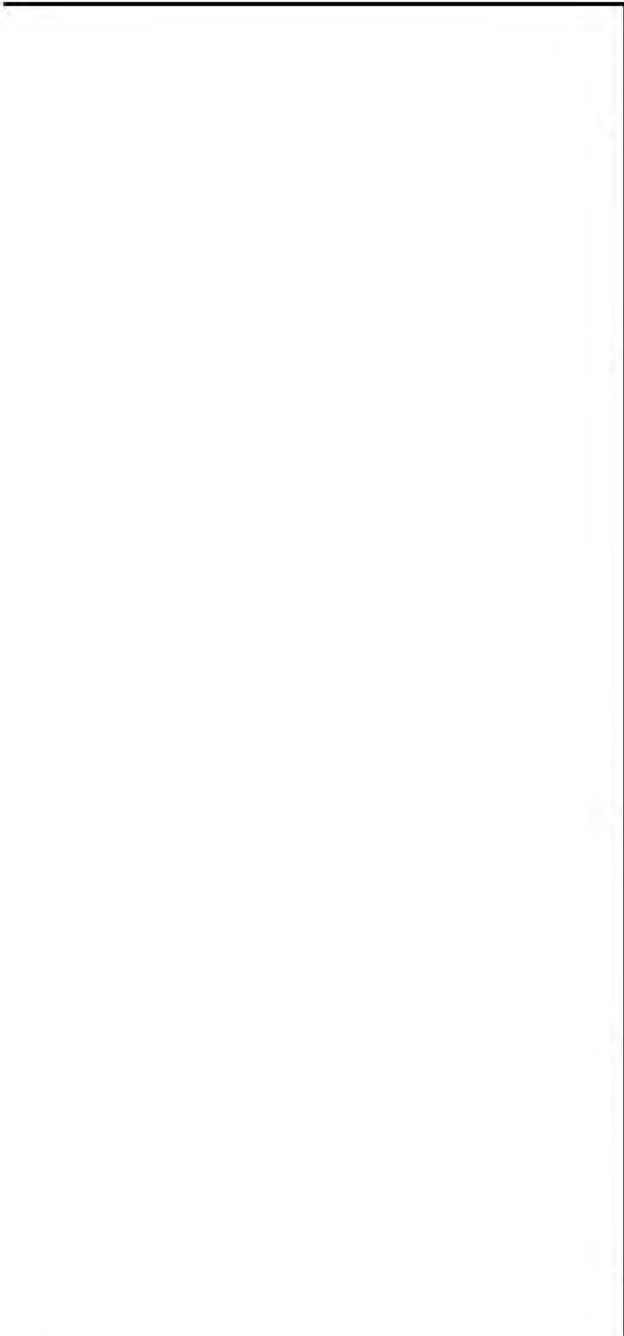
Corrected version attached.

Apologize for the confusion.

Mary



U.S. General Services Administration



Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

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On Wed, Apr 8, 2020 at 12:33 PM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

It is the GSA Administrator - we'll send a corrected version momentarily.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

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On Wed, Apr 8, 2020 at 12:15 PM Emily Murphy - A <emily.murphy@gsa.gov> wrote:

Thank you - When it refers to the Administrator as someone who could be appointed, I think we need to specify which Administrator.

On Wed, Apr 8, 2020 at 12:09 PM Allison Brigati - AD <allison.brigati@gsa.gov> wrote:

Thanks Mary



U.S. General Services Administration

Allison Fahrenkopf Brigati

Deputy Administrator

202-412-1093

On Wed, Apr 8, 2020 at 11:26 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

Emily and Allison:

Attached is the draft 6 month report.

Lift for OMB -
Name a chair, and notify membership that council is established.

The Report is sent from me as the Federal Transition Coordinator on behalf of the President. It would typically be cleared by OMB.

Let me know if you have any questions or concerns.

Also attached the 2016 Month Report.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

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--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Draft of the 6 Month Report for Emily
Date: Wed, 8 Apr 2020 07:19:45 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Mary Gibert <mary.gibert@gsa.gov>
Message-ID: <CAORBFJmr0R3VQXrvTCxRiLYyvm7MQrAaFFAVHhxpMhhCY4mNMA@mail.gmail.com>
MD5: 1ef91a66f0a6f6f2975d6e03ecec9abb
Attachments: (b) (5) [REDACTED]

Hi Mary,

Attached is a clean version of the draft report for Emily for your review. I highlighted and wrote notes where OMB has a role. I also cross-checked it against the legislation again this morning to make sure everything was in sync. Let me know if you have any questions or need anything else.

Dorsy

Subject: Re: Draft of the 6 Month Report for Emily
Date: Wed, 8 Apr 2020 08:58:13 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Mary Gibert <mary.gibert@gsa.gov>
Message-ID: <CAORBFJ=5JeVdjsGs5_v4BeNyBOjP9-ROop3QfmS2pLS9KSAKGQ@mail.gmail.com>
MD5: 511128f917db8b3aab2a96d302612c55
Attachments: (b) (5) x

Updated, see attached.

On Wed, Apr 8, 2020 at 7:19 AM Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov> wrote:

Hi Mary,

Attached is a clean version of the draft report for Emily for your review. I highlighted and wrote notes where OMB has a role. I also cross-checked it against the legislation again this morning to make sure everything was in sync. Let me know if you have any questions or need anything else.

Dorsy

Subject: Summary of GSA/NARA/OPM/OGE
Date: Tue, 17 Mar 2020 13:56:52 -0400
From: Christine Dua - C <christine.dua@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAEnc6bvCwFXKt6q2kw+Yy+yprLEGRZANKXODLVQqapg8Yi4FjQ@mail.gmail.com>
MD5: e9814c1bab2fe9ad06265ea278ffba8b
Attachments: (b) (5)

Hi Mary,

As requested, attached is the [Summary_Agenda Presidential Transition Directors Council Meeting 2.25.2020](#). PDF included in email.

Thanks,
Christine

--



U.S. General Services Administration

Christine Dua

Special Assistant to the Federal Transition

Coordinator

Presidential Transition Team Office



1800 F Street, NW

Washington, DC 20405

Office: 202-923-1170

E-mail: christine.dua@gsa.gov

Subject: Fwd: Eligible Candidate MOU - Draft
Date: Thu, 5 Mar 2020 16:57:07 -0500
From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
To: Mary Gibert - AD <mary.gibert@gsa.gov>
Cc: Emma Perron - CSDE1 <emma.perron@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>
Message-ID: <CAEfWDLdgWNADr1VcEeipLuFpw0zifvZi4N3V1e6b5PMMO4x9kQ@mail.gmail.com>
MD5: b9b18aadf96b6fafc9bbba8f7b85474
Attachments: (b) (5)

Hi Mary,

As requested, here is the draft PT MOU from Seth.

Thanks,

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

----- Forwarded message -----

From: **Seth Greenfeld - LG** <seth.greenfeld@gsa.gov>

Date: Tue, Feb 11, 2020 at 2:31 PM

Subject: Eligible Candidate MOU - Draft

To: Elizabeth Cain - BB <elizabeth.cain@gsa.gov>

Here is the current draft of the MOU for Eligible Candidates. It will still need some tweaks, but it is basically ready based off of the 2016 MOU.

Seth S. Greenfeld
Senior Assistant General Counsel
General Law Division, Office of General Counsel
U.S. General Services Administration
(202) 501-4560

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Subject: Fwd: Summary Agency Transition Director's Council Meeting - October 23, 2019
Date: Tue, 10 Mar 2020 14:19:15 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: CHRISTINE DUA - C <christine.dua@gsa.gov>
Cc: Mary Gibert - WPT <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2tLSqz1iW9x=u4PB5sJx3ZztyhgrDuzBO5M7SDYBffeZA@mail.gmail.com>
MD5: 7ee246c27ffdc16cc8c2e4586e76b5ac
Attachments: Presidential Transition Legislation (S. 394 and H.R. 964) Summary 10.31.19 (1).pdf ;

(b) (5)
(b) (5)

;(b) (5)

ATDC summary one example - will send one more -



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

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Forwarded Conversation

Subject: Fwd: Summary Agency Transition Director's Council Meeting - October 23, 2019

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Date: Mon, Dec 9, 2019 at 2:47 PM
To: Mary Gibert - AD <mary.gibert@gsa.gov>

Here you go!

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

----- Forwarded message -----

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Fri, Nov 29, 2019 at 2:21 PM
Subject: Summary Agency Transition Director's Council Meeting - October 23, 2019
To: Warren, Peter N. EOP/OMB (b) (6), Brown, Dustin S. EOP/OMB (b) (6), Bussow, Mark A. EOP/OMB (b) (6), Allison Brigati - M <allison.brigati@gsa.gov>, <Chris.Naylor@nara.gov>, <alita.bagley@opm.gov>, <stephen.hickman@opm.gov>, Shelley K. Finlayson <skfinlay@oge.gov>
Cc: Mary Gibert - WPT <mary.gibert@gsa.gov>, Elizabeth Cain - BB <elizabeth.cain@gsa.gov>

All:

Hope you enjoyed the Thanksgiving holiday.

It took longer than expected to get the summary document out.

Let me know if you have any edits, questions or concerns.

Also attached is the Legislative Summary provided via email on October 31 and the Transition Process/Timeline document.

Mary
Federal Transition Coordinator



U.S. General Services Administration

Mary D. Gibert

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2331

Washington, DC 20405

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From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>
Date: Tue, Dec 10, 2019 at 3:21 PM
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Warren, Peter N. EOP/OMB (b) (6), Brown, Dustin S. EOP/OMB (b) (6), Bussow, Mark A. EOP/OMB (b) (6) Allison Brigati - M <allison.brigati@gsa.gov>, <Chris.Naylor@nara.gov>, <alita.bagley@opm.gov>, <stephen.hickman@opm.gov>, Shelley K. Finlayson <skfinlay@oge.gov>

Reupping the document package for the group.

Thanks,

Liz Cain

Work: 202-394-7915

Cell: (b) (6)

General Services Administration
Technology Modernization Fund Program Management Office

From: Elizabeth Cain - AD <elizabeth.cain@gsa.gov>

Date: Tue, Dec 10, 2019 at 3:21 PM

To: Mary Gibert - AK <mary.gibert@gsa.gov>

Cc: Warren, Peter N. EOP/OMB (b) (6), Brown, Dustin S. EOP/OMB

(b) (6), Bussow, Mark A. EOP/OMB (b) (6) Allison

Brigati - M <allison.brigati@gsa.gov>, <Chris.Naylor@nara.gov>, <alita.bagley@opm.gov>, <stephen.hickman@opm.gov>, Shelley K. Finlayson <skfinlay@oge.gov>

My apologies, with the attachments.

Subject: Request for Review - OMB Feedback on 6 Month Report Letter
Date: Thu, 30 Apr 2020 09:50:56 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Seth Greenfeld - LG <seth.greenfeld@gsa.gov>
Cc: Mary Gibert <mary.gibert@gsa.gov>
Message-ID: <CAORBFJmPEHxG5wnVHuX6Qk4rJcj18C0rXw7EFXywd+ZaB1jk6g@mail.gmail.com>
MD5: 5c82c1dcb259c9c3888e6400833fd936
Attachments: (b) (5)

Hi Seth,

(b) (5)

Thanks,

Dorsy

----- Forwarded message -----

From: Rasouli, Houman EOP/OMB (b) (6)
Date: Thu, Apr 30, 2020 at 9:12 AM
Subject: RE: Agenda for 4/30 Touch Base
To: Christine Dua - C <christine.dua@gsa.gov>
Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>

Hi, this is the OMB comments on the cover letter. (b) (5)

Thanks,

Houman

Subject: EWM Talking Points for Virtual Transition Conference - April 3
Date: Thu, 30 Apr 2020 09:56:26 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Allison Brigati - AD <allison.brigati@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Jonathan Clinton - AD <jonathan.clinton@gsa.gov>
Message-ID: <CAOH3n2tvcgC-BMyv1LkBOxctPZZQGIXUUQGSx=UZsavxBGYdOg@mail.gmail.com>
MD5: eb0b07f707631ddc76cc12eeb8ea8743
Attachments: (b) (5)

Talking Points for today - OSC reviewed and concurred.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

www.gsa.gov



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the sender by reply email and then delete all copies of the original email and attachments.

----- Forwarded message -----

From: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>
Date: Wed, Apr 22, 2020 at 3:55 PM
Subject: Fwd: EWM Talking Points for Virtual Transition Conference - April 3
To: <mark.mchale@gsa.gov>, <pamela.pennington@gsa.gov>, <donna.garland@gsa.gov>
Cc: <alexandra.petrucchi@gsa.gov>, <kevin.d.johnson@gsa.gov>, <mary.gibert@gsa.gov>

Hi OSC Team,

Can you review the talking points and let us know if you have edits please? Thanks!

Best,

LaFondra

Begin forwarded message:

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: April 22, 2020 at 1:56:26 PM EDT
To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucchi@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>
Subject: EWM Talking Points for Virtual Transition Conference - April 3

Attached are proposed Talking Points and the agenda.

Let us know if there is additional coordination and/or if there are any questions/concerns or additional information needed.

Once the slides are finalized for the GSA Presentation - I'll provide those as well.

Mary



U.S. General Services Administration



Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: PRINT Fwd: EWM Talking Points for Virtual Transition Conference - April 3
Date: Thu, 30 Apr 2020 07:17:54 -0700
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: nan.payne@gsa.gov
Cc: Mary Gibert <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2tOVSVe9g=sn--qJoRt7dC0-SxyR=ZQsWZJPmzGTtKj9g@mail.gmail.com>
MD5: 118954919ed7118ed410fc01f7800620

Print attachments- double sided.

Mary

Mary D. Gibert
Federal Transition Coordinator and Associate Administrator
Office of Civil Rights
U.S. General Services Administration
1800 F Street, NW, Room 2331
Washington, DC 20405
Telephone: (202) 501-0767
Cell: (b) (6)

Sent from my iPhone

Begin forwarded message:

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: April 30, 2020 at 9:56:26 AM EDT
To: Allison Brigati - AD <allison.brigati@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Jonathan Clinton - AD <jonathan.clinton@gsa.gov>
Subject: EWM Talking Points for Virtual Transition Conference - April 3

Talking Points for today - OSC reviewed and concurred.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and



Associate Administrator

Office of Civil Rights (AK)

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From: **LaFondra Barlow - AC** <lafondra.lynch@gsa.gov>

Date: Wed, Apr 22, 2020 at 3:55 PM

Subject: Fwd: EWM Talking Points for Virtual Transition Conference - April 3

To: <mark.mchale@gsa.gov>, <pamela.pennington@gsa.gov>, <donna.garland@gsa.gov>

Cc: <alexandra.petrucchi@gsa.gov>, <kevin.d.johnson@gsa.gov>, <mary.gibert@gsa.gov>

Hi OSC Team,

Can you review the talking points and let us know if you have edits please? Thanks!

Best,

LaFondra

Begin forwarded message:

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: April 22, 2020 at 1:56:26 PM EDT
To: LaFondra Barlow - AC <lafondra.lynn@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>
Subject: EWM Talking Points for Virtual Transition Conference - April 3

Attached are proposed Talking Points and the agenda.

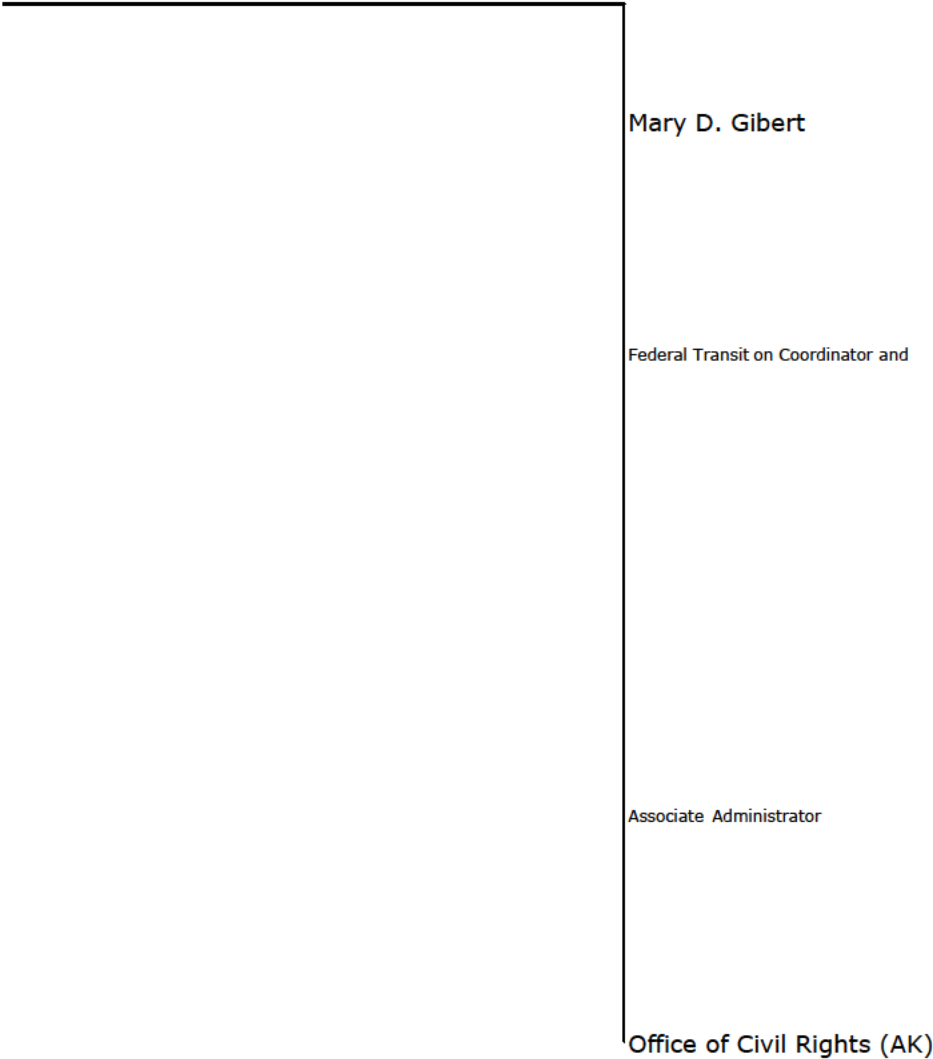
Let us know if there is additional coordination and/or if there are any questions/concerns or additional information needed.

Once the slides are finalized for the GSA Presentation - I'll provide those as well.

Mary



U.S. General Services Administration



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the sender by reply email and then delete all copies of the original email and attachments.

Subject: 6 month report docs for discussion
Date: Fri, 1 May 2020 09:11:41 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Allison Brigati - AD <allison.brigati@gsa.gov>, Jonathan Clinton - AD <jonathan.clinton@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Message-ID: <CAOH3n2uuDBM7ywMrv-v3hK+52AEXSSVM=nh9_othVSM7wqu9ig@mail.gmail.com>
MD5: cd68775b6d3f223aa5e9d2b18376a4ee
Attachments: (b) (5)

(b) (5)

[Redacted]

[Redacted]

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: Please print Fwd: Agenda for 4/30 Touch Base
Date: Thu, 30 Apr 2020 13:30:39 -0700
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: nan.payne@gsa.gov
Message-ID: <CAOH3n2va0w7N5V3sF9UXTXu9ywzn=MV9ie3B30UekP8=U-T1Vg@mail.gmail.com>
MD5: 7c552689652e8841264dab275bb78a6c

With comments double sided

Thanks.

Mary

Mary D. Gibert
Federal Transition Coordinator and Associate Administrator
Office of Civil Rights
U.S. General Services Administration
1800 F Street, NW, Room 2331
Washington, DC 20405
Telephone: (202) 501-0767
Cell: (b) (6)

Sent from my iPhone

Begin forwarded message:

From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Date: April 30, 2020 at 4:28:03 PM EDT
To: Mary Gibert <mary.gibert@gsa.gov>
Subject: Fwd: Agenda for 4/30 Touch Base

Here are the OMB edits

----- Forwarded message -----

From: Rasouli, Houman EOP/OMB (b) (6)
Date: Thu, Apr 30, 2020 at 4:22 PM
Subject: RE: Agenda for 4/30 Touch Base
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>

Hi Dorsy,

Attached please find the report with OMB comments. (b) (6)

Houman

From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Sent: Thursday, April 30, 2020 4:18 PM
To: Rasouli, Houman EOP/OMB (b) (6)

Subject: Re: Agenda for 4/30 Touch Base

Hi Houman,

Would you be able to send me the OMB comments today? I changed my mind =)

Dorsy

On Thu, Apr 30, 2020 at 9:12 AM Rasouli, Houman EOP/OMB <(b) (6)> wrote:

Hi, this is the OMB comments on the cover letter. The WHCO may have different comments.

Thanks,

Houman

From: Christine Dua - C <christine.dua@gsa.gov>

Sent: Wednesday, April 29, 2020 5:04 PM

To: Rasouli, Houman EOP/OMB <(b) (6)>

Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>

Subject: Agenda for 4/30 Touch Base

Hi Houman,

Below is the agenda for our call tomorrow. Also, please find attached the updated draft ATDC deck.

If you have anything else that you want to add and it's not listed, please feel free to bring it up during our call!

- 6 Month Report Comments

- OMB Memo Update

-ATDC Deck (see attachment)

- Agenda topics for Monday's Check In with leadership.

- Other items OMB would like to discuss.

Hope you have a great evening!

Thanks,

Christine

--

U.S. General Services Administration

Christine Dua
Special Assistant to the Federal Transition Coordinator
Presidential Transition Team Office
1800 F Street, NW
Washington, DC 20405
Office: 202-923-1170
E-mail: christine.dua@gsa.gov

Subject: Feedback on 6 Month Report to Congress
Date: Fri, 1 May 2020 10:45:17 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Seth Greenfeld - LG <seth.greenfeld@gsa.gov>
Cc: Mary Gibert <mary.gibert@gsa.gov>
Message-ID: <CAORBFJ=hSV=7y0_BsJHhPQJJrDMNpTbzC7MhLeeMESJ__-tvUA@mail.gmail.com>
MD5: 7063cd03a6c48416d964a36a0c68d728
Attachments: (b) (5); (b) (5)

Hi Seth,

(b) (5)

Thanks!

Dorsy
202-374-7828

----- Forwarded message -----

From: Rasouli, Houman EOP/OMB (b) (6)
Date: Fri, May 1, 2020 at 10:16 AM
Subject: RE: 6-month Presidential Transition Report to Congress
To: Billy, Stephen M. EOP/OMB (b) (6); Warren, Peter N. EOP/OMB (b) (6); Brown, Dustin S. EOP/OMB (b) (6); Bussow, Mark A. EOP/OMB (b) (6); Taransky, Naomi S. EOP/OMB (b) (6); Skidmore, Ben J. EOP/OMB (b) (6); Mary Gibert - AK <mary.gibert@gsa.gov>; Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>

Privileged & Confidential / Attorney Work Product / Predecisional & Deliberative

Greetings,

(b) (5)

Thank you so much,
Houman

From: Rasouli, Houman EOP/OMB
Sent: Friday, May 1, 2020 9:34 AM
To: Billy, Stephen M. EOP/OMB (b) (6); Warren, Peter N. EOP/OMB (b) (6); Brown, Dustin S. EOP/OMB (b) (6); Bussow, Mark A. EOP/OMB (b) (6); Taransky, Naomi S. EOP/OMB (b) (6); Skidmore, Ben J. EOP/OMB (b) (6); Mary Gibert - AK <mary.gibert@gsa.gov>; Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Subject: RE: 6-month Presidential Transition Report to Congress

Good morning everyone,

(b) (5)

[Redacted]

Thank you so much,

Houman

From: Rasouli, Houman EOP/OMB

Sent: Wednesday, April 29, 2020 8:05 PM

To: Billy, Stephen M. EOP/OMB (b) (6) Warren, Peter N. EOP/OMB
(b) (6) Brown, Dustin S. EOP/OMB (b) (6) Bussow, Mark A. EOP/OMB
(b) (6) Taransky, Naomi S. EOP/OMB (b) (6) Skidmore, Ben J.
EOP/OMB (b) (6); 'Mary Gibert - AK' <mary.gibert@gsa.gov>; Isadora Yoffie - M1Y
<isadora.yoffie@gsa.gov>

Subject: 6-month Presidential Transition Report to Congress

Hi everyone,

(b) (5)

[Redacted]

I will keep everyone posted as I hear more.

Houman

Subject: RE: 6-month Presidential Transition Report to Congress
Date: Fri, 1 May 2020 14:14:48 +0000
From: "Rasouli, Houman EOP/OMB" (b) (6)
To: "Billy, Stephen M. EOP/OMB" (b) (6); "Warren, Peter N. EOP/OMB" (b) (6); "Brown, Dustin S. EOP/OMB" (b) (6); "Bussow, Mark A. EOP/OMB" (b) (6); "Taransky, Naomi S. EOP/OMB" (b) (6); "Skidmore, Ben J. EOP/OMB" (b) (6); Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Message-ID: <934348893bef4913950e1770d7c6179e@omb.eop.gov>
MD5: f337a054e68f7eacf4b36c439f2df58a
Attachments: (b) (5); (b) (5)

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Greetings,

Attached please find the draft report and draft cover letter with the Office of White House Counsel edits. I plan to review the files one more time as well but wanted to provide them to you immediately given our timeframe.

As a reminder, these documents are not cleared for transmission to HORC and HSGAC. WHCO will inform us and clear them after the presidential memorandum referenced in the report is signed.

Thank you so much,
Houman

From: Rasouli, Houman EOP/OMB
Sent: Friday, May 1, 2020 9:34 AM
To: Billy, Stephen M. EOP/OMB (b) (6); Warren, Peter N. EOP/OMB (b) (6); Brown, Dustin S. EOP/OMB (b) (6); Bussow, Mark A. EOP/OMB (b) (6); Taransky, Naomi S. EOP/OMB (b) (6); Skidmore, Ben J. EOP/OMB (b) (6); Mary Gibert - AK' <mary.gibert@gsa.gov>; Isadora Yoffie - M1Y' <isadora.yoffie@gsa.gov>
Subject: RE: 6-month Presidential Transition Report to Congress

Good morning everyone,


(b) (5)

Thank you so much,
Houman

From: Rasouli, Houman EOP/OMB
Sent: Wednesday, April 29, 2020 8:05 PM
To: Billy, Stephen M. EOP/OMB (b) (6); Warren, Peter N. EOP/OMB (b) (6); Brown, Dustin S. EOP/OMB (b) (6); Bussow, Mark A. EOP/OMB (b) (6); Taransky, Naomi S. EOP/OMB (b) (6); Skidmore, Ben J. EOP/OMB (b) (6); Mary Gibert - AK' <mary.gibert@gsa.gov>; Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Subject: 6-month Presidential Transition Report to Congress

Hi everyone,

(b) (5)



I will keep everyone posted as I hear more.
Houman

Subject: Fwd: Agenda for 4/30 Touch Base
Date: Thu, 30 Apr 2020 16:28:03 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Mary Gibert <mary.gibert@gsa.gov>
Message-ID: <CAORBFJm8rAomOXQJSkd6mRmFvSXzJA-+wQG4Ar_wt63EtG20PA@mail.gmail.com>
MD5: e3e74e6bedd858182c3e4b6bee756c06
Attachments: (b) (5)

Here are the OMB edits

----- Forwarded message -----

From: **Rasouli, Houman EOP/OMB** (b) (6)
Date: Thu, Apr 30, 2020 at 4:22 PM
Subject: RE: Agenda for 4/30 Touch Base
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>

Hi Dorsy,
Attached please find the report with OMB comments. BTW, I've checked but have not heard anything back on the report yet.
Houman

From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Sent: Thursday, April 30, 2020 4:18 PM
To: Rasouli, Houman EOP/OMB (b) (6)
Subject: Re: Agenda for 4/30 Touch Base

Hi Houman,

Would you be able to send me the OMB comments today? I changed my mind =)

Dorsy

On Thu, Apr 30, 2020 at 9:12 AM Rasouli, Houman EOP/OMB (b) (6) wrote:

Hi, this is the OMB comments on the cover letter. The WHCO may have different comments.
Thanks,
Houman

From: Christine Dua - C <christine.dua@gsa.gov>
Sent: Wednesday, April 29, 2020 5:04 PM
To: Rasouli, Houman EOP/OMB (b) (6)
Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Subject: Agenda for 4/30 Touch Base

Hi Houman,

Below is the agenda for our call tomorrow. Also, please find attached the updated draft ATDC deck.

If you have anything else that you want to add and it's not listed, please feel free to bring it up during

our call!

- 6 Month Report Comments

- OMB Memo Update

-ATDC Deck (see attachment)

- Agenda topics for Monday's Check In with leadership.

- Other items OMB would like to discuss.

Hope you have a great evening!

Thanks,

Christine

--

U.S. General Services Administration

Christine Dua

Special Assistant to the Federal Transition Coordinator
Presidential Transition Team Office
1800 F Street, NW
Washington, DC 20405
Office: 202-923-1170
E-mail: christine.dua@gsa.gov

Subject: Re: Update Re: 6 month report docs for discussion
Date: Fri, 1 May 2020 14:27:25 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAORBFJnPCAzJHiLTeh3xCmw2LUt+esrRt2ajxTtU6z+rLK+gOw@mail.gmail.com>
MD5: a4de13baf4d160917b3969e3e65322f3
Attachments: (b) (5)

Mary, Please use this version as I found an extra "-" that I removed.

On Fri, May 1, 2020 at 2:22 PM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

OGC and OCIA are good.

(b) (5)
Seth concurred.

We are standing by for the go ahead from WH Counsel that the President has signed the Presidential Memorandum establishing the WHTCC. Once received we will coordinate with OCIA to transmit.

Mary

Mary D. Gibert
Federal Transition Coordinator and Associate Administrator
Office of Civil Rights
U.S. General Services Administration
[1800 F Street, NW](#), Room 2331
[Washington, DC 20405](#)
Telephone: [\(202\) 501-0767](tel:(202) 501-0767)
Cell: (b) (6)

Sent from my iPhone

On May 1, 2020, at 2:11 PM, Allison Brigati - AD <allison.brigati@gsa.gov> wrote:

As long as everyone is fine with these changes, I am fine as well
Thanks!



U.S. General Services Administration

Allison Fahrenkopf Brigati

Deputy Administrator

202-412-1093

On Fri, May 1, 2020 at 1:12 PM Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov> wrote:

Hi Allison,

Attached is a version of the report 1) with the track changes and 2) a clean version with the track changes incorporated. OCIA has also reviewed the changes from OMB and the WH and is fine with them.

Dorsy

On Fri, May 1, 2020 at 11:58 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

OGC - Seth has reviewed no issues with edits. Also reviewing with OCIA.

Dorsey will be sending a clean copy and track changes for your final review.

Mary

Mary D. Gibert
Federal Transition Coordinator and Associate Administrator
Office of Civil Rights
U.S. General Services Administration
[1800 F Street, NW](#), Room 2331
[Washington, DC 20405](#)
Telephone: [\(202\) 501-0767](tel:(202) 501-0767)
Cell: (b) (6)

Sent from my iPhone

On May 1, 2020, at 11:04 AM, Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

(b) (5)

(b) (5)

(b) (5)

(b) (5)

Reviewing the report with Seth - the edits are not substantive - will circle back once Seth as finished his review and if he has any issues.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

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the sender by reply email and then delete all copies of the original email and attachments.

On Fri, May 1, 2020 at 9:11 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

(b) (5) [REDACTED]

(b) (5) [REDACTED]
[REDACTED]

(b) (5) [REDACTED]
[REDACTED]


Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

	Associate Administrator
	Office of Civil Rights (AK)
	1800 F Street, NW, Room 2340
	Washington, DC 20405
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the sender by reply email and then delete all copies of the original email and attachments.

Subject: 6 Month Letter
Date: Thu, 30 Apr 2020 09:35:26 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Mary Gibert <mary.gibert@gsa.gov>
Message-ID: <CAORBFJmFppwFGumcy6qY2WgRWd-SN+x=8nTj0SN1afSGmx__Nw@mail.gmail.com>
MD5: 6a653aaee27a491441b89f11de659706
Attachments: (b) (5) [REDACTED]

See attached. The feedback is on which legislation is cited. Should we check with Seth on this?


----- Forwarded message -----

From: Rasouli, Houman EOP/OMB (b) (6) [REDACTED]
Date: Thu, Apr 30, 2020 at 9:12 AM
Subject: RE: Agenda for 4/30 Touch Base
To: Christine Dua - C <christine.dua@gsa.gov>
Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>

Hi, this is the OMB comments on the cover letter. (b) (5) [REDACTED]

Thanks,
Houman

Subject: Use This Version
Date: Fri, 1 May 2020 16:05:33 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Mary Gibert <mary.gibert@gsa.gov>
Message-ID: <CAORBFj=RU=0XqG3NT8gFsH9Q_Y93qmroi2B2jg0Vu3MBTNek9A@mail.gmail.com>
MD5: 15245a6dd3727a4011c6d69bcaae496c
Attachments: (b) (5)

 (b) (5)

Subject: Final 6 Month Report for each committee
Date: Fri, 1 May 2020 15:37:32 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Mary Gibert <mary.gibert@gsa.gov>
Message-ID: <CAORBFJmYwBLTiXJguGw27X6E6yBbOSWfpGFDwS=7NCoV80rKvA@mail.gmail.com>
MD5: a3e95b4ab16d305e10475ff05e62b18c
Attachments: (b) (5) [REDACTED]; 2020 Presidential Transition
(b) (5) [REDACTED]

See attached

Subject: Fwd: Proposed 6 Month Report alternative language
Date: Mon, 4 May 2020 15:21:10 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2th+98HcRUVBLX7Am-rwJtxsMo-LRDsF4RhNG3U27YfvA@mail.gmail.com>
MD5: 89e8f1e21beb97c9a35e584b61ab0d47
Attachments: (b) (5)

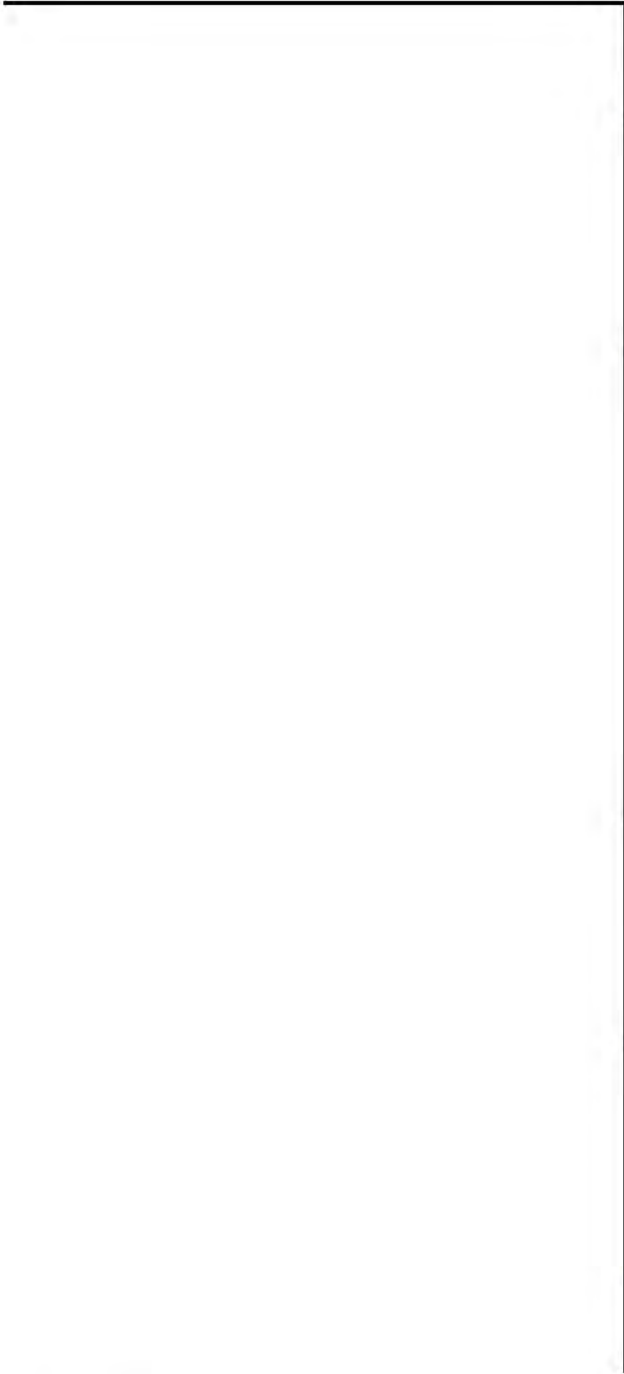
see Edits - lets get this finalized and PDF'd

Thanks

Mary



U.S. General Services Administration



Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

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----- Forwarded message -----

From: Hamilton, Eric J. EOP/WHO (b) (6)
Date: Mon, May 4, 2020 at 3:19 PM
Subject: RE: Proposed 6 Month Report alternative language
To: Mary Gibert - AK <mary.gibert@gsa.gov>

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(b) (5)

Thanks,
Eric

Eric J. Hamilton
Associate Counsel to the President
Office of White House Counsel
O: (b) (6) | C: (b) (6)

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Sent: Monday, May 4, 2020 2:55 PM
To: Hamilton, Eric J. EOP/WHO (b) (6)
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Subject: Proposed 6 Month Report alternative language

Eric:

Here is a Plan B report - also provided to Houman.

Mary

U.S. General Services Administration

Mary D. Gibert
Federal Transition Coordinator and
Associate Administrator
Office of Civil Rights (AK)
1800 F Street, NW, Room 2340
Washington, DC 20405
Office 202-501-0767 | Mobile (b) (6)
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Subject: Re: Update Re: 6 month report docs for discussion
Date: Fri, 1 May 2020 13:12:43 -0400
From: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
To: Allison Brigati - AD <allison.brigati@gsa.gov>
Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAORBFjNjKZ4LRP9856fC7fOjLsNJDcL4o+STzrnm6+a9wDZSBQ@mail.gmail.com>
MD5: ae9273edfe9adaacd522f54ee33dce67
Attachments: (b) (5); (b) (5)

Hi Allison,

Attached is a version of the report 1) with the track changes and 2) a clean version with the track changes incorporated. OCIA has also reviewed the changes from OMB and the WH and is fine with them.

Dorsy

On Fri, May 1, 2020 at 11:58 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

OGC - Seth has reviewed no issues with edits. Also reviewing with OCIA.

Dorsey will be sending a clean copy and track changes for your final review.

Mary

Mary D. Gibert
Federal Transition Coordinator and Associate Administrator
Office of Civil Rights
U.S. General Services Administration
[1800 F Street, NW](#), Room 2331
[Washington, DC 20405](#)
Telephone: [\(202\) 501-0767](tel:(202) 501-0767)
Cell: (b) (6)

Sent from my iPhone

On May 1, 2020, at 11:04 AM, Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

(b) (5) -

(b) (5)

(b) (5)

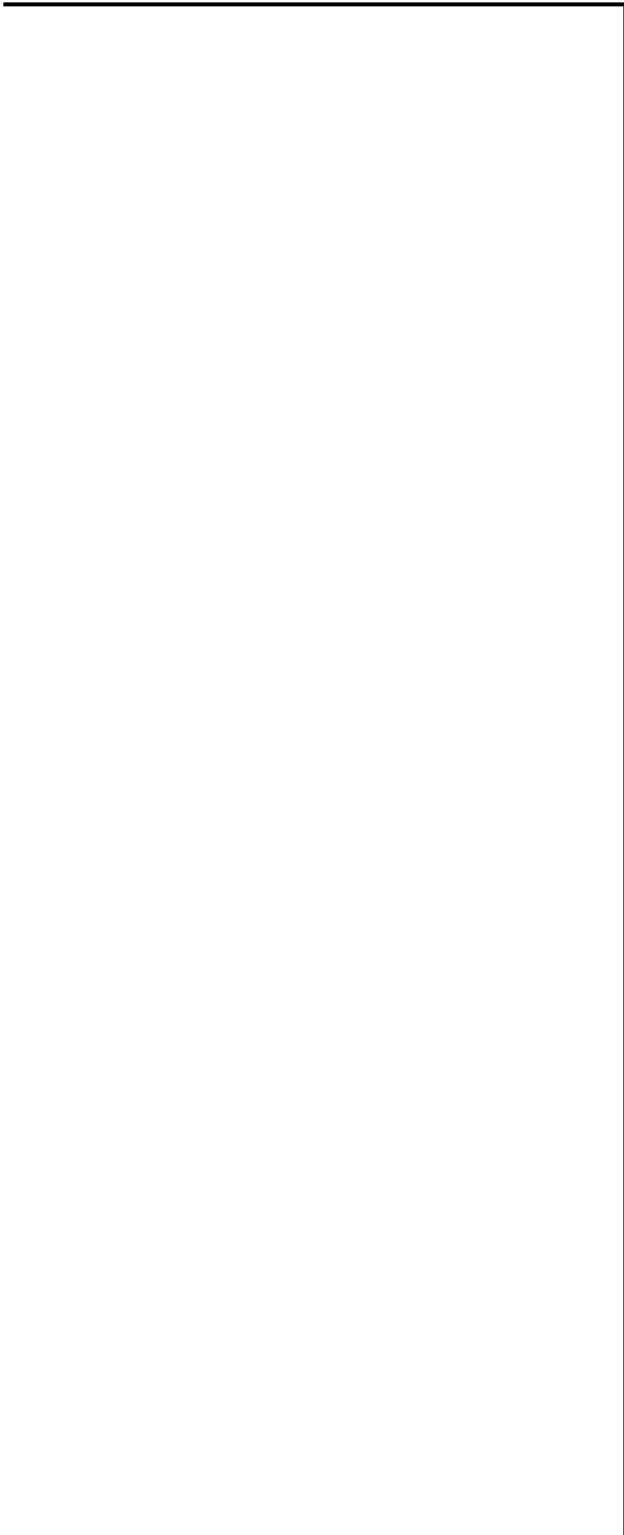
(b) (5)

Reviewing the report with Seth - the edits are not substantive - will circle back once Seth as finished his review and if he has any issues.

Mary



U.S. General Services Administration



Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

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On Fri, May 1, 2020 at 9:11 AM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

(b) (5) [REDACTED]

(b) (5) [REDACTED]
[REDACTED]

(b) (5) [REDACTED]
[REDACTED]

Mary




U.S. General Services Administration

Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

	Office of Civil Rights (AK)
	1800 F Street, NW, Room 2340
	Washington, DC 20405
	Office 202-501-0767 Mobile (b) (6)
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the sender by reply email and then delete all copies of the original email and attachments.

Subject: Proposed 6 Month Report alternative language
Date: Mon, 4 May 2020 14:54:48 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Hamilton, Eric J. EOP/WHO" (b) (6)
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2v=KFq-LCPG3ZxhjDh=J8XPV1CZ0YCvDK9Tqf_fd8fsQ@mail.gmail.com>
MD5: f69edd37739ee542db9485278214c963
Attachments: (b) (5); (b) (5)

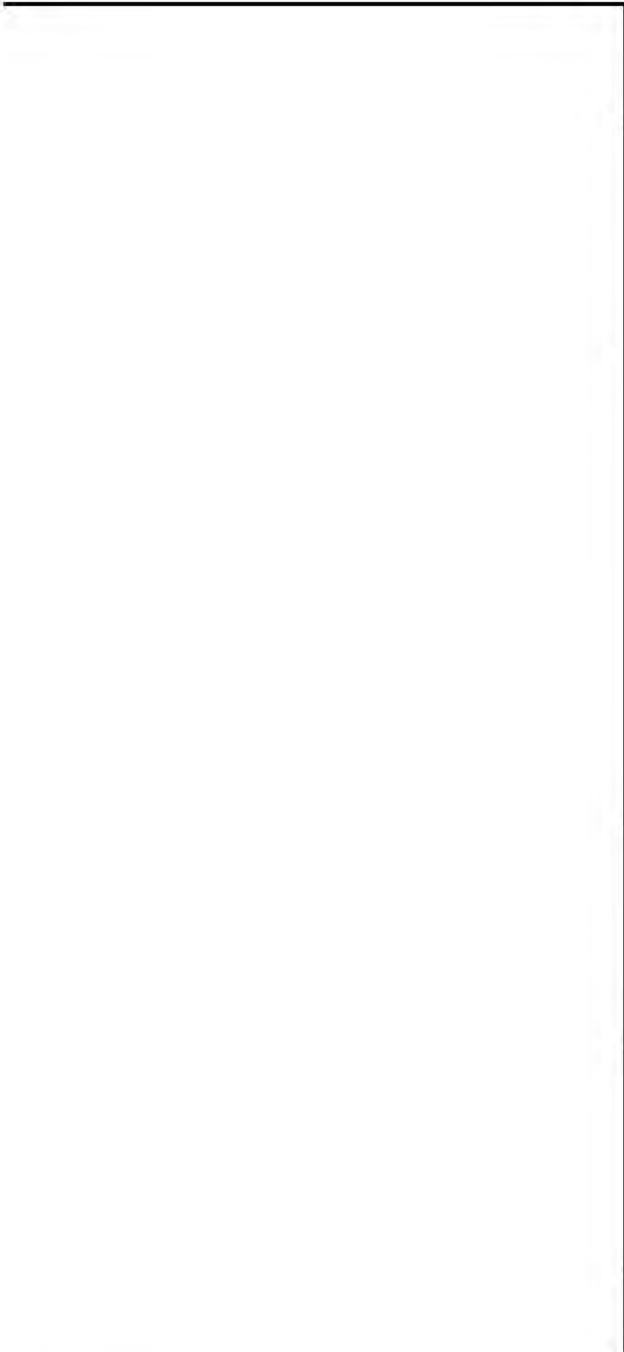
Eric:

Here is a Plan B report - also provided to Houman.

Mary



U.S. General Services Administration



Mary D. Gibert

Federal Transit on Coordinator and

Associate Administrator

Office of Civil Rights (AK)

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: RE: Proposed 6 Month Report alternative language
Date: Mon, 4 May 2020 19:17:32 +0000
From: "Hamilton, Eric J. EOP/WHO" (b) (6)
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <90e1856bdd154dedb5acec82727dcff2@who.eop.gov>
MD5: d27129c1c761afd348adb1ddff4d39b6
Attachments: (b) (5)

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(b) (5)

Thanks,
Eric

Eric J Hamilton
Associate Counsel to the President
Office of White House Counsel
O: (b) (6) | C: (b) (6)

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Sent: Monday, May 4, 2020 2:55 PM
To: Hamilton, Eric J. EOP/WHO (b) (6)
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Subject: Proposed 6 Month Report alternative language

Eric:

Here is a Plan B report - also provided to Houman.

Mary



U.S. General Services Administration

Mary D. Gibert
Federal Transition Coordinator and
Associate Administrator
Office of Civil Rights (AR)
1800 F Street, NW, Room 2340
Washington, DC 20405
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attachments is prohibited. If you have received this message in error, please notify the sender by reply email and then delete all copies of the original email and attachments.

Subject: Fwd: Proposed 6 Month Report alternative language
Date: Mon, 4 May 2020 14:55:28 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Jack St. John - L" <jack.stjohn@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2vnAYRiZMZ1k4ikqvo26dNUCaAQerWyrShh808xgcxAJA@mail.gmail.com>
MD5: f32093eae90c4a0f7d3589deac97a871
Attachments: (b) (5); (b) (5)



U.S. General Services Administration

Mary D. Gibert

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the sender by reply email and then delete all copies of the original email and attachments.

----- Forwarded message -----

From: Mary Gibert - AK <mary.gibert@gsa.gov>

Date: Mon, May 4, 2020 at 2:54 PM

Subject: Proposed 6 Month Report alternative language

To: Hamilton, Eric J. EOP/WHO (b) (6)

Cc: Mary Gibert - AK <mary.gibert@gsa.gov>

Eric:

Here is a Plan B report - also provided to Houman.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: Fwd: Proposed Email: For Review: Draft 6 Month Report to Congress on 2020 Presidential Transition Activities
Date: Wed, 15 Apr 2020 12:04:10 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Warren, Peter N. EOP/OMB" (b) (6) "Brown, Dustin S. EOP/OMB" (b) (6) (b) (6)
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>
Message-ID: <CAOH3n2t--X5XXwMG79J9bT7_PB3f8qqfxGRVMj4xALsP2wukvQ@mail.gmail.com>
MD5: c6d8aac2f52f9a53d0d64a7e6c65ff76
Attachments: (b) (5) ; (b) (5)
(b) (5)

Peter, Dustin and Houman,

In accordance with the statutory requirements, attached are the drafts of the 6 Month Report to Congress on the 2020 Presidential Transition Activities and the associated transmission letters to the Chair and Ranking Member of the Committee on Homeland Security and Governmental Affairs in the Senate and the Chair and Ranking Member of the Committee on Oversight and Reform in the House of Representatives.

Please review and provide any feedback to Dorsy (isadora.yoffie@gsa.gov) and myself by COB, April 29th.

Additionally, please make any edits in track changes so as to help with GSA's final sign off and submission to Congress on 5/1 (5/3 is a Sunday).

If you or others have any questions or concerns as it is being reviewed, please do not hesitate to reach out. We are happy to get on a call and discuss.

Thanks.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: Fwd: PTT Final Draft of 6 Month Report and Letter
Date: Wed, 15 Apr 2020 10:32:07 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Jack St. John - L" <jack.stjohn@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2sY1Jr2CxuruvrAw1OFye+kr8OviqQd=LoWovzF3iKy9Q@mail.gmail.com>
MD5: 70f179f285f978612f5c5ced036a9b59
Attachments: (b) (5) ; (b) (5)
(b) (5)

In word version - Seth has reviewed both.

Let me know any questions/concerns.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

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the sender by reply email and then delete all copies of the original email and attachments.

----- Forwarded message -----
From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Wed, Apr 15, 2020 at 10:28 AM
Subject: PTT Final Draft of 6 Month Report and Letter
To: Emily Murphy - A <emily.murphy@gsa.gov>
Cc: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

As requested -

Let me know if you have any questions/concerns.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: RE: Draft 6 Month Report to Congress on 2020 Presidential Transition Activities - DUE APRIL 29
Date: Wed, 15 Apr 2020 16:14:01 +0000
From: "Rasouli, Houman EOP/OMB" (b) (6)
To: Mary Gibert - AK <mary.gibert@gsa.gov>, "Warren, Peter N. EOP/OMB" (b) (6), "Brown, Dustin S. EOP/OMB" (b) (6)
Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, "Bussow, Mark A. EOP/OMB" (b) (6)
Message-ID: <af3dbe6aae554a85be7547158a1227ee@omb.eop.gov>
MD5: 4f728fb7c6ef688e2e25782c9b53897d
Attachments: (b) (5); (b) (5)


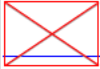
Thank you so much Mary and the GSA team for sending us the report. We will begin working on this immediately and follow up with any comments.

Thank you,
Houman

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Sent: Wednesday, April 15, 2020 12:06 PM
To: Warren, Peter N. EOP/OMB (b) (6); Brown, Dustin S. EOP/OMB (b) (6); Rasouli, Houman EOP/OMB (b) (6)
Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>; Allison Brigati - AD <allison.brigati@gsa.gov>
Subject: Draft 6 Month Report to Congress on 2020 Presidential Transition Activities - DUE APRIL 29

Correcting subject -

Mary

	U.S. General Services Administration
	Mary D. Gibert Federal Transition Coordinator and Associate Administrator Office of Civil Rights (AR) 1800 F Street, NW, Room 2340 Washington, DC 20405 Office 202-501-0767 Mobile (b) (6) Federal Relay: 1-800-877-8339 www.gsa.gov 

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On Wed, Apr 15, 2020 at 12:04 PM Mary Gibert - AK <mary.gibert@gsa.gov> wrote:

Peter, Dustin and Houman,

In accordance with the statutory requirements, attached are the drafts of the 6 Month Report to Congress on the 2020 Presidential Transition Activities and the associated transmission letters to the Chair and Ranking Member of the Committee on Homeland Security and Governmental Affairs in the Senate and the Chair and Ranking Member of the Committee on Oversight and Reform in the House of Representatives.

Please review and provide any feedback to Dorsy (isadora.yoffie@gsa.gov) and myself by COB April 29th.

Additionally, please make any edits in track changes so as to help with GSA's final sign off and submission to Congress on 5/1 (5/3 is a Sunday).

If you or others have any questions or concerns as it is being reviewed, please do not hesitate to reach out. We are happy to get on a call and discuss.

Thanks.

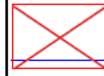
Mary



U.S. General Services Administration

Mary D. Gibert
Federal Transition Coordinator and
Associate Administrator
Office of Civil Rights (ACR)
1800 F Street, NW, Room 2340
Washington, DC 20405

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Subject: PTT Final Draft of 6 Month Report and Letter
Date: Wed, 15 Apr 2020 10:28:41 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Emily Murphy - A <emily.murphy@gsa.gov>
Cc: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2v8tQzYr36rpGcs_-XpbeLDV9gZqqRqNkNv537ejw_n+A@mail.gmail.com>
MD5: 4b0ea4a75ef38f1355a47716fcd3c6eb
Attachments: (b) (5) ; (b) (5)

As requested -

Let me know if you have any questions/concerns.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

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Subject: Fwd: Draft 6 Month Report to Congress on 2020 Presidential Transition Activities - DUE APRIL 29
Date: Wed, 15 Apr 2020 12:24:55 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Hamilton, Eric J. EOP/WHO" (b) (6)
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Message-ID: <CAOH3n2tnyU6X4p6sdPKkEA5cfBC8UvGDqxjFiYfpZeJrSRj4EA@mail.gmail.com>
MD5: ab1d6de11082bc4acd88c669ca2cfbc1
Attachments: (b) (5) ; (b) (5)
(b) (5)

Eric:

Advance copy -

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

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----- Forwarded message -----
From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Wed, Apr 15, 2020 at 12:05 PM
Subject: Draft 6 Month Report to Congress on 2020 Presidential Transition Activities - DUE APRIL 29
To: Warren, Peter N. EOP/OMB (b) (6) Brown, Dustin S. EOP/OMB
(b) (6)
Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>

Correcting subject -

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

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In accordance with the statutory requirements, attached are the drafts of the 6 Month Report to Congress on the 2020 Presidential Transition Activities and the associated transmission letters to the Chair and Ranking Member of the Committee on Homeland Security and Governmental Affairs in the Senate and the Chair and Ranking Member of the Committee on Oversight and Reform in the House of Representatives.

Please review and provide any feedback to Dorsy (isadora.yoffie@gsa.gov) and myself by COB, April 29th.

Additionally, please make any edits in track changes so as to help with GSA's final sign off and submission to Congress on 5/1 (5/3 is a Sunday).

If you or others have any questions or concerns as it is being reviewed, please do not hesitate to reach out. We are happy to get on a call and discuss.

Thanks.

Mary



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the sender by reply email and then delete all copies of the original email and attachments.

Subject: Fwd: EWM Talking Points for Virtual Transition Conference - April 3
Date: Thu, 23 Apr 2020 09:42:55 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Allison Brigati - AD <allison.brigati@gsa.gov>, Jonathan Clinton - AD <jonathan.clinton@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Message-ID: <CAOH3n2unuHBFndHsMiuHsyw8R0HVCC5F9cj+eUjY74gH1UhP-g@mail.gmail.com>
MD5: 59278af75aba7f08e3a6ae52b09b19d7
Attachments: Proposed EWM TP's for Presidential Transition and Management Online Conference.docx

; (b) (5) ; (b) (5)
(b) (5) ; (b) (5)
(b) (5)

Emily talking points reviewed by OSC - they are good.

Mary



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Forwarded Conversation

Subject: EWM Talking Points for Virtual Transition Conference - April 3

From: Mary Gibert - AK <mary.gibert@gsa.gov>

Date: Wed, Apr 22, 2020 at 1:56 PM

To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>

Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>

Attached are proposed Talking Points and the agenda.

Let us know if there is additional coordination and/or if there are any questions/concerns or additional information needed.

Once the slides are finalized for the GSA Presentation - I'll provide those as well.

Mary



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the sender by reply email and then delete all copies of the original email and attachments.

From: **LaFondra Barlow - AC** <lafondra.lynch@gsa.gov>

Date: Wed, Apr 22, 2020 at 3:55 PM

To: <mark.mchale@gsa.gov>, <pamela.pennington@gsa.gov>, <donna.garland@gsa.gov>

Cc: <alexandra.petrucchi@gsa.gov>, <kevin.d.johnson@gsa.gov>, <mary.gibert@gsa.gov>

Hi OSC Team,

Can you review the talking points and let us know if you have edits please? Thanks!

Best,

LaFondra

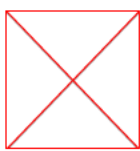
Begin forwarded message:

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: April 22, 2020 at 1:56:26 PM EDT
To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>
Subject: EWM Talking Points for Virtual Transition Conference - April 3

From: Mark McHale - Z <mark.mchale@gsa.gov>
Date: Wed, Apr 22, 2020 at 6:49 PM
To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>
Cc: Pam Dixon - ZM <pamela.pennington@gsa.gov>, Donna Garland - ZC <donna.garland@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

On behalf of the OSC team, I've reviewed the TPs and agenda that were shared - both look fine to me.

Thanks for the opportunity to review,
Mark--



Mark M. McHale

Associate Administrator

Office of Strategic Communication
General Services Administration
[1800 F Street NW, Washington, DC 20405](#)



From: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Date: Wed, Apr 22, 2020 at 10:30 PM
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>

Hi Mary,

Do you happen to have the original invitation to this event? If so would you mind forwarding it to me?

Thanks!
Kevin



U.S. General Services Administration

Kevin Johnson

Confidential Assistant to the Administrator

202-969-4047 (desk)

(b) (6) (mobile)

kevin.d.johnson@gsa.gov

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Thu, Apr 23, 2020 at 9:41 AM
To: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Cc: Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

Kevin -

I believe Emily got invitation early on - before it was changed to virtual -

Other than the agenda - there hasn't been an updated invite

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

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the sender by reply email and then delete all copies of the original email and attachments.

Subject: Fwd: PTT Final Draft of 6 Month Report and Letter
Date: Wed, 15 Apr 2020 10:30:59 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Emily Murphy - A <emily.murphy@gsa.gov>
Cc: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2s0M71WABY7Q_dLbf9Wuyzu_2T9PV_=9Gq6hQLY=C_fHA@mail.gmail.com>
MD5: e0956d39054490f844c2bd88036dea1e
Attachments: (b) (5) (b) (5)

adding Allison.

Mary



U.S. General Services Administration

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----- Forwarded message -----
From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Wed, Apr 15, 2020 at 10:28 AM
Subject: PTT Final Draft of 6 Month Report and Letter
To: Emily Murphy - A <emily.murphy@gsa.gov>
Cc: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

As requested -

Let me know if you have any questions/concerns.

Mary



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the sender by reply email and then delete all copies of the original email and attachments.

Subject: Fwd: PTT Final Draft of 6 Month Report and Letter
Date: Wed, 15 Apr 2020 11:18:58 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2sv0k+yEGsNnSi0d6Y0LKDACj6i7A3gjPSwUMjDFuA8sg@mail.gmail.com>
MD5: 2a4a42e86729d4bd18370deee2e5ee5e
Attachments: (b) (5) ; (b) (5)
(b) (5)

see Emily's changed/edits -

not the treatment of the OGE link.

Thanks.

Mary



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Date: Wed, Apr 15, 2020 at 10:28 AM
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Cc: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

As requested -

Let me know if you have any questions/concerns.

Mary



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To: Emily Murphy - A <emily.murphy@gsa.gov>
Cc: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Alexandra Petrucci - AC
<alexandra.petrucci@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Mary Gibert - AK
<mary.gibert@gsa.gov>

adding Allison.

Mary



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From: Mary Gibert - AK <mary.gibert@gsa.gov>

Date: Wed, Apr 15, 2020 at 10:32 AM
To: Jack St. John - L <jack.stjohn@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>

In word version - Seth has reviewed both.

Let me know any questions/concerns.

Mary



U.S. General Services Administration

Mary D. Gibert

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Cc: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

From: Emily Murphy - A <emily.murphy@gsa.gov>
Date: Wed, Apr 15, 2020 at 10:49 AM
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Borden, Robert <robert.borden@gsa.gov>

I made substantial edits to the first letter, which I believe should be copied into the second letter as well. (b) (5)

The report itself is very good. One thing I noticed is that on page three of the report, there is a hyperlink to the OGE website. Anyone receiving a hard copy of this document would not be able to open the hyperlink. The way we handled the hyperlink on p.9 is better.

--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Wed, Apr 15, 2020 at 11:16 AM
To: Emily Murphy - A <emily.murphy@gsa.gov>
Cc: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Alexandra Petrucci - AC

<alexandra.petrucchi@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Borden, Robert
<robert.borden@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

Thanks Emily -

We'll make the changes (letter and document) and get the document to OMB today.

Mary



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Subject: Fwd: Draft 6 Month Report to Congress on 2020 Presidential Transition Activities - DUE APRIL 29
Date: Wed, 15 Apr 2020 12:23:20 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Donatelli, Angela M." (b) (6) "Skidmore, Ben" (b) (6)
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>
Message-ID: <CAOH3n2uW8q1bX95tyRZamMrhG5wF6PVumvQcFV1tb8CFFmFd-g@mail.gmail.com>
MD5: 720a37656d9e46b420f709bc825f4c72
Attachments: (b) (5) ; (b) (5)
(b) (5)

Advance Copy



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

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----- Forwarded message -----
From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Wed, Apr 15, 2020 at 12:05 PM
Subject: Draft 6 Month Report to Congress on 2020 Presidential Transition Activities - DUE APRIL 29
To: Warren, Peter N. EOP/OMB (b) (6), Brown, Dustin S. EOP/OMB (b) (6)
Cc: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>

Correcting subject -

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

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Peter, Dustin and Houman,

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Additionally, please make any edits in track changes so as to help with GSA's final sign off and submission to Congress on 5/1 (5/3 is a Sunday).

If you or others have any questions or concerns as it is being reviewed, please do not hesitate to reach out. We are happy to get on a call and discuss.

Thanks.

Mary



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Subject: Fwd: EWM Talking Points for Virtual Transition Conference - April 3
Date: Wed, 22 Apr 2020 14:55:09 -0500
From: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>
To: mark.mchale@gsa.gov, pamela.pennington@gsa.gov, donna.garland@gsa.gov
Cc: alexandra.petrucchi@gsa.gov, kevin.d.johnson@gsa.gov, mary.gibert@gsa.gov
Message-ID: <CALX27K00WwW++i4YhwWePe6FkeM+VFzQwTci2zgPatoK5K5bnA@mail.gmail.com>
MD5: a4f6297c95f3c184a7dfd8184e789924
Attachments: (b) (5) ; (b) (5)
(b) (5) ; (b) (5) ; (b) (5)

Hi OSC Team,

Can you review the talking points and let us know if you have edits please? Thanks!

Best,

LaFondra

Begin forwarded message:

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: April 22, 2020 at 1:56:26 PM EDT
To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucchi@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>
Subject: EWM Talking Points for Virtual Transition Conference - April 3

Attached are proposed Talking Points and the agenda.

Let us know if there is additional coordination and/or if there are any questions/concerns or additional information needed.

Once the slides are finalized for the GSA Presentation - I'll provide those as well.

Mary



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Subject: EWM Talking Points for Virtual Transition Conference - April 3
Date: Wed, 22 Apr 2020 13:56:26 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>
Message-ID: <CAOH3n2uN00APp7NNJkW7XurmQmdEnN3kESb_yy3t1DgJzbMXaw@mail.gmail.com>
MD5: 14bf2c0d1bfb8912da37cca6facde76e
Attachments: (b) (5); (b) (5)

Attached are proposed Talking Points and the agenda.

Let us know if there is additional coordination and/or if there are any questions/concerns or additional information needed.

Once the slides are finalized for the GSA Presentation - I'll provide those as well.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

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copying of this email and any attachments is prohibited. If you have received this message in error, please notify

the sender by reply email and then delete all copies of the original email and attachments.

Subject: Fwd: EWM Talking Points for Virtual Transition Conference - April 3
Date: Thu, 23 Apr 2020 09:44:25 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2u=DO7ryzbVf7SyOE0zZtsxmB_zmm3eCUtjd2fuLVovHg@mail.gmail.com>
MD5: 4f93eae213f307e0a824a6837861733d
Attachments: (b) (5); (b) (5); (b) (5); (b) (5)

see below -

I revised the Talking Points before I sent.

Here is the OSC reviewed and approved version -

Thanks to you both.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

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Forwarded Conversation

Subject: EWM Talking Points for Virtual Transition Conference - April 3

From: Mary Gibert - AK <mary.gibert@gsa.gov>

Date: Wed, Apr 22, 2020 at 1:56 PM

To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>

Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>

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Once the slides are finalized for the GSA Presentation - I'll provide those as well.

Mary



U.S. General Services Administration

Mary D. Gibert

	<div>Federal Trans tion Coordinator and</div> <div>Associate Administrator</div> <div>Office of Civil Rights (AK)</div> <div>1800 F Street, NW, Room 2340</div> <div>Washington, DC 20405</div> <div>Office 202-501-0767 Mobile (b) (6)</div> <div>Federal Relay: 1-800-877-8339</div> <div>www.gsa.gov</div>
--	--



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From: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>
Date: Wed, Apr 22, 2020 at 3:55 PM
To: <mark.mchale@gsa.gov>, <pamela.pennington@gsa.gov>, <donna.garland@gsa.gov>
Cc: <alexandra.petrucchi@gsa.gov>, <kevin.d.johnson@gsa.gov>, <mary.gibert@gsa.gov>

Hi OSC Team,

Can you review the talking points and let us know if you have edits please? Thanks!

Best,

LaFondra

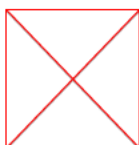
Begin forwarded message:

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: April 22, 2020 at 1:56:26 PM EDT
To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>
Subject: EWM Talking Points for Virtual Transition Conference - April 3

From: Mark McHale - Z <mark.mchale@gsa.gov>
Date: Wed, Apr 22, 2020 at 6:49 PM
To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>
Cc: Pam Dixon - ZM <pamela.pennington@gsa.gov>, Donna Garland - ZC <donna.garland@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

On behalf of the OSC team, I've reviewed the TPs and agenda that were shared - both look fine to me.

Thanks for the opportunity to review,
Mark--



Mark M. McHale

Associate Administrator

Office of Strategic Communication
General Services Administration
[1800 F Street NW, Washington, DC 20405](#)

Cell: (b) (6)
[Redacted contact information]

From: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Date: Wed, Apr 22, 2020 at 10:30 PM
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>

Hi Mary,

Do you happen to have the original invitation to this event? If so would you mind forwarding it to me?

Thanks!
Kevin



U.S. General Services Administration

Kevin Johnson

Confidential Assistant to the Administrator

202-969-4047 (desk)

(b) (6) (mobile)

kevin.d.johnson@gsa.gov

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Thu, Apr 23, 2020 at 9:41 AM
To: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Cc: Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

Kevin -

I believe Emily got invitation early on - before it was changed to virtual -

Other than the agenda - there hasn't been an updated invite

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Trans tion Coordinator and

Associate Administrator

Office of Civil Rights (AK)

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the sender by reply email and then delete all copies of the original email and attachments.

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Thu, Apr 23, 2020 at 9:42 AM
To: Allison Brigati - AD <allison.brigati@gsa.gov>, Jonathan Clinton - AD <jonathan.clinton@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>

Emily talking points reviewed by OSC - they are good.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Trans tion Coordinator and

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Subject: EWM Talking Points for Virtual Transition Conference - April 3

From: Mary Gibert - AK <mary.gibert@gsa.gov>

Date: Wed, Apr 22, 2020 at 1:56 PM

To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>, Alexandra Petrucci - AC
<alexandra.petrucci@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>

Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>

Attached are proposed Talking Points and the agenda.

Let us know if there is additional coordination and/or if there are any questions/concerns or additional information needed.

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Mary



U.S. General Services Administration

	Mary D. Gibert
	Federal Trans tion Coordinator and
	Associate Administrator
	Office of Civil Rights (AK)
	1800 F Street, NW, Room 2340
	Washington, DC 20405
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From: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>

Date: Wed, Apr 22, 2020 at 3:55 PM

To: <mark.mchale@gsa.gov>, <pamela.pennington@gsa.gov>, <donna.garland@gsa.gov>

Cc: <alexandra.petrucchi@gsa.gov>, <kevin.d.johnson@gsa.gov>, <mary.gibert@gsa.gov>

Hi OSC Team,

Can you review the talking points and let us know if you have edits please? Thanks!

Best,

LaFondra

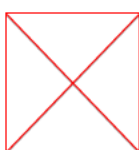
Begin forwarded message:

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: April 22, 2020 at 1:56:26 PM EDT
To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucchi@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>
Subject: EWM Talking Points for Virtual Transition Conference - April 3

From: Mark McHale - Z <mark.mchale@gsa.gov>
Date: Wed, Apr 22, 2020 at 6:49 PM
To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>
Cc: Pam Dixon - ZM <pamela.pennington@gsa.gov>, Donna Garland - ZC <donna.garland@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucchi@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

On behalf of the OSC team, I've reviewed the TPs and agenda that were shared - both look fine to me.

Thanks for the opportunity to review,
Mark--



Mark M. McHale

Associate Administrator

Office of Strategic Communication
General Services Administration

[1800 F Street NW, Washington, DC 20405](#)

Cell: (b) (6)
[Redacted contact information]

From: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Date: Wed, Apr 22, 2020 at 10:30 PM
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>

Hi Mary,

Do you happen to have the original invitation to this event? If so would you mind forwarding it to me?

Thanks!
Kevin



U.S. General Services Administration

Kevin Johnson

Confidential Assistant to the Administrator

202-969-4047 (desk)

(b) (6) (mobile)

kevin.d.johnson@gsa.gov

From: **Mary Gibert - AK** <mary.gibert@gsa.gov>
Date: Thu, Apr 23, 2020 at 9:41 AM
To: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>
Cc: Alexandra Petrucci - AC <alexandra.petrucchi@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

Subject: FW: White House Directs Agencies to Plan for Presidential Transition
Date: Fri, 1 May 2020 15:18:16 +0000
From: "Eaton, Judy J." <Judy.Eaton@nlrb.gov>
To: "mary.gibert@gsa.gov" <mary.gibert@gsa.gov>
Cc: "McConnell, Isabel" <Isabel.McConnell@nlrb.gov>
Message-ID: <MN2PR09MB53077048092ABBA5B1AC9344E5AB0@MN2PR09MB5307.namprd09.prod.outlook.com>
MD5: 8697bdf01a5aae03311514b329d2c91
Attachments: M-20-24.pdf

Mary,

Memo 20-24 indicates that agencies are required to develop a transition plan by Sept. 15.

Because I am new to this Agency, can you check to see what you can find out about what the National Labor Relations Board submitted in 2016?

We would like to make sure we are constructing a transition plan that is similar to what GSA is accustomed to getting.

Judy J. Eaton, Budget Director

[OCFO|Budget Branch|1015 Half St. SE Wash. DC|\(202\) 273-3889|Judy.Eaton@nlrb.gov](#)



NATIONAL LABOR
RELATIONS BOARD

From: Sierra, Leticia EOP/OMB (b) (6)
Sent: Friday, May 1, 2020 11:07 AM
To: Eaton, Judy J. <Judy.Eaton@nlrb.gov>
Cc: McConnell, Isabel <Isabel.McConnell@nlrb.gov>
Subject: FW: White House Directs Agencies to Plan for Presidential Transition

Good morning, Judy. Thank you for the question. I don't believe we would have that information here. The process appears to be coordinated by GSA, and the e-mail addresses given are all associated with GSA. NLRB might want to reach out to the POC at GSA (address below) to see if they have the agency records related to the 2016 activities. Can investigate further on this end, if GSA directs you back to us. Many thanks! Lety

If you have any questions regarding this Memorandum, please contact Mary Gibert, Federal Transition Coordinator at GSA (mary.gibert@gsa.gov).

From: Eaton, Judy J. <Judy.Eaton@nlrb.gov>
Sent: Friday, May 1, 2020 10:36 AM
To: Sierra, Leticia EOP/OMB (b) (6)
Cc: McConnell, Isabel <Isabel.McConnell@nlrb.gov>
Subject: White House Directs Agencies to Plan for Presidential Transition

Lety,

Memo 20-24 indicates that agencies are required to develop a transition plan by Sept. 15.

Because I am new to this Agency, can you check to see what you can find out about what the NLRB submitted in 2016? We would like to make sure we are constructing a transition plan that is similar to what OMB is accustomed to getting.

Judy J. Eaton, Budget Director

OCFO|Budget Branch|1015 Half St. SE Wash. DC|(202) [273-3889](tel:202-273-3889)|Judy.Eaton@nlrb.gov



Subject: FW: 2 quick questions
Date: Fri, 1 May 2020 22:38:16 +0000
From: "Warren, Peter N. EOP/OMB" (b) (6)
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: "Rasouli, Houman EOP/OMB" (b) (6)
Message-ID: <84a8326b2538401ca8d22aa35b5c61cd@omb.eop.gov>
MD5: 6e5ce84f26483ccdc5156e1dd08ce6f3
Attachments: M-20-24.pdf

Mary - See #2 below, from USDA chief of staff

From: Tkacz, Kailee - OSEC, Washington, DC <kailee.tkacz@usda.gov>
Sent: Friday, May 1, 2020 5:00 PM
To: Warren, Peter N. EOP/OMB (b) (6)
Subject: 2 quick questions

Peter:

Hope things are going okay over there and you are hanging in there! I'm sure it must be crazy. I have 2 quick items I wanted to reach out on:

- 1.) Are you aware of what agencies are NOT allowing for Admin leave? My Deputy Secretary asked so just wondering what that list looks like. USDA is not inclined to authorize, but we do know it's a flexibility and want to know what other agencies are doing.
- 2.) USDA cant seem to figure out where the presidential transition memo issued by Russ on April 27th was distributed- we actually found out about it from a news article last night our HR folks forwarded to us. That being said I wanted to flag that I did email the email address on this memo and ask until COB Monday because our Deputy and Secretary want the final say on who we choose so I plan to meet first thing Monday.

Thanks and let me know if catching up via phone is easier?

Appreciate it and have a great weekend!
Kailee

Kailee M. Tkacz



Chief of Staff to Deputy Secretary Stephen Censky
United States Department of Agriculture
Cell: (b) (6)

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Subject: Fwd: FW: 2 quick questions
Date: Mon, 4 May 2020 10:13:44 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Presidential Transition 2020 <presidentialtransition2020@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2v5UTMGrTG=zj05i8A1jQV-sz4ssNo+v+CwxgieFhXD=w@mail.gmail.com>
MD5: 78dc74e05b37bab2ee7711a9b92e48b0
Attachments: M-20-24.pdf



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

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----- Forwarded message -----

From: Warren, Peter N. EOP/OMB (b) (6)
Date: Fri, May 1, 2020 at 6:47 PM
Subject: FW: 2 quick questions
To: Mary Gibert - AK <mary.gibert@gsa.gov>
Cc: Rasouli, Houman EOP/OMB (b) (6)

Mary - See #2 below, from USDA chief of staff

From: Tkacz, Kailee - OSEC, Washington, DC <kailee.tkacz@usda.gov>
Sent: Friday, May 1, 2020 5:00 PM
To: Warren, Peter N. EOP/OMB (b) (6)
Subject: 2 quick questions

Peter:

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- 1.) Are you aware of what agencies are NOT allowing for Admin leave? My Deputy Secretary asked so just wondering what that list looks like. USDA is not inclined to authorize, but we do know it's a flexibility and want to know what other agencies are doing.
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Kailee

Kailee M. Tkacz



Chief of Staff to Deputy Secretary Stephen Censky
United States Department of Agriculture
Cell: (b) (6)

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delete the email immediately.

Subject: OMB Memo
Date: Tue, 28 Apr 2020 09:08:41 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Ann Orr (b) (6)@ourpublicservice.org>, David Marchick (b) (6)@ourpublicservice.org>, Dan Hyman (b) (6)@ourpublicservice.org>
Message-ID: <CAOH3n2t135Cm-rYsTRuzKi6NCZ7SF6Ebarn+qUA5YvQ+W1+C1w@mail.gmail.com>
MD5: 8c9c3b64e5be426e852e54e4b183d3d3
Attachments: OMB Memo M-20-24.pdf

Here it is -

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

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Subject: OMB Memorandum
Date: Tue, 28 Apr 2020 09:13:41 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Martha Kumar (b) (6)
Message-ID: <CAOH3n2tJdCc_a_HyYF3VFkk3YW48onfmbj4VQvBPFBEhD73KQ@mail.gmail.com>
MD5: 84cfc7fdc3b1196bdebe22939ac56a2a
Attachments: OMB Memo M-20-24.pdf

For awareness.

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

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Subject: OMB Memorandum
Date: Tue, 28 Apr 2020 09:11:33 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Lofthus, Lee J (JMD)" <Lee.J.Lofthus@usdoj.gov>
Message-ID: <CAOH3n2vGi4Go2a1xhMGOX9Rku=YYeR-E7Yif-Y1EtAhZstk6bw@mail.gmail.com>
MD5: 46ccfa22ab3cede72a558c357cb8c53a
Attachments: OMB Memo M-20-24.pdf

For awareness -

Mary



U.S. General Services Administration

Mary D. Gibert

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Subject: OMB Memo
Date: Tue, 28 Apr 2020 09:10:14 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Byron Adkins <badkins@doc.gov>, "Hannah, Lisle (Federal)" <LHannah@doc.gov>
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2t98B4fEGrJCn7PNi3+b-OSKBhYekXqcw3XNYWD=9TP9Q@mail.gmail.com>
MD5: e7aa56106358ccb7a3d6daad0e3946c5
Attachments: OMB Memo M-20-24.pdf

For awareness -

Mary



U.S. General Services Administration

Mary D. Gibert

Federal Transition Coordinator and

Associate Administrator

Office of Civil Rights (AK)

1800 F Street, NW, Room 2340

Washington, DC 20405

Office 202-501-0767 | Mobile (b) (6)

Federal Relay: 1-800-877-8339

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Subject: OMB Memorandum
Date: Tue, 28 Apr 2020 09:16:06 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: "Skidmore, Ben" (b) (6) "Donatelli, Angela M."
(b) (6)
Cc: Mary Gibert - AK <mary.gibert@gsa.gov>
Message-ID: <CAOH3n2uQz+rgVcjLcsYhj0-YNbeNUUUb0P6Rt=Ktef6_JNdWesw@mail.gmail.com>
MD5: 1cf31fd82e29088d64ed390f7f6cb5b4
Attachments: OMB Memo M-20-24.pdf

in case you haven't seen -

thanks for your help

Mary



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Subject: OMB Memorandum
Date: Tue, 28 Apr 2020 16:25:51 -0400
From: Mary Gibert - AK <mary.gibert@gsa.gov>
To: Jamise Harper - WPXHB <jamise.harper@gsa.gov>
Message-ID: <CAOH3n2tJKARDZXvpGz+FL0-HV-BB9iipefAB9tWoNuu7O40ugg@mail.gmail.com>
MD5: 62aec04d82b19307f8c630ac6f5e519d
Attachments: OMB Memo M-20-24.pdf

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Mary



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Subject: Fwd: PTT Final Draft of 6 Month Report and Letter
Date: Wed, 15 Apr 2020 10:34:06 -0400
From: Emily Murphy - A <emily.murphy@gsa.gov>
To: "Borden, Robert" <robert.borden@gsa.gov>
Message-ID: <CALC5MEwc+-COUxbWf_Kjq=WDj75VH86ossxibrem8LK6zgFBPw@mail.gmail.com>
MD5: c533ef423db0a010ef1ca532db6d3298
Attachments: (b) (5) ; (b) (5)

----- Forwarded message -----

From: Mary Gibert - AK <mary.gibert@gsa.gov>
Date: Wed, Apr 15, 2020 at 10:31 AM
Subject: Fwd: PTT Final Draft of 6 Month Report and Letter
To: Emily Murphy - A <emily.murphy@gsa.gov>
Cc: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

adding Allison.

Mary



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From: **Mary Gibert - AK** <mary.gibert@gsa.gov>

Date: Wed, Apr 15, 2020 at 10:28 AM

Subject: PTT Final Draft of 6 Month Report and Letter

To: Emily Murphy - A <emily.murphy@gsa.gov>

Cc: Kevin Johnson - AC <kevin.d.johnson@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>

As requested -

Let me know if you have any questions/concerns.

Mary



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--



EMILY W. MURPHY
ADMINISTRATOR
U.S. GENERAL SERVICES ADMINISTRATION
202.969.7277
Emily.Murphy@gsa.gov www.gsa.gov

Subject: Fwd: EWM Talking Points for Virtual Transition Conference - April 3
Date: Wed, 22 Apr 2020 14:32:35 -0400
From: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>
To: Rob Borden - AC <robert.borden@gsa.gov>
Message-ID: <CALX27K0BzdnPgG=c-ADeUXeeiX4H7x1cm7fGAq9wjk_YTsSnmA@mail.gmail.com>
MD5: 72e241331404f0be0293aae8742c3db2
Attachments: (b) (5)
; (b) (5)

Hi Rob,

Would you like OGC and OCIA to review these documents?

Best,

LaFondra



LaFondra N. Barlow

Deputy Chief of Staff

U.S. General Services Administration

w: (202) 969-7277

lafondra.barlow@gsa.gov

----- Forwarded message -----

From: **Mary Gibert** - AK <mary.gibert@gsa.gov>

Date: Wed, Apr 22, 2020 at 1:56 PM

Subject: EWM Talking Points for Virtual Transition Conference - April 3

To: LaFondra Barlow - AC <lafondra.lynch@gsa.gov>, Alexandra Petrucci - AC <alexandra.petrucci@gsa.gov>, Kevin Johnson - AC <kevin.d.johnson@gsa.gov>

Cc: Jonathan Clinton - AD <jonathan.clinton@gsa.gov>, Allison Brigati - AD <allison.brigati@gsa.gov>, Isadora Yoffie - M1Y <isadora.yoffie@gsa.gov>, Mary Gibert - AK <mary.gibert@gsa.gov>, CHRISTINE DUA - C <christine.dua@gsa.gov>

Attached are proposed Talking Points and the agenda.

Let us know if there is additional coordination and/or if there are any questions/concerns or additional information needed.

Once the slides are finalized for the GSA Presentation - I'll provide those as well.

Mary



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